

**PROVISO AREA FOR EXCEPTIONAL CHILDREN
GOVERNING BOARD MEETING
PAEC CENTER – 6:00 PM
MARCH 16, 2022
MINUTES**

I. ROLL CALL

Mr. Dawson, President of the Governing Board called the meeting to order at 6:11 PM.

Roll Call Vote:

District 87	Ms. O’Connell	Present
District 88	Ms. Clark-Smith	Present
District 92	Mr. Dawson	Present
District 93	Mr. Richardson	Present
District 209	Mr. Wagner	Present

Also present is: Mr. Michael James (PAEC Executive Director), Mrs. Vanessa Schmitt (PAEC Assistant Executive Director), Dr. Sherry Whitaker (PAEC Business Manager), and Mrs. Trainette Latham (PAEC Recording Secretary).

II. AUDIENCE PARTICIPATION

None

III. APPROVAL OF GOVERNING BOARD MINUTES

A. Ms. Clark-Smith moved to recommend to the Governing Board to approve the Special Governing Board Meeting Minutes of January 27, 2022 as presented. Ms. O’Connell seconded the motion.

Roll Call Vote:

District 87	Ms. O’Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

5 Ayes, motion carried

B. Ms. O’Connell moved to recommend to the Governing Board to approve the minutes of February 16, 2022 as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. O’Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

5 Ayes, motion carried

- C. Ms. O'Connell moved to recommend to the Governing Board to approve the Special Governing Board Meeting Minutes of March 9, 2022 as presented. Mr. Richardson seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

5 Ayes, motion carried

IV. APPROVAL OF CONSENT AGENDA

- V. Approval of Payroll
- VI. Approval of Bills
- VII. New Business
 - A. Employment/Resignations/Terminations
 - B. FMLA Request
 - C. School Board Governance

Mr. James mentioned that at the last West 40 meeting, he had a discussion with Ms. Lori Grant, who is the Director of Field Services. PAEC would like to set up training for Governing Board Members to assist with evaluations.

D. Salary Stipend Agreements for Additional Duties

1. Financial Systems Support and Maintenance -(Patricia Carter) effective January 1, 2022, through June 30, 2022.
2. Social Media -(Evelyn Carreto) effective January 1, 2022, through June 30, 2022.

Mr. James stated that we have been discussing our social media outlets for the past couple of months. Ms. Carreto has gotten the Facebook page up and running. She didn't get the full stipend but will receive it for the 2nd semester. We want to upgrade our website to make it more reader and community-friendly, and Ms. Carreto will also be working on that. We will also be looking into Twitter and Instagram media outlets as well.

Mr. James mentioned that the Infinite Vision System is fairly new, Ms. Carter has been doing a lot with this system and it has taken a lot of her time away from payroll. We have been having problems with the system and she has become the go-to person here at PAEC.

According to Dr. Whitaker, PAEC needs a bookkeeper and a person to go to for financial systems and as of right now, this is not on anyone's job description. It just made sense to give this stipend to Ms. Carter because she does a lot with the system and has been doing it so far this year according to Dr. Whitaker. She also explained that PAEC is trying to make changes that would be better for districts and be a little more cost-efficient.

Mr. James also mentioned that our predecessors had different agendas and different ways of handling things. Dr. Whittaker has taken a hard look at ways to streamline things and to do things better to be more fluent and to help people not be overwhelmed.

Ms. O'Connell moved to recommend to the Governing Board to approve the Consent Agenda, which encompasses agenda items V (Payroll), VI (Bills), and VII (New Business) as presented. Mr. Wagner seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

5 Ayes, motion carried

V. EXECUTIVE BOARD REPORT

The Executive Board meeting was held on Thursday, March 10, 2022. Those present included: Dr. Dan Sullivan and Ms. Nicole Spatafore from District #87, Ms. Charlotte Larson from District #88, Dr. Kevin Suchinski from District #93, Mr. Leonard Moody from District #209.

Also present included: Mr. Michael James, Mrs. Vanessa Schmitt, Dr. Sherry Whitaker, Mrs. Trainette Latham from PAEC Administration, and Dr. Thea Perkins PAEC Business Manager Intern.

The Executive Board reviewed and recommended approval of all the items on the agenda.

VI. DuPage/WEST COOK REPORT

The Board Briefs are attached.

VII. COMMITTEE REPORTS

None reported at this time.

VIII. EXECUTIVE DIRECTOR'S INFORMATIONAL REPORT

A. PAEC Programs-Current District Child Count Report
Information is attached.

B. Current Enrollment and Classroom Staffing Patterns
Information is attached.

C. Projected District Child Count 2022-2023
Information is attached.

D. Projected Enrollment and Classroom Staffing Patterns 2022-2023
Projections have been ongoing in order to ensure that PAEC will have the appropriate staff coverage beginning Fall 2022-23.

Information is attached.

E. Transition Reports

1. PAEC Therapeutic Day Elementary School-Information is attached.
2. PAEC Therapeutic Day High School- Information is attached.

F. Initial Referrals

Information is attached.

