

**PROVISO AREA FOR EXCEPTIONAL CHILDREN
GOVERNING BOARD MEETING
PAEC CENTER – 6:00 PM
SEPTEMBER 15, 2016**

MINUTES

I. ROLL CALL

Ms. O'Connell, President of the Governing Board, called the meeting to order at 6:03 PM.

Roll Call Vote:

District 87	Ms. O'Connell	Present
District 88	Ms. Clark Smith	Present
District 89	Ms. Rivers	Present
District 92	Ms. Dempsey	Absent
District 93	Mr. Richardson	Present
District 209	Mr. Wagner	Absent

II. AUDIENCE PARTICIPATION

None at this time.

III. APPROVAL OF GOVERNING BOARD MINUTES

Ms. Clark Smith moved to approve the Governing Board Meeting Minutes of August 18, 2016 as presented. Ms. Rivers seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark Smith	Aye
District 89	Ms. Rivers	Aye
District 92	Ms. Dempsey	Absent
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Absent

4 Ayes
2 Absent
Motion Carried

IV. APPROVAL OF CONSENT AGENDA

Mr. Richardson moved to approve the Consent Agenda, which encompasses Agenda items V (Payroll), VI (Bills), XI (Old Business) and XII (New Business) as presented.

Ms. Clark Smith seconded the motion.

V. APPROVAL OF PAYROLL

VI. APPROVAL OF BILLS

XI. OLD BUSINESS

A. FY'17 Budget

B. PAEC Policies - Second Reading/Adoption

XII. NEW BUSINESS

A. Out of District Student

B. Donations

C. Archdiocese of Chicago - St. Domitilla lease

D. Employment/Resignations/Terminations

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark Smith	Aye
District 89	Ms. Rivers	Aye
District 92	Ms. Dempsey	Absent
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Absent
4 Ayes 2 Absent Motion Carried		

VII. EXECUTIVE BOARD REPORT

The Superintendents and/or their designee from Districts 87, 88, 89, 92, 93 and 209 were in attendance at the September 8, 2016 meeting: they reviewed and recommended approval of all items on the Agenda.

Dr. Smith talked about the Executive Board Meeting; this was the first time all the Superintendents met for this school year. The Executive Board approved everything on the agenda except the St. Domitilla lease, which is listed under "New Business".

VIII. DUPAGE/WEST COOK REPORT

Dr. Smith said he had attended a meeting this morning in Naperville, he will have information to share in the upcoming months.

IX. COMMITTEE REPORTS

No reports at this time.

X. EXECUTIVE DIRECTOR'S REPORT

- A. Enrollment and Classroom Staffing Patterns
Information is attached.
- B. Student and Staff Enrollment
Information is attached
Dr. Smith said we currently have 484 students
- C. Program District Child Count
Information is attached.
- D. Initial Referrals
Information is attached.
Dr. Smith explained that at this time we don't have many referrals but is early in the school year.
- E. PAEC Activity Fund Report
Information is attached.

F. Professional Development

Information is attached.

Dr. Smith explained that we have Professional Development occurring within our departments (Speech, OT/PT, Social Work and our Psychology department). In August Ms. Courtney Stillman gave a presentation on Senate Bill 100, Alternatives to Suspension, is was very informative and was well attended. On 10/7, Dr. Winnega will present "Practical Behavior Supports"; this will deal with students within the autism spectrum disorders. Participants will learn a variety of interventions, acquire skills to motivate students to learn, attain knowledge on which skills to teach to match the function of the problem and so much more. On 12/2, Ms. Dickerson will present "Marking the Mark"; it will be about measuring students growth and teacher evaluations. On 2/10, Ms. Rapport will present "Building Bridges: An alternative to Suspension". All of these inservices will be available to all of our member districts and their staff.

G. Staff Recognition

1. Attendance - Information is attached.
2. Longevity - Information is attached.

Dr. Smith explained that we had an incentive plan in place this past school year for attendance:

0 days of sick leave used - \$400
1-2 days of sick leave used - \$200
3-4 days of sick leave used - \$100

Each employee that qualified was awarded one of the following in August. The increase incentive appears to have improved attendance in conjunction with other procedures.

