

STUDENTS

7:102 Student Welfare - Accidents and Injuries

The safety of every student is a matter of serious concern at all times. School buildings and grounds should be regularly inspected for health, fire and safety hazards. The school staff should be alert to hazardous practices or situations; especially when students are moving about within the building or on the grounds. Rules and expectations should be developed which will help reduce the chances for accidents.

Procedures should be established for caring for a student who has suffered an accident ranging from those requiring simple cleansing to those for which professional assistance is required. A copy of these procedures shall be readily available in every classroom and distributed each year to every parent or guardian. All staff members shall be expected to understand and follow such procedures. For any but minor occurrences, the parent should be contacted.

A written report of any accident involving a student shall be sent immediately to the Principal's office by the person having supervision or responsibility for the student at the time of the accident. A copy of the report will also be sent to the Executive Director. Such report shall include the date and time of the accident, the student's full name, a description of the accident, and the date of the report and signature of the individual completing the report.

ADOPTED:October 11, 2011

Proviso Area for Exceptional Children (P.A.E.C.)