G. Police Reports

None reported at this time.

H. PAEC Activity Fund Summary

Information is attached.

I. FOIA Request

PAEC received a FOIA request on February 21, 2002. A response was sent and the request has been denied. A copy of the response is available if needed. **The original FOIA Request is attached with the agenda.**

J. PAEC Events

1. PAEC Center had a Black History Presentation in the gym on February 23, 2022. One of the Governing Board Members visited the school and was able to view presentations and see other classrooms. Board Member Dorothy Clark-Smith participated in this event. **Pictures are included with the agenda.**
2. PAEC Elementary had a Virtual Black History Presentation with Broadview Library and Brondi House. There were also door decorations that were completed by both students and staff. **Pictures are included with the agenda.**
3. PAEC High School hosted its Black History Month Celebration on February 28, 2022. Staff and students decorated the classroom and office doors throughout the building that represented top Historically Black Colleges and Universities. There were students that presented information about the specific school that they researched.

Mayor Harvey and Board Member Ms. Dorothy Clark-Smith attended the HBCU tour at PAEC High School and were able to ask questions and take pictures with students and staff. Mayor Booker had confirmed to be in attendance but was unable to attend due to a prior meeting running over schedule. **Pictures are attached with the agenda.**

4. PAEC Early Childhood decorated the hallways and classroom doors for Black History Month. **Pictures are attached with the agenda.**

Mr. James mentioned that all PAEC programs presented Black History presentations this year and they were all a success. Ms. Clark-Smith observed both PAEC Center and PAEC High School's presentations. Mayor Harvey attended the PAEC High School presentation and was very pleased with the student presentations on HBCUs.

Ms. Clark-Smith stated that all children did a phenomenal job. The students at PAEC High School presented very well with their door displays.

Mr. James stated that for the High School program, this presentation that they did was beneficial for the students that want to attend college. This HBCU project gave the students an opportunity to research the possibility of going to college and to make it relevant for them.

Mr. James mentioned that he and Mrs. Schmitt have been discussing the possibility of assigning Board Members to each PAEC program. Doing this will allow the opportunity for the Board and PAEC programs to connect and establish relationships. Mr. James asked if this would be something that the Board would be interested in doing? Board Members agreed that this would be a good idea.

Ms. Clark-Smith mentioned that the PAEC High School Assistant Principal was so excited to see visitors in the building. She stated that there has never been anyone to visit the High School in this capacity before since she's been employed. According to Ms. Clark-Smith, she mentioned that the Assistant Principal asked her to invite other Board Members to stop by.

Mrs. Schmitt mentioned that PAEC High School will be doing something as well for Women's History Month. Mrs. Latham mentioned that they have put up a display in the hallway near the Social Workers' Office.

Mr. James also mentioned that he sent an email to all staff to acknowledge School Social Worker's Month and Women's History Month.

Mr. James also mentioned that the PAEC Academy Special Olympics Team (PAEC Tigers) won the State Championship. There will be a Pep Rally this Friday, March 18, 2022, for the Academy. There will be a link for families and staff to attend virtually. The link will be sent to Board Members.

K. Vaccine Clinics

Lindop District 92 hosted a vaccination clinic on February 26, 2022, from 10:00 AM - 3:00 PM at Lindop School.

PAEC Academy will be hosting its final vaccination clinic on Wednesday, March 2, 2022, from 9:00 AM-1:00 PM.

L. Business Department Restructure and Streamline

Information is attached.

Dr. Whitaker mentioned that she included a Memo in the board packet that describes the restructuring of some positions in the Business Department. She mentioned that there has been redundancy in some of the positions. There are some HR duties that had been done by the Business Department's Administrative Assistant.

Dr. Whitaker mentioned that the Administrative Assistant will be retiring on June 30, 2022, and we do not need a full-time Administrative Assistant and full-time Accounts, Payable person. The goal is to combine these two positions to help save costs. We will need a Staff Accountant to assist with reviewing. There will be no new FTE for the districts.

M. Student Data Presentation

Information is attached.

Ms. Kural (Data Manager) put together this presentation of the student testing data. The data shows benchmark results and progress monitoring that's done every other week.

At this time, the test data shown is for PAEC Elementary and PAEC Academy. PAEC Elementary had good growth. Many of the students in the Elementary program are there for behavior and not so much for academics. However, the behavior is what affects their academic performance. The cognitive ability of most of the students in the elementary program is higher than the academy. Due to the higher cognitive ability of the students in the Elementary program, you will see better scores and much better growth than in the Academy.

At PAEC Academy, the cognitive ability is lower than PAEC Elementary but higher than at PAEC Center. The PAEC Academy is more of an autism program.

Mr. Dawson questioned whether there has been any learning loss or a particular area with the students in the Academy that need to be targeted? Mr. James stated that the students in the High School, Elementary, Early Childhood and Academy have better chances of students returning to their home school.