Dr. Smith also mentioned Ms. Chris Rentas who has been a Teacher at PAEC for 35 years, Ms Avila a Social Worker and Ms. Gibson a Program Assistant also celebrated 25 years at PAEC. Dr. Smith thanked them for their dedication to the students and all their hard work within the PAEC organization.

H. Police Reports

PAEC Therapeutic Day Elementary School: No police reports
PAEC Therapeutic Day High School: No police reports

I. Lockdown Drill

We are coordinating a lockdown drill with the Cook County Sheriff's Department and Maywood Police Department to take place in October. These drills are essential in ensuring well planned and executed procedures in case of an emergency.

Dr. Smith explained that we will be having a lockdown drill in October with the Cook County Sheriffs Department and the Maywood Police Department. We want to make sure everyone is safe by conducting lockdown drills regularly.

We have recently installed two metal directors at PAEC High School. We have employed a Security Monitor for the High School and we continue doing searches as students arrive at school.

J. First Step
Pre Kindergarten First Step Timelines

Mr. Cooper presented an overview and went over the timelines at our Executive Board Meeting on September 8, 2016.

Mr. Cooper has been communicating with the District Special Education Directors and Principals in preparation for the implementation of the First Step early intervention program with preschool students.

Date	Activity	Notes
September 6 th – 19 th	Teacher consent meetings	Individual or groups
September 6 th – 19 th	Send letters to Parents	Parents have 2 weeks to respond
September 20 th – October 6 th	Teacher screening meetings	Coaches meet with Teachers
September/October	Baseline data collection	Dates vary by class
October 24 th	Randomization	Intervention classes determined
October 25 th	PreK First Step training	Teachers, Coaches, Support Staff

Dr. Smith explained that Mr. Cooper has coordinated the Pre K First Step project. Dr. Smith and Mr. Cooper have participated in weekly conference calls with the researchers in Oregon.

Mr. Cooper has met with district administrators and staff in order to follow the projected timelines in implementing the research project. The beginning steps of the project are progressing well.

K. Program Updates
PAEC Early Childhood Program

The EC program is excited to start out a new school year with almost all our children registered on time. We are happy that the Berkeley librarian will be coming again this year on a monthly basis to read to our children. In addition, the Oregon Research Institute has asked the PAEC EC program to participate in the First Step Next Program. This program is an "early intervention program that helps children who are at risk for development of behavior problems in preschool get off to the best possible start in school". Our Open House along with the Elementary Program is on the 20th of September from 5-7 PM. We will introduce our staff to the parents and allow the parents to spend some time in their child's classroom. With so many positive things developing in EC, we feel confident it will be a great school year for all the students and staff.

PAEC Therapeutic Day Elementary School

Our school year is off to a great start! We have Ms. Bosley, teacher, in place of Mrs. DePasquale-Stehn while she is on maternity leave. Ms. Pirrello has been stepping in as the Administrator until Mr. James is able to join the staff full-time. Both, Ms. Bosley and Ms. Pirrello have been a tremendous help for the continuation of services to flow smoothly here at the elementary school.

On the 20th of September, we will be having our open house from 5-7 PM, where we will introduce our staff to the parents and provide time for parents to meet with their child's teacher to discuss the program and services.

In August, the number of students enrolled is 38 with 31 students who have actually attended. By Tuesday, September 6th, it has been reported that at least 3-4 more students who have not started will begin to attend.

There have been 2 occurrences of students in the Time Out Room and 3 occurrences of students requiring time outside the classroom.

PAEC Academy at St. Domitilla School

PAEC Academy is off to a good start. We only have a few students who are still not registered. We have a large number of new students this year. We also have three new teachers and a few new Program Assistants.

Soon we will be planning fundraising activities and electing student council members. Annual reviews have already begun.

