

**PROVISO AREA FOR EXCEPTIONAL CHILDREN  
EXECUTIVE BOARD MEETING  
PAEC CENTER AND ZOOM – 9:00 AM  
DECEMBER 14, 2023  
AGENDA**

**I. ROLL CALL (District #92 will be facilitating the meeting)**

**II. APPROVAL OF EXECUTIVE BOARD MINUTES**

***Recommended Motion:***

***I moved to recommend to the Executive Board to approve the minutes of November 9, 2023 as presented.***

**III. APPROVAL OF CONSENT AGENDA**

**A. Approval of Payroll**

Confirmation of payroll (excluding required employer deduction)

**PAYROLL AGENDA  
NOVEMBER 2023**

	GROSS <u>11/15/2023</u>	FICA <u>11/15/2023</u>	RETIREMENT <u>11/15/2023</u>	BENEFITS <u>11/15/2023</u>	TOTAL <u>11/15/2023</u>
Education Fund	\$ 484,451.92	\$ 20,619.34	\$ 13,609.99	\$91,735.67	\$ 610,416.92
Building Fund	\$ 16,835.10	\$ 1,281.70	\$ 718.86	\$2,798.29	\$ 21,633.95
<b>TOTALS</b>	<b>\$ 501,287.02</b>	<b>\$ 21,901.04</b>	<b>\$ 14,328.85</b>	<b>\$ 94,533.96</b>	<b>\$ 632,050.87</b>

	GROSS <u>11/30/2023</u>	FICA <u>11/30/2023</u>	RETIREMENT <u>11/30/2023</u>	BENEFITS <u>11/30/2023</u>	TOTAL <u>11/30/2023</u>
Education Fund	\$ 492,578.88	\$ 20,838.94	\$ 13,681.41	\$98,330.63	\$ 625,429.86
Building Fund	\$ 15,598.22	\$ 1,187.07	\$ 666.04	\$3,031.02	\$ 20,482.35
<b>TOTALS</b>	<b>\$ 508,177.10</b>	<b>\$ 22,026.01</b>	<b>\$ 14,347.45</b>	<b>\$ 101,361.65</b>	<b>\$ 645,912.21</b>

**B. Approval of Bills**

1. Payable Listing- Water Bill -Information is attached. (Voucher #1111)
2. Payable P-Card Listing- Information is attached. (Voucher #1112)
3. Payable Listing-Information is attached. (Voucher #1119)
4. Payable Listing-Information is attached. (Voucher #1120)

**C. Approval of Employment/Resignations/Terminations**

***Employment (Salaries are pro-rated after the start of school year)***

- Alma Nofal, 1:1 Program Asst., PAEC Academy, \$21,704, effective 11/16/23
- Catherine Meyer, Teacher, PAEC Center, \$56,232, effective 11/15/23
- Steven Taylor, Behavior Interventionist, PEHS, \$23,784, effective 11/15/23
- Brenda Deer, 1:1 Program Asst., PWHS, \$23,784, effective 11/20/23
- Joann Umeki, Speech Language Pathology, District 87, \$71,218, effective 1/8/24

***Resignations***

- Jalen Marx, 1:1 Program Assistant, PAEC Elementary, effective 11/5/23
- Lynette Blakley, 1:1 Program Assistant, PAEC Center, effective 11/20/23

Clara Lomeli, Day-to-Day Substitute Program Assistant, effective 11/28/23 (Deceased)  
Annie Lott-Jackson, Coordinator, District 87, effective 11/17/23  
Barbara Kimber, Program Assistant, PAEC Elementary, 10/26/23

### **Transfers**

Jacqueline Rivera, 1:1 Program Asst., PAEC EC from full-time to part-time  
Bujulka, Debbie, Vocational Coord, PAEC HS to Social Worker full time, effective 12/4/23  
Willie Bryant, Perm Sub Teacher, PAEC Elem to, (Computers) PAEC HS, effective 12/4/23  
Depasquale-Stehn, Christina, Teacher, PAEC Elem to Day-2-Day Sub, effective 10/20/23 ([Corrected from resignation to transfer](#))  
Constance Johnson, 1:1 PA, PAEC Academy to Program Asst, effective 11/30/23

### **Terminations**

None

### **Recommended Motion:**

**I move to recommend to the Executive Board to approve the Consent Agenda, which encompasses agenda items regarding (A)-Payroll, (B)-Bills, (C)-Employment–Resignations–Transfers–and Terminations as presented.**

## **IV. OLD/UNFINISHED BUSINESS**

## **V. NEW BUSINESS**

### **A. FMLA Request**

1. Mr. Saumil Patel, Social Worker at PAEC Center has requested FMLA due to medical reasons. Mr. Patel is requesting this leave to begin December 11, 2023.