Mr. James also mentioned that PAEC is looking into different ways to better the scores for our students at PAEC Academy. There is a more flat growth at Academy and very significant growth for PAEC Elementary. Mr. James also mentioned that some of the 8th grade students at PAEC Academy, not because of the teachers, are having a hard time progressing due to their cognitive abilities. Teachers are working with the abilities of the students. The testing scores and graphs are compared to that of regular education students. However, progress monitoring looks at these areas whereas benchmark testing does not.

N. Mask Mandate Survey Results

Information is attached.

Mr. James presented the survey results to the Governing Board. The results show that 83 Parents at 42%, 83 Union Staff at 42%, and 30 Non-Union Staff and Administration at 15% responded to the surveys.

The results show that 58% of parents, 59% of Union Staff Members, and 21% of Non-Union Staff and Admin want to continue wearing masks for the remainder of the school year for staff and students. 70% of the community and staff would like to continue universal masking.

Out of 181 responses regarding transitioning to mask optional, 44% want to wait until Fall 2022, and 28% would like to continue to follow ISBE, CDC, IDPH, & Governor.

PAEC is the only district right now in upper Illinois that is still universally masks. Mr. James stated that we have students in PAEC Center that are medically fragile where masks are still needed and it wouldn't be fair for only one PAEC program to be mask-optional.

Mr. Richardson mentioned that it is good to keep all the programs the same to avoid any Union issues.

O. Job Coach Reassignments

Mr. James will discuss the purpose of reassigning Job Coaches for the 2022-2023 School Year.

Mr. James mentioned that PAEC is looking at re-assigning Job Coaches as Program Assistants. These individuals will have to re-apply and interview if there is still interest in the position. The reason for this is due to questions that have arisen on how the job duties are being performed when out in the community.

There has been a concern that some Job Coaches feel that they are able to do what they want to due to being in the position for some time. The communication between the Teacher and Job Coach hasn't always been the best. Job Coaches have to remember that the Certified Teacher is still in charge, and communication between the both should always be there when regarding students.

Mrs. Schmitt gave an example of when a student is not having the best day, sometimes, the Job Coach will come to get the student without having a conversation with the teacher regarding the behavior for that day. The communication between both Teacher and Job Coach needs improvement.

Mrs. Schmitt mentioned that PAEC wants to do some cleaning of the organizational structure of the Vocational Program. We believe that critiquing the structure of the program could empower all individuals, the Teacher, the Job Coach, and the Vocational Coordinator to work together. The Vocational Coordinator should also be dependent on the Teacher, where the teacher is giving the most up-to-date information.

Mr. Dawson asked about the organizational structure of the Vocational Program. Is there a liaison between the Job Coach and Vocational Coordinator? Yes, there is the Vocational Coordinator and the Assistant Principal. Mr. James and Mrs. Schmitt mentioned that the Vocational Coordinator works closely with both the Teacher and the Job Coach. The Vocational Coordinator provides updates to the Job Coaches and also continues to find other job opportunities for students.

Ms. Clark-Smith questioned what warrants them to re-apply? Mrs. Schmitt stated that PAEC is in the process of refining the position. Some Job Coaches have been around and feel that they have always done things a certain way.

The Vocational Coordinator and the Principal from PAEC Center will be looking at all the paperwork and forms to modify. We would like to see more documentation, daily logs, at least evaluate 1x a week and give reviews. Also, according to Mr. James, some duties we are looking to remove from the Assistant Principal to empower the Vocational Coordinator more.

P. PAEC Program Updates

Mr. James wanted to mention before Dr. Whitaker presents the Business Department Updates.

PAEC High School would like to go on a Senior Trip to the Six Flags Graduate Night on either May 14th or May 21st. The trip will be from 10:00 PM-4:00 AM. Mrs. Latham explained that this is an overnight shut-in that many high school graduating seniors participate in. The park is closed to the public. Senior Grad Night is a time when graduating seniors have the opportunity to experience the park with a food buffet, rides, and entertainment from DJs throughout the night. No one is allowed to exit the park without prior permission from the Park Administration and Security.

Mr. James mentioned that there are requirements and criteria that students have to meet in order to be considered for the Trip. Expectations are given from the High School itself as well as expectations of Six Flags.

Mr. Richardson felt that this would be a good incentive and reassured the Board that the Security at Six Flags is very strict.

Mr. James reminded the Board that a few years ago, the PAEC High School wanted to take the Graduating Seniors to Disney and was told to find something within the State. At that time the Board voted to allow the seniors to do a 2-day overnight trip to Great Wolf Lodge in Gurnee.

PAEC Business Office-Dr. Sherry Reynolds-Whitaker, Business Manager

The **Business Office** completed the Mid-year review for FY22. Revised invoices will go out on March 15th to reflect the changes for April – June 2022 bills. Business Managers and Superintendents of the member districts should expect to receive electronic copies of the cost sheets soon if they haven't already been emailed.

Dr. Whitaker mentioned that this has been very busy in March. She has completed all invoices for the mid-year cost review. All invoices went out today. Some of the costs will change based on the students.

Mr. James interjected here to mention that with the work stoppage at Proviso Township High School, all PAEC staff working in the district have been brought back to PAEC. Services are still being provided via Zoom. The district will still be billed because those services are still being provided through the work stoppage.