PAEC Center

Students arrived to school and were so happy to be back for the 2016-2017 school year! All classes are set up with the necessary curriculum and materials they need. Along with that, we welcomed three new teachers:

Ms. Sarah Makey, Autism Spectrum, Jr. High

Ms. Kelley Rowlen, Cross Categorical Functional High School

Mrs. Donna Haney-Cross Categorical Adapted High School

We are thrilled to have these new teachers on staff.

We also welcomed: Ms. Tia Flowers, transferring from District 89

Ms. Cristina Maldonado, transferring from PAEC EC

Mr. Jeff Schmidt, new to PAEC as a Program Assistant this year

Mr. Jernell Russ, transferring from PAEC High School

Mr. Russell Vitrano, new to PAEC as a Program Assistant this year

Ms. Lorena Silvestre, transferring from District 89

Ms. Patrice Binion, transferring from District 92

All staff was welcomed back by Dr. Smith on the first day and following that, there was an Orientation staff meeting at PAEC Center.

August 18th - Motivational speaker Loren Michaels Harris came to PAEC Center and enlightened the staff in regard to being "Heroes" for the education they provide our students each and every day.

August 19th - Staff attended an in-service in Teacher Ease training. Staff also worked in their classrooms preparing for the start of the school year.

August 29th - District 209 Superintendent, Dr. Rodriguez visited PAEC Center. We were thrilled to have him visit the classrooms, as all PAEC staff and students are very proud of their classrooms and their school.

August 30th - Clicker 7 was installed in the PAEC Center computer lab. This is a program that promotes reading and writing. We are very excited to use this since it can be adapted to meet the needs of many different functioning levels.

All classes are back in the swing of teaching, reading/LA for 90 minutes a day, along with Math for 60 minutes a day. Teachers are using the Teacher Ease program to input their lesson plans and will continue to use the program throughout the school year.

Happy New School Year to all! The 2016-2017 school year is going to be great!

PAEC Center Vocational Program/Transition Program

There has recently been a connection made with the Maywood Police which is directly across the street from the 5th Ave. Transition building. There has also been a connection with Restore and Recycle which is right across from Proviso East. These sites will hopefully be starting very soon. At this time, teams are currently being developed to go to the two sites. This year the Fee Basis department at Hines has also been added as a new volunteer job site.

Training Sites: West Suburban Senior Center & Clean Break (transition on 5th)

All of the following volunteer work sites have been started with new and returning students:

- Hines VA Hospital
- St. Domitilla
- New To You Resale
- Family Video
- St. Domitilla (paid position)
- West Suburban Senior Center
- Sarah's Inn

Currently, Mr. Castillo is working to provide more opportunities at St. Eulalia's as one class from PAEC Center stocks the food pantry and cleans the church on Wednesdays. Ms. Nystrom and Mr. Hogan's students from PAEC Center travel to the Iona Glos Center, Ray Graham, on Tuesdays and Thursdays to assist in maintaining the different group homes by doing custodial tasks.

PAEC Therapeutic Day High School

PAEC High School recently moved Ms. Bua to a full time position for the current academic year. She previously served as a teacher at Proviso East High School for the last two years. The PAEC High School administration and staff are really excited about this year. As a school, our goal is to establish an environment conducive for student learning and social emotional development.

PAEC High School is in the process of collaborating with PAEC Elementary for Open House scheduled for September 20th from 5:00-7:00 pm.

Hispanic Heritage Month, September 15th through October 15th
PAEC High School Celebration: October 14th in Gymnasium

Continue with PAEC Pride Incentive: PAEC Pride is scheduled the last Friday of each month which promotes positive student behaviors. In order for students to be eligible, they will receive a voucher only if percentage points have been earned during the eligibility period. Students will have the ability to dress out of uniform when given a voucher the day prior to the event.

Spring Semester Cohort: PAEC High School is currently researching both Bachelor and Master's degree programs for staff with an emphasis on Special Education to be offered during the spring semester in a cohort format. A survey will be provided to staff to analyze data to determine need.