The Business Manager/CSBO is working on the FY23 budget. Templates, files, and related information are being gathered and organized for the next school year as well as planned meetings with the budget managers.

The district is up-to-date and has filed October – December 2021 Illinois School-Based Health Services (SBHS) claim through the PCG claiming system for the quarter. The Business Manager/CSBO will begin the process of filing the annual report which is due in March 2022.

Dr. Whitaker mentioned that she has been working on Medicaid and has never done so in this capacity before. We have been able to submit claims. Medicaid claims are done annually and quarterly.

The business office is starting to prepare for the FY22 annual audit by working with the Actuary and compiling the necessary documents and or datasets needed to complete this in a timely manner.

The Staff Accountant will be very beneficial when it comes to preparing for the audit.

Audit refund checks remaining for the 20/21 fiscal year are scheduled for two more installments. The first payment was sent to member districts in January. The second and third payments will be sent in March and May.

Insurance premium rates for the 22/23 fiscal year for the coop are scheduled to be reported at the EBC final renewal meeting on March 17, 2022.

Dr. Whitaker mentioned that there is the possibility that the rates will go up.

The business office will continue to prepare and update the necessary financial documents for PAEC's contract negotiations.

Human Resources (HR) department processed two employee terminations; onboarded four new employees, two permanent and two contracts (includes: background checks & new hire paperwork sessions).

The department worked on three new worker compensation cases and two new FMLA cases.

The department continues to assist employees with benefits support, including FMLA as well as granting access to 7 employees to the Global Compliance Network Training system in order to complete monthly required training.

Information Technology (IT)

The IT department has started to receive some of the devices purchased through the ECF grant funding. The department hopes to set up and prepare these devices during Spring break. The majority of devices will arrive by summer and be ready for use at the start of the 2022-2023 school year.

Initial E-rate paperwork has been submitted for the next fiscal year.

Internal IT department budgeting is being organized and official budget meetings will occur next month.

The payroll department is looking to implement a new employee access portal for Infinite Visions. The IT department will need to establish an active directory federation with Tyler Technologies before staff can access the portal. This is currently under investigation with the Proviso Township Treasures Office (TTO). The old employee access system will be terminated on June 30th and all employees must be switched over to the new system by then.

The IT had its initial PAEC 803 Technology Committee meeting where it established scope and official mission statements. There will be more meetings before the end of the fiscal year, but official dates have not been determined.

Buildings & Grounds (B&G)

As of February 14, 2022, Janina Glodz has joined PAEC 803 in the role of High School Evening Custodian. The Building and Grounds Department is now fully staffed.

PAEC 803 has been approved for the School Maintenance Project Grant in the amount of \$12,500 which will pay for half of the cost to upgrade the fire detection system at 1636 S. 10th St. - High School, Elementary School & EC. This is scheduled to take place during Spring Break.

The intercom system at PAEC Center is scheduled for an upgrade during spring break. The work scheduled is made possible due to ESSER Funding.

PAEC Early Childhood Program

The EC program had a very stable month with no changes in classroom numbers. This stability in numbers helped our students and staff make nice progress in both instruction and progress for the students. No classrooms had to be closed down due to Covid exposures. We had a wonderful time celebrating Black History Month. The children created wonderful art projects after learning about many important African-American figures that contributed to the Civil Rights movement, the world of music, and inventors of things we use or eat on a regular basis (e.g. ice cream scoop, potato chips). Our staff also had a low absenteeism rate and we ended the

month with one new staff member joining the EC program as a 1:1 assistant. We are happy to welcome Esmeralda Armenta to one of the EC Autism classrooms.

PAEC Therapeutic Elementary School

The month of February was Black History Month. The students enjoyed many educational opportunities that allowed them to learn about many contributions that African-Americans have made to History. The classrooms researched various topics to allow the students to learn and display what they learned in a door decorating contest. The topics included Mathematics and Scientist, Athletes, Renaissance, Music, Civil Rights, and Segregation and Art. The students read books, watched videos and movies, listened to music, to learn about the various topics. The student's presentations included Google slides, artwork, and reports. (See attached pictures)

Students continue to participate in behavior reward incentives to assist with the modification of their behavior. 5th – 8th grade students, who have received a level two status on their weekly behavior sheets can participate on the basketball team. The students have weekly practice and a game every week. Additional behavior incentives are available for the students.

PAEC Elementary has supported our cooperatives by participating in meetings, interventions, and tours for parents when needed.

The staff will continue to participate in weekly team meetings to review the progress of social/emotional and academic interventions. The team participated in Crisis Preventive Intervention refresher training during institute day on Friday, February 18, 2022.

There were 11 student time-outs and no police incidents for the month of February.

PAEC Therapeutic Day High School

Happenings

During the month of February we completed our Winter MAP Testing. The staff and students are honored that Maywood Mayor Booker accepted the invitation to come to our special presentation on the HBCU College Tour. The school is decorated to represent a road trip from one college to the next. The HBCUs that will be on display are; Cheyney, Xavier, Moorehouse, Fisk, Spelman, Howard, Tuskegee, North Carolina A & T, Florida A & M, Claflin, and Tennessee State. The students will arrive at each college displayed on the classroom door with their HBCU folder. They will gather information from the door, watch a small video clip and gather a fact sheet about the college. Once the students complete the tour they will go back to class and use the information to complete a scavenger hunt form. We will also have a school-wide Jeopardy challenge. Once this is complete the students will fill out an exit slip to present to The Pride Hall Cafeteria Staff, to receive a small southern comfort snack.

Transitioning Students

During the month of February we have not had a lot of students transitioning to PAEC from District 209. While we normally receive students throughout the year, we get an influx of students from February until May. We are aware of the growing volatility within District 209 and we are unclear as to why students are not being transitioned to PAEC Therapeutic Day High School.

Maintenance of the building

The school continues to thoroughly be cleaned and sanitized daily to prevent potential COVID Exposure. If a student tests positive for Covid we have the area cleaned and sanitized immediately. During the month of February, we have had no positive covid test, and no students needed to be in quarantine.

Physical Management	2
Police Calls	0
Restorative Justice Meeting	3

Enrollment and Attendance

Enrollment - 52 Students

PAEC Therapeutic Day High School Vocational Program

Updates

The Custodial Program has five students participating and completing tasks at the high school and the elementary school. The custodial program has started recycling as part of their duties. We have four students doing the breakfast/lunch program for community service hours as opposed to the stipend.

All students that go to off-campus training sites are required to prove they are fully vaccinated. Currently, we have two sites; The Hilton Suites and Firehouse Subs. The Hilton Suites Training Program has five students training during the day. Three of the daytime students work two times per week (housekeeping). One student works one day per week (front desk). The other student is a senior who does not have morning classes and therefore participates for four days (engineering). The Hilton Engineering Department Supervisor has officially hired our senior student. The Firehouse Subs has three students training two times per week during the school day.

It has been coordinated with Proviso Township for Mental Health to set up the presentation with a representative from Inland Bank. On 2/24/2022 we had nine students participate in a presentation on financial literacy. The next presentation will be in March/April on credit and credit repair. Posts are done daily in a Google Classroom to address the transition domains. This past month we shifted to independent living and more specifically money management.

As we receive new students Dr. Bujalka will meet with them to complete their transition planning questionnaire and interview. This includes reviewing their current transition plan and goals as indicated on their IEP. The Casey Life Skills Assessment and a Career Clusters Inventory will be conducted with students that have not completed them. The application was completed for each student's accommodation for PSAT/SAT for the April test date.

We are working with seniors on post-secondary plans – including college applications, scholarships, FAFSA, and resumes. As the weather improves she will take students to area colleges based on students' interests. Students are able to speak with professionals in the career field of the student's interest via Google Hangouts. The first one occurred with a vet tech. She inspired the student to pursue this certification immediately after she graduates high school at Joliet Junior College; the session was very informative.

PAEC Academy at Divine Infants

February was a busy month. All of the classes were doing activities tied to Black History Month. Activities include: Report on a famous black American, watching videos of Black American History, coloring sheets, learning about colors that represent Black Americans, learning about Black American organizations, etc.

On February 25, 2022, we had a music show pertaining to Black History and some of the classes presented what they were doing in class to honor Black American History. Students were highly engaged and learned a lot about what Black Americans were forced to endure. We also discussed current events showing that equality of all races is still something we are dealing with in our world today.

Teacher evaluations and program assistant evaluations are completed for the year. We are working on finishing up annual reviews, reevaluations, and placement meetings. This month we had three new students start at PAEC Academy. We are currently working on projections for next year.

PAEC Center

February rolled in with wintry weather and the students were in virtual learning for a couple of days. The groundhog saw his shadow promising six more weeks of winter!

Black History Month projects began in earnest. The hallways began to fill with the students' works with respect to learning about Black History. The theme for this year was Customs/Traditions/Celebrations. Each of the classrooms chose a country and created a presentation regarding that country. For example, the country of Tanzania was represented by a two-foot-tall replica of Mount Kilimanjaro.

The students in our PAEC East program researched a famous African American, wrote a report, and gave a presentation on that person. The students did an amazing job of bringing their research to life and presenting live.

ACCESS testing is almost complete. This will be finished in March.

On our full-day in-service day, three teachers presented on ELL to fellow teachers. The afternoon was another ELL presentation to all staff. Esther Littman, Physical Therapist, presented on correct lifting techniques to Program Assistants.

PAEC Center Vocational Program/Transition Program

Currently there are 7 students employed competitively. Unemployed students are directed to apply for competitive employment via in-person, or direct contact with employers. These students are monitored via in-person, one-on-one meets, emails, and/or text messaging. When students apply for competitive employment on their own, they are instructed to send me screenshots of completed applications. We also keep records of applications, students complete with me and/or staff.