PAEC Alternative High School Vocational Program

The Hilton Hotel Training Program is scheduled to begin 09/06/2016. Students will be chosen throughout the school to participate twice per week in either a morning (up to eight students participating) or afternoon session (up to five students participating) Monday through Thursday. An after school component (up to six students participating) is being offered this year where students will apply to participate in work training with a stipend Monday through Thursday until 4:15 pm. Students during all time slots will be placed in the culinary, engineering, or housekeeping departments.

The PAEC Custodial Program is also scheduled to begin the week of 9/6/2016. Mr. Loving distributed applications to interested students and is in the process of interviewing. Up to five students can participate.

We currently have two students training with the PAEC lunch program.

Mr. Loving is working with Daylight Daycare to start a work training program. Details will be forthcoming.

Mr. Loving is also working on a clerical training position in house. The goal is to begin the week of 9/6/2016. Up to 2 students can participate.

Mr. Loving provides students seeking employment with job leads.

Ms. Pietrowski and Mr. Loving will be continuing the service learning program this school year on the first day of the week. We are currently working on recruitment and have a tentative start date of 09/12/2016. The program will run once per week, though activities may be scheduled in addition to this. Components that will be included are planning, implementation, reflection, and celebration. Students will be able to use their participation in this group towards Proviso's community service graduation requirement. It can also be noted on job applications, resumes, and college applications. Most importantly though it will give the students an opportunity to be involved in something bigger than themselves that will highlight their strengths as they do something for the benefit of others.

Ms. Pietrowski will work with students to complete their transition planning questionnaire and interview. The goal is to have met with each student by the end of the quarter, with regular meetings with seniors working on post-secondary education goals.

Ms. Pietrowski will schedule field trips based on students' transition goals.

Mr. Loving and Ms. Pietrowski have dispersed the first PRIDE module focusing this quarter on the transition domain of employment. Teachers will be presenting this information along with social skills from 11:15 am to 11:35 am each day.

We currently have five students utilizing the Apex Credit Recovery program to advance their graduation date.

Previous Student/Graduate updates - Ms. Pietrowski continues to email job leads (4 graduates: 2006, 2009, 2012 and 2013); 2011 graduate came in to inquire about becoming a truck driver, we researched employers who offer on-the-job training; 2015 graduate updated resume; 2016 graduate updated resume, currently working at White Castle, hoping to get a kitchen job at Hines; 2016 graduate obtained their own apartment in Normal where he has begun classes at Heartland Community College.

Behavior Management - Intervention Team
District 87

Jefferson

A brief meeting was held with the PreK teacher at Jefferson, the PreK teacher at Whittier and the school principal, to review their participation this year in the PreK First Step Research Project. An overview was presented along with a general timeline of project activities.

Whittier

One Behavior Coach is assigned to a kindergarten classroom to help train a new Instructional Assistant assigned to a student that coaches worked with last school year. The aide's role in implementing the student's behavior plan and how to record observational data is being covered.

District 88

Lincoln Primary

The principal has been communicating and providing preliminary information for the PreK First Step study. Classrooms at Lincoln and Grant Primary schools will be participating in the project this year.

District 89

Roosevelt

Some class-wide behavior support is being provided to a classroom to assist the teacher in creating and implementing effective behavior management strategies.

Melrose Park

One behavior coach is assisting a teacher to support her efforts in implementing strategies with a new student who has demonstrated very challenging behaviors.

District 92

Lindop

A meeting has been set up with the school's PreK teacher to review participation in the PreK First Step research project.

District 209

Proviso East and Proviso West High Schools

The behavior interventionists at both Proviso East and West have each individually met with about 20 students that they provided support for last school year. They are now sophomores, so the coaches will be available for them if they need help, but they will not receive the ongoing support that they did last year. The emphasis will be on supporting incoming freshman that are struggling with adjustment to the high school.

PAEC

Early Childhood

Two behavior coaches that were hired to work the PreK First Step research project were assigned to the Early Childhood program. When they are not doing work for the research project, they will assist the EC classrooms. The PAEC EC classes are also participating in the PreK First Step project this year.