Students that are currently employed are on the chart below:

	Employment	Hours	Job
1	Taco Bell	15 hours per week	Crew
2	The Pearl of Hillside	14 hours per week	Activity Aid
3	AMC	25-28 hrs per week	Busser
4	White Castle	16-20 hrs per week	Stocker/Maintenance
5	Brookfield Zoo/ Mariano's	20-25 hrs per week	Food Service Associate
6	Dollar Tree	20-25 hrs per week	Sales Associate
7	Walgreens	20-25 hrs per week	Retail Sales Associate

Students are only working at one volunteer site right now (PAEC Academy). We are not working Community job sites right now, as a precaution and the safety of our students.

We have 6 additional new students enrolled who are currently being trained to complete job tasks, answer mock interview questions, complete mock job applications, and more. Three students are completing live applications now. The others are not ready to go out to apply for jobs and interviews for various reasons. I have continued to set up individual meetings with these Transition students. We have completed interest surveys, we are practicing mock interviews and completing mock applications.

PAEC Intervention Team

District 87

Jefferson Primary School

Currently, Jefferson school has the highest identified students for behavior support. Three PAEC Interventionists continue to work closely with school principals and teachers to provide direct behavioral support and classroom management for specific students as well as two new students identified through building student support teams and previous behavior support referrals. All three interventionists have been active in student support meetings and communicating with parents. The interventionist continues to progress monitor and implement new interventions and supports accordingly based on behavior data, student observations, and teacher input.

Sunnyside School

Recently, two PAEC Behavior Interventionists have begun the process of modifying their direct behavior support for a 3rd^d grade student with behavioral concerns and an IEP. The interventionists and coordinator recently met with this student's IEP team to discuss current and past behavioral support in order to make a transition of support from PAEC to the district with the intention of phasing out PAEC behavior support. During this school year, the interventionists have worked diligently with the school administrators, classroom teachers, related service providers, and parents to provide a team-wide behavior plan including specific interventions and supports. Previously there was a second student identified through the referral process at this school. However, after meeting with the classroom teacher and more recently the school principal, it was decided at this time that PAEC behavior support was not needed for this student. Although, this student will be put on the watch list for progress monitoring and future behavior support.

District 92

Lindop School

Previously, there was one Pre-K student at Lindop who was receiving direct behavioral intervention and support. The interventionist was working closely with the teacher and classroom aid. However, this student recently received permission for an evaluation to determine eligibility for special education as well as a one-to-one has been assigned to that student and it was determined that PAEC Behavior support was no longer needed and a phasing out of PAEC services has begun. More recently though, another 3rd-grade student was identified through the referral process and an interventionist has been assigned to provide support for this student starting in March. The PAEC behavior interventionist has also been in contact with administration, teacher, and related services about a previous student from that same class, and the interventionist was informed that modified behavior/academic support was needed again and the interventionist will also provide a more consultative role in supporting that student.

District 88

Lincoln Elementary School

Previously there were three students referred through the online PAEC Student referral form (1st, 2nd, and 3rd). Two interventionists are currently assigned to this school to provide rotating behavior support for all three students as well as work collaboratively with teachers and staff. The two interventionists have begun implementing specific behavioral supports such as CHAMPS classroom management and the results have been very effective. Due to this one interventionist has begun to modify support for two classrooms while the other interventionist continues to work directly with the classroom teacher offering suggestions and coaching strategies to benefit her classroom management as well positive behavior support classroom-wide.

Lincoln Primary School

Previously there were two pre-K students receiving behavioral support from one Behavior Interventionist. The interventionist worked closely with both classroom teachers and related services to collect student data and implement specific interventions for both students. During this month both students responded well to interventions and PAEC behavior support has begun to phase out. This was also based on an initial evaluation process with one student for special education services as well as additional support staff added to another classroom to provide support. The interventionist worked closely with the general education teacher, special education teacher, and aide in that classroom to provide for a smooth transition of support for the end of this month.

NEW HIRE: At the end of this month an internal PAEC candidate was interviewed and hired to replace an existing vacancy within the elementary level behavior intervention program. This new interventionist will start in March and will be shadowing the other elementary interventionist to help assist with training and mentoring for the first month.

District 209

Previously, there were 3 Behavior Interventionists at Proviso West High school however, one interventionist resigned at the beginning of this month. An employment search continues for an adequate replacement for that interventionist. It is still an ongoing process. However, the current two interventionists have been working with grade-level principals in supporting students and providing academic and social-emotional assistance as well as academic support and retention. The Behavior Coaches continue to help facilitate and implement the intervention program which is continuing to show progress.

Recently a new Interventionists was hired at Proviso East to replace another behavior interventionist. The new interventionist will begin in March. This new interventionist comes in with many years of education and behavioral intervention experience. This new interventionist will work closely with the current interventionist who will serve as mentors and support for a strong start in the new position.

Currently, the Behavior Interventionist team continues to progress monitor and work directly with specific students as well as work with grade-level administrators to identify new students. Supports provided have included executive functioning skills, peer mediation, and specific academic and behavior support.