Elementary Therapeutic Day School

One coach is temporarily substituting as a one-on-one aide for a kindergarten student with challenging behaviors.

Psychologist Department – Ms. Geary, Lead Psychologist

PAEC welcomed four new psychologists in August. Megan Kibbons is assigned to Lindop District 92, Angelo Rivera and Estefania Rosas (bilingual) are assigned to District 87, and Jennifer Orrico will serve both District 87 and PAEC 803 programs. Mary Therese Geary will hold an orientation at PAEC for new psychologists on Tuesday, August 30th at 1:00 PM.

Bilingual psychologist intern Paola Gonzalez-Bonet will be working in District 87 along with the PAEC Early Childhood program, advanced practicum student.

Kelly Holmes will be at Hillside District 93, practicum student Ashley McDowell is also working with Hillside psychologist Dayle Ashley-Harding and practicum student Kelsie Reed is working with psychologist Michael Cermak at MacArthur Middle School.

Psychologist/data management coordinator Emily Adelson attended a 2 day workshop in Excel that was to be held in Elmhurst. She will share this information with PAEC psychologists and administrators.

Psychologists Mary Therese Geary and Emily Adelson attended a workshop entitled, "Education Law: A Year in Review" hosted by Loyola's Education Law and Policy Institute on Wednesday, June 22nd. This event took place at Loyola's Law School. They will share information with other psychologists at the September psychologists' meeting.

PAEC psychologists will be participating in District 87 Data Day meetings the week of September 19th.

Mary Therese Geary will schedule PAL-RW training in September for new PAEC and district staff members who will be implementing the intervention.

Speech/Language Department – Ms. Coenen, Lead Therapist

The speech/language department is excited to start a new school year and welcome two new SLPs to our team! We are pleased to be assisting Districts 87, 88, 92, 209, and 803 with providing monolingual and bilingual SLPs. Below is a list of the new SLPs and the schools that they are servicing:

Jennifer Koller: PAEC Center (District 803)
Amy Michaels: Bilingual SLP for Riley School (District 87)

The speech/language department is looking forward to a number of professional development opportunities covering topics: fluency, bilingual assessment, articulation/phonology, service delivery, and executive functioning.

The Lead SLP updated the PAEC Speech/Language Manual and has made it available to the SLPs as an electronic copy in Dropbox.

The Speech Department will have their first meeting on September 22nd to discuss procedures such as paperwork requirements, Early Childhood overview/changes, accessing the manual in Dropbox, etc.

We are looking forward to a productive and successful school year!

OT/PT Department – Ms. Julia Barnicle, Lead OT/PT Therapist

Staff adjustments: We have 2 OTs out on maternity leave. We have coverage until they return. New Staff for this school year: OT: Robin Giacolo, Michelle Wolter, Irene Pietruczyk, and Shytaura Goston.

Activities of the department: We are in the process of getting our items from the Container Store for the reorganization of the OT/PT offices at PAEC Center and ordering equipment supplies for students.

The AT team is restructuring with 1 OT leaving and replacing her with 2 part-time OTs.

The OT/PT staff is working on getting equipment out to the appropriate students and schools for the new school year. This also includes getting the Rtl Boxes out to the district schools.

The OT/PT staff has been busy presenting various lifting in-services at PAEC Center for the new teachers and in the districts including evacuation drills.

The Assistive Technology team is working together with the Speech Department to come up with a training schedule for AAC devices/software. Once the schedule is finalized, it will be shared with the entire PAEC Cooperative.

Social Worker Department – Ms. Lisa Pirrello, Lead Social Worker

The following PAEC School Social Worker Staff adjustments were made and became effective as August 17, 2016: Ms. Hannah Maurer is our newly hired PAEC School Social Worker in the District 209 School Programs. Ms. Maurer will be providing school social work services to the special education students attending

Proviso West High School, as well as to the students who are transitioning back full-time, yet have some classes in the PAEC Rooms at Proviso East & West.