PAEC OT/PT Department

Activities of the department:

1. The AT Team continues to conduct SETT meetings to come up with appropriate assistive technology to address educational needs for their struggling students.
2. Orthotic clinic was canceled for the month of February and will resume in March.
3. The AT Team attended a staff meeting on 2-2-22 in-person with the Zoom link available from 1:00 PM - 2:30 PM.
4. The OT/PT Department attended a staff meeting on 2-10-22 in-person with Zoom link available from 11:30 am - 2:00 pm.
5. OT/PT/AT Lead attended a Management Meeting on 2-11-22 remotely from 1:00 pm - 3:00 pm.
6. Our AT Team has helped run the Wheelchair Clinic at PAEC Center on 2-16-22 with Dave Cingano the AT Rep from Numotion.
7. Jenn Skalitzky, from Infnitec, presented Engage training for Lead OT/PT, Julia, IT, Mike Duffy, and PAEC Center Principal, Kim and Assistant Principal, Inga from 9:00 AM to 10:00 AM on 2-18-22 in the PAEC Center Board Room.
8. The OT Student from UIC, Ashley Strand, presented a PowerPoint presentation on Occupational Therapy and The Role of Purposeful Occupations in Children in Special Education. She also made our first department video of the students performing gross and motor tasks for putting on our website for staff, parents, and the community to see and presented this all on 2-18-22 from 10:30 AM - 11:30 AM in the PAEC Center OT/PT Gym. Here's the link to the video for the PAEC OT/PT/AT part of the website [PAEC OT/PT/AT Video #1](#)
9. One of our PTs, Esther Littman, presented a lifting in-service for the PAEC Center program assistants on 2-18-22 in the PAEC Center gym for 1 hour.
10. Our Lead OT/PT/AT presented Implicit Bias & Connection on 2-18-22 from 11:30 AM - 12:30 PM in the PAEC Center OT/PT Gym.

PAEC Psychologist Department

- At Northlake Middle School in District 87, psychologists Melissa Gomez and Dr. Michael Cermak assisted, along with other SEL team members, with the implementation of Elyssa's Mission on 2/22/2022. This program identifies students who are at risk for suicide. SEL members will follow up with students identified as at risk.
- In Hillside District 93, psychologist Dayle Ashley-Harding and psychologist intern Lindsey VanDerAa have been facilitating a grief group called "changing families".

Psychologist intern LindseyVanDerAa, a Hillside social worker, and Hillside speech/language pathologist co-founded an executive functioning group.

- At MacArthur Middle School in Berkeley District 87, Dr. Cermak continues to meet with several 8th-grade students individually or in groups to address SEL needs. He is also currently working with several students who were identified from Elyssa's Mission to provide individual counseling as well as with a student referred due to extreme behavior.
- At Sunnyside Elementary in District 87, Dr. Michael is providing consultation to a third classroom and his school psychology practicum student, Kristen Bialek, is providing an academic intervention (PALS) with two 3rd grade students.
- Lead psychologist Mary Therese Geary attended Part I of a 2 part workshop on MTSS on February 4th. She shared information from the workshop at the February 18th psychologist meeting.
- Dr. Michael Cermak attended the Illinois School Psychologists Association (ISPA) conference from February 3rd- February 5th, 2022. He shared information from workshops at the psychologists' meeting on February 18th.
- Ms. Geary is currently recruiting and interviewing intern candidates and practicum students from Loyola for the 2022-23 school year.

PAEC Social Work Department

1. The PAEC SW Dept. In-Service Committee (PAEC School Social Workers-Lisa Pirrello, LCSW; Monette Carlos-Barnes, LCSW; Donna Kuchera, MSW; Mandy Ross, LCSW; Lindsey Holsten, LCSW; Lisa Allen, LCSW; Elizabeth Baldi, LCSW; Ashley Brown, LCSW and Jill Collins, MSW) has tentatively scheduled the following trainings/in-services for the 2022-23 school year:
 - *Mckinney Vento - (Friday, August 26, 2022).
 - *Cultural Importance of African American English & Anti-Racism - (Friday, Sep. 23, 2022).
 - *Ethics in Play Therapy (PreK-12) - (Friday, November 18, 2022)
 - *Utilizing Yoga, Tapping & Relaxation/Meditation in Therapy (Friday, January 20, 2023).
 - *Suicide Risk Assessment-(Friday, February 24, 2023).
 - *Sensory Processing Differences - (Friday, April 21, 2023).
2. Ms. Mandy Ross, LCSW and Ms. Donna Kuchera, MSW (PAEC School Social Workers-Proviso East High School), have been facilitating monthly meetings and attempting to collaborate with the Dist. 209 school social workers on various student-school related concerns. The most recent item on the agenda that was

discussed had to do with discovering how to best foster partnerships with outside agencies that may assist in addressing some student body/building concerns.