PAEC School Social Work Dept. Committees for the 2016-17 School Year:

A. Data Collection, Progress Monitoring & Graphing Committee (Co-Chair: Mr. Saumil Patel) – This committee provides up-to-date information, guidance, direction and training to the PAEC School Social Work Dept. pertaining to the writing of measureable/observable school social work goals, various ways to monitor student progress, and show progress made via a visual graph to be used during student annual reviews, parent-teacher conference, EDC's &/or other parent-team meetings.

B. In-Service Committee (Co-Chair: Ms. Dana Grace) – This committee plans and coordinates, with the Lead school Social Worker (Ms Lisa Pirrello, L.C.S.W.), social work related workshops, trainings, and in-services for the 2016-17 school year.

C. Sunshine Committee (Co-Chair: Ms. Lindsey Holsten) – This committee plans and coordinates the PAEC School Social Work Dept.'s sending of floral arrangements, card, gifts, etc., on the behalf of the Lead School Social Worker and the PAEC School Social Work Dept. for the births, marriages, deaths, illnesses, etc., of other PAEC employees or various agency personnel in the Proviso Township Area. This committee also plans the PAEC School Social Work Dept.'s luncheons and/or breakfasts during regularly scheduled department meetings.

D. Danielson Performance Evaluation Tool for School Social Workers Committee (Co-Chair: Christopher Hofer) – This committee will be collaboratively working with the Lead School Social Worker (Ms. Lisa Pirrello, L.C.S.W.) in discussing/reviewing this year's execution of the PAEC School Social Work Danielson Performance Evaluation Tool that will be implemented for the first time during the 2016-17 school year as the PAEC Social Work Department's trial year. The goal is for the Lead School Social Worker to evaluate four non-tenure and four tenure PAEC School Social Workers utilizing the evaluation tool that has been tailored to meet the domain standards pertaining to School Social Work Services, which was submitted by the committee to and approved by Dr. Smith.

E. Crisis Committee (Co-Chair: Rick Tangedahl) – This is a response team that provides crisis intervention services to groups/individuals in need due to a traumatic event that may have occurred within a PAEC operated school program (i.e., PAEC Center, PAEC MIE Program, PAEC Alternative H.S., PAEC Early Childhood, and/or PAEC Elementary School), at neighboring school districts or out in the Proviso Township community. The PAEC Social Work Dept. Crisis Team works collaboratively with and assists the PAEC Administration in identifying all individuals/groups that may be at risk in the time of a traumatic event. The Crisis committee members work collaboratively with the Proviso Township Mental Health Commission's Network of Care coordinators in planning after crisis care services/resources.

F. Negotiation Committee (Co-Chair: Jill Collins) – This committee discusses and presents questions/concerns regarding PAEC School Social Work salary/benefits and employment related issues to the Lead School Social Worker (Ms. Lisa Pirrello, L.C.S.W.) and the PAEC Executive Director (Dr. Terry Smith).

G. Transitional Therapy Program (Provider: Mr. Joseph Vasilevski, L.C.P.C.) – This individual provides PAEC students and their families with various additional mental health services that go above and beyond what can be provided by the school social worker. The community mental health need that is being addressed in the Transitional Therapist Program is to meet counseling, emergency crisis management, family relationship concerns, alcohol/substance/physical abuse needs, child neglect, bereavement needs, and any other social, emotional, and behavioral needs of high risk youth and their families who receive services through the PAEC Cooperative (S.E.J.A. 803) and member School Districts.

The PAEC School Social Work Committees will be submitting quarterly updates to the Lead School Social Worker (Ms. Lisa Pirrello, L.C.S.W.)

PAEC Social Worker, Ms. Kenya Dockens (Hillside School), is to be commended for providing crisis intervention and support, on very short notice, to the Lindop School staff, following a tragic event that occurred on Monday, August 1, 2016. We thank her for her strong dedication and commitment to providing assistance, encouragement, and comfort to those coping with such a heartbreaking event.

PAEC Lead School Social Worker, Ms. Lisa Pirrello, L.C.S.W., is the current acting President of the Illinois School Social Work Supervisors and Coordinators Council (ISSW-SCC), and will continue to be coordinating/chairing meetings, workshops and trainings for school social workers in the state of Illinois who are appointed as School Social Work Leads, Supervisors, or Coordinators for their respective school districts or cooperatives. The Fall 2016 ISSW-SCC Meeting & Workshops are scheduled for Friday, October 7, 2016 at Katherine Legge Memorial Lodge in Hinsdale, IL. The topic for this workshop is: "Exploring Ethics and Cultural Competency: Knowledge, Application and Integration" - Speaker is Ms. Serena Wadhwa, PsyD, LCPC, CADC.

Ms. Pirrello is an active member of the following Organizations: Lan 60 Committee, West Suburban Juvenile Officers Association (WSJOA), Illinois Association of School Social Workers (IASSW), National Association of Social Workers (NASW) and School Social Work Association of America (SSWAA).

PAEC Lead School Social Worker, Ms. Lisa Pirrello, L.C.S.W., will be interim Principal for the PAEC Elementary School from August 18, 2016 until September 1, 2016, when, Mr. Michael James, Principal of PAEC Elementary will be reporting to work on a full-time basis beginning September 2, 2016.

PAEC Social Worker Mr. Rick Tangedahl, L.C.S.W., is the PAEC Wrap Coordinator, the PAEC Homeless Liaison, and Lan 60 Collaboration Chairperson. Additionally, Mr. Tangedahl assists with overseeing the PAEC Cooperative's Professional Development records, training/in-service/workshop/administrators academy registration, collecting of speaker evaluations, attendance and CEU/CPDU requirements.

The PAEC Social Work Department's first in-service training will be:

Date: Wednesday, August 31, 2016
Topic: Google Docs: Social Work Documentation

Presenter: Mr. Michael Duffy
Time: 10:00 a.m. – 12:00 p.m.
Location: PAEC Center Computer Lab

The PAEC Social Work Department's first Meeting & second In-Service will be:

Date: Friday, September 16, 2016
Topic: PAEC School Social Work Dept. Meeting
Presenter: Ms. Lisa Pirrello, L.C.S.W.
Time: 10:00 a.m. – 12:30 p.m.
Location: PAEC Alternative H.S. Therapeutic Day School Conference Room

Afternoon Social Work In-Service:

Topic: Mindfulness In the Classroom
Presenters: J. Griffith/C.Natchke
Time: 12:30 p.m. – 3:30 p.m.
Location: PAEC Alternative H.S. Therapeutic Day School Conference Room

Special Olympics

As of August 30th we have 33 students/athletes enrolled in Special Olympics for the 2016-17 school year. We anticipate this number to double by the end of the month.

Mr. Ling will be attending the Special Olympics Annual Meeting on September 21st in Addison. Discussed at this meeting will be any rule changes, dates of competition, and scheduling of basketball games.

Mrs. Mulcahy has continued the Special Olympics Fundraiser Dinner/Auction. The event will take place Friday, October 7th at 6:30 PM in Oak Brook at Drury Lane. We look forward to a great time and benefit for our students/athletes.

HOTSTUFF

Referrals

We are in the process of sending out applications for the after school program. Our target is to have 50 children enrolled in the HOTSTUFF After School Program. We are emailing the applications to the social workers, teachers, LAN 60 members and other community leaders that have referred students to HOTSTUFF in the past.

Healthy Me and Nutrition Program

Snap Ed program from the UIC extension program will be here every Thursday from 3:00 to 4:15 PM. They will target the 3 younger groups. Their sessions will focus on exercise and learning how to prepare a nutritious snack.

PLCCA will provide a group on Thursdays for the Junior High students. Their classes will be focusing on issues such as mental health, team building and bullying. Their classes will be from 3:15 to 4:15 PM.

Kelly Sierra from Loyola Health Program will come in once a month to provide a nutrition class for the Junior High students.

Garden

Our garden is in full bloom. The squash, zucchini and cucumbers are huge. The

paws were made by Mr. Maldonado. We continue to water and harvest our garden. Mrs. Brogan's science classes are weeding, watering, and harvesting our garden. Mr. Walker from PAEC High School will also send out students to weed our garden.