3. Mr. Michael Irgang and Ms. Lindsey Holsten (PAEC School Social Worker-PAEC Elementary) have been facilitating Mindful Minutes each morning in the classrooms; servicing students who are waiting for 1:1 aide assignments; assisting with District 88 social work evaluations and providing crisis intervention on an as needed basis.
4. Ms. Monette Carlos-Barnes (PAEC School Worker-PAEC E.C. Program) has been working with 3 parents who are new to special education, and need extra assistance with medical insurance and having their child assessed due to possible autism diagnosis. Ms. Carlos-Barnes is continuing her work on feelings in her E.C. social work groups. Additionally, Ms. Carlos-Barnes has been assisting a teacher structure her classroom and working with OT to incorporate sensory breaks during social work groups. Ms. Carlos-Barnes will be hosting a toilet training workshop for parents on 2/25/2022 from Little Friends.
5. Ms. Lisa Allen, LCSW; Ms. Dana Gutmann, LCSW; Ms. Ziomari Rivera, MSW, and Ms. Lisa Pirrello, LCSW (PAEC School Social Workers-PAEC High School Therapeutic Day School) continue to provide social work services to the students on their caseload and have been working with the students on the following: personal safety, self-confidence, bullying, asking for help, effectively coping with grief and trauma, and personal/academic/career goals beyond high school graduation.
6. Ms. Lisa Pirrello, LCSW (PAEC Lead School Social Worker) co-hosted the Virtual LAN 60 Meeting with Mr. Mike Rudolph of Riveredge Hospital on February 16, 2022. The next Virtual LAN 60 Meeting is tentatively planned for March 16, 2022. Additionally, as acting President of the Illinois School Social Work Supervisors & Coordinators Council (ISSW-SCC), Ms. Pirrello will be chairing the ISSW-SCC's March 4, 2022 meeting virtually via Google Meet.

PAEC Speech/Language Department

- Bilingual (Spanish) SLP, Liliana (Lili) Herrera joined our department and will be covering Grant Elementary in D88.
- The S/L Department had an in-service on February 18th on Implicit Bias and Connection, which was one of the goals/areas indicated for development for our department for this year.
- SLPs will be attending the Infnitec Practitioners Conference on March 15th via Zoom. The program is free for us as coalition members and filled with opportunities for learning more in the areas of Alternative and Assistive Technology.

PAEC Special Olympics

February was a great month of preparation for the state tournament coming up in March for the PAEC Tigers. Tigers received their first-place trophy and medals from

the regional tournament. Hotel accommodations have been made and booked, the team will be staying at Parke Regency in Bloomington, IL. We are in the process of creating a busy agenda to keep the student-athletes engaged and excited about the trip outside of the games. 7 of the 8 student-athletes will be attending the tournament after contact with families to prepare for the event. Soccer has officially started with practices being held at PAEC Center and PAEC Academy. Teams have been working hard in preparation for games soon which are currently being scheduled. We look forward to a great tournament and an amazing start to the soccer season.

IX. OLD/UNFINISHED BUSINESS

None at this time.

X. OTHER/ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD

A. Resolutions for Dismissal of PAEC Personnel

1. Resolution Dismissing Educational Support Personnel from Proviso Area for Exceptional Children.

Ms. O’Connell moved to adopt the Resolution Dismissing Educational Support Personnel (Lori De Laurentis) from Proviso Area for Exceptional Children as presented. Mr. Richardson seconded the motion.

Roll Call Vote:

District 87	Ms. O’Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

5 Ayes, motion carried

2. Resolution Honorably Dismissing Probationary Certified/Licensed Personnel from Proviso Area for Exceptional Children.

Ms. O’Connell moved to adopt the Resolution Honorably Dismissing the following Probationary Certified/Licensed Personnel (Erica Szarzynski) from Proviso Area for Exceptional Children as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. O’Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

5 Ayes, motion carried

B. Reinstatement of Employee Pay

Mr. Byron Young was terminated on March 9, 2022 at the Special Governing Board Meeting.

Ms. Clark-Smith moved to not reinstate the pay for Byron Young dated January 20, 2022 and dated February 21st - March 9th, 2022 as presented. Mr. Richardson seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

5 Ayes, motion carried

C. The next Governing Board Meeting is scheduled for Wednesday, April 20, 2022.

XI. **BOARD CORRESPONDENCE**

XII. **CLOSED SESSION**

Ms. O'Connell moved to convene into Closed Session at 6:59 PM, under Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee(s), specific individual(s) who serve as an independent contractor(s), specific volunteer(s) of the Board, or legal counsel for the Board and under section 2(c)21 to discuss minutes of prior meetings lawfully closed under the Open Minutes Act for the purpose of review, approval or release of minutes as presented. Mr. Richardson seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

5 Ayes, motion carried

Returned to Open Session at 7:31 PM.

XIII. **ADJOURNMENT**

Mr. Richardson moved to adjourn the meeting at 7:36 PM for lack of further items to discuss. Mr. Wagner seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye

District 93
District 209

Mr. Richardson
Mr. Wagner

Aye
Aye

5 Ayes, motion carried

Respectfully submitted,



Brian Dawson
President of the Governing Board



Dorothy Clark-Smith
Secretary of the Governing Board

4/20/22

Date

MJ/TL