HOTSTUFF after school program will begin October 20th. That day is our Lights On after school party. We will celebrate by having a pizza party.

XIII. ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD

A. School calendar 2016-2017

Due to the fact that we inadvertently listed 1 hour early release days beyond those associated with the 3 intended prior to holidays, it is necessary to remove those additional early release days from the 2016-17 calendar. The Union has agreed in writing with the adjustments.

Dr. Smith explained that we removed several early dismissal days that were inadvertently listed on the calendar. The following days will no longer be early dismissal days: November 10th, January 13th, March 3rd, April 13th and May 26th. A memo was sent to all parents in English and Spanish along with a revised calendar asking them to please disregard the first calendar.

B. PAEC Wellness Screening

PAEC has partnered with EBC and Interactive Health to provide a Wellness Screening event on Monday, October 3, 2016 from 6:30 am until 12:00 noon for PAEC Employees in the PAEC Center gym. Employees are also able to sign up for a flu shot on the day of the screening.

Dr. Smith presented our new Administrators to the Board. Dr. Smith is very pleased with everyone, they are all doing a great job, and it's been a positive transition. The new Administrators were able to speak about their experience and the plans they have for the 2016-17 school year. The Board Members asked questions and everyone was very excited and positive about the new changes happening at PAEC.

Ms. Mary Beth Boeh, Assistant Executive Director at PAEC, gave a brief update on items she is working on: E-rate recently changed the rules in our favor. Previously to qualify for the E-rate we needed to have a free and reduced student lunch count in the 90% range. Now, we can qualify with our current student free and reduced count at 75%. They have also shifted their focus from equipment to communication systems. In our case we are hoping our proposal to make the entire complex wireless will be granted and come through soon.

Ms. Boeh explained that we are continuing to expand and include technology in our curriculum. Specifically, we now have four ipad carts with 20 ipads in each for PAEC Center. We have one ipad cart with 15 ipads for PAEC High School and are in the process of building an ipad cart for PAEC Elementary with 15 ipads. We are continuing our use of Chrome Books at PAEC Academy and are purchasing a Chrome Book cart of 20 for our PAEC Center classes that are housed at Proviso East. We are also taking a new look at curriculum and through committees we will determine what updates/changes are needed. We are also looking at interventions for reading and mathematics, specifically, Reading 180 and Math 180.

Ms. Debbie Tryon, Business Manager at PAEC, gave a brief update on Business Office activities. The first payday (9/15) for staff went great, there were no errors. A big "Thank You" to Ms. Elena Pena, Payroll Coordinator, for doing a wonderful job. The Auditors will be here on Monday, September 19th. They will be here for approximately 2 weeks. We are still waiting on the 4th qtr, 2015-2016, State reimbursement for personnel and transportation. Dr. Smith called the state and the state informed him that we should receive the reimbursement later this month. Insurance coverage for the staff on the September bill was correct. On October 3rd, PAEC will have a Wellness Screening. Staff and family members covered under our plan can sign up to receive a health evaluation. The evaluation includes: blood pressure screening, a comprehensive blood test that evaluates the risk for cardiovascular disease, diabetes, liver and kidney disease, anemia, and much more, all in less than 20 minutes. They can also sign up to get a flu shot. Mr. Southward, our Human Resources coordinator is sending out emails encouraging people to sign up.

XIV. BOARD CORRESPONDENCE

None at this time.

XV. CLOSED SESSION

There was no need to go into close session.

XVI. ADJOURNMENT

Ms. Rivers moved to adjourn the meeting at 6:34 PM for lack of further items to discuss. Mr. Richardson seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark Smith	Aye
District 89	Ms. Rivers	Aye
District 92	Ms. Dempsey	Absent
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Absent

4 Ayes
2 Absent
Motion Carried

Respectfully submitted,



Peg O'Connell
President of the Governing Board



Dorothy Clark Smith
Secretary of the Governing Board