### **Recommended Motion:**

**I move to recommend to the Executive Board to approve the FMLA for Mr. Saumil Patel to begin Monday, December 11, 2023 due to medical reasons. Mr. Patel will be utilizing available sick time during this leave as presented.**

### **B. Contractual Agreements**

1. ZSN Systems & Solutions
  - Dominique Marzette- 1:1 Program Assistant -\$38 per hour
  - Rachellie Moreta- 1:1 Program Assistant - \$38 per hour
  - Prudence White- 1:1 Program Assistant -\$38 per hour
  - LaVerne Triplett- 1:1 Program Assistant -\$38 per hour

### **Recommended Motion:**

**I move to recommend to the Executive Board to approve the contractual agreement between ZSN Systems & Solutions and Proviso Area for Exceptional Children for Dominique Marzette, Rachellie Moreta, Prudence White, and LaVerne Triplett who are 1:1 Paraprofessionals at the bill rate of \$38 per hour as presented.**

2. Maxim Healthcare Staffing Services, Inc (School Division)
  - Shannon Fields- Paraprofessional -\$40 per hour & \$60 per hour(overtime)
  - Roxana Sadivar-Huertero- 1:1 Paraprofessional. \$40 per hour & \$60 per hour(overtime)
  - Maria Hernandez- 1:1 Paraprofessional \$40 per hour & \$60 per hour (overtime)

### **Recommended Motion:**

**I move to recommend to the Executive Board to approve the contractual agreement between Maxim Healthcare Staffing Services (School Division) and Proviso Area for Exceptional Children for Ms. Shannon Fields, Ms. Roxana Sadivar-Huertero, and Ms. Maria Hernandez who are 1:1 Paraprofessionals at the bill rate \$40 per hour and \$60 per hour for overtime as presented.**

3. Ahs Staffing- Affiliate of PediaStaff
  - Romano Lopez-1:1 Paraprofessional -\$40 per hour

**Recommended Motion:**

**I move to recommend to the Executive Board to approve the contractual agreement between Ahs Staffing (Affiliate of PediaStaff) and Proviso Area for Exceptional Children for Mr. Roman Lopez (1:1 Paraprofessional) at the bill rate of \$40 per hour as presented.**

4. EDU Healthcare
  - Sean Lewis- 1:1 Paraprofessional -\$35 per hour

**Recommended Motion:**

**I move to recommend to the Executive Board to approve the contractual agreement between EDU Healthcare and Proviso Area for Exceptional Children for Mr. Sean Lewis (1:1 Paraprofessional) at the bill rate of \$35 per hour as presented.**

C. School Maintenance Project Grant

On behalf of PAEC 803, Mr. Zamora - Coordinator of Building & Grounds applied for the School Maintenance Project Grant which is a 50/50 grant up to \$100,000. We applied for an HVAC project cost of \$70,853. The project includes the replacement of two rooftop units. 1 serving the PAEC Elementary and the other PAEC Early Childhood. In addition, the Building Automation system will be upgraded in order to better control the schedules. After the rebate, PAEC 803 would only pay \$35,426.

**Recommended Motion:**

**I move to recommend to the Executive Board to approve the School Maintenance Project Grant for \$35,426 as presented.**

D. PAEC Administration & 12-Month Employee Winter Holiday Schedule

**Recommended Motion:**

**I move to recommend to the Executive Board to approve the 2023 Winter Holiday Schedule for PAEC Administration & 12-month Employees as presented.**

E. Out-of-District Placement -District 201

**Recommended Motion:**

**I move to recommend to the Executive Board to approve the Out-of-District Placement for a District 201 (Westmont) student for the 2023-2024 year as presented.**

F. Retirement Resolution

- Jill Collins (Social Worker) will be retiring after 29 years of service in June 2028.
- Lisa Pirrello (Social Worker) will be retiring after 32 years of service on June 30, 2027

**Recommended Motion:**

**I move to recommend to the Executive Board to approve the retirement resolutions of Ms. Jill Collins and Ms. Lisa Pirrello as presented.**

G. Student Teaching Partnership- Concordia University Chicago

**Recommended Motion:**

**I move to recommend to the Executive Board to approve the Student Teaching Partnership Agreement between Concordia University Chicago and Proviso Area for Exceptional Children as presented.**

H. Application and Procedures for Use of School Facilities- The Answer Inc.

Ms. Debra Vines and The Answer Inc. are requesting to utilize PAEC High School beginning January 2024. The organization will be using the facility on Saturdays from 9:00 AM-3:00 PM. The Answer Inc has agreed to pay a custodial fee of \$6,084 which breaks down to \$39/hr for custodial staff (6hrs/day) x 26 Saturdays.

**Recommended Motion:**

**I move to recommend to the Executive Board to approve the Facility Usage of PAEC High School for The Answer Inc. to run programming on Saturdays beginning January 2024 from 9:00 AM-3:00 PM with a fee of \$6,084 for custodial staff as presented.**

I. Creative Exchange Music Therapy

***Recommended Motion:***

**I move to recommend to the Executive Board to approve the contract agreement between Creative Exchange Music Therapy for the 2023-2024 year beginning 8/22/23-5/29/24 in the amount \$75 per direct service hour as presented.**

## VI. EXECUTIVE DIRECTOR'S INFORMATIONAL REPORT

A. Current District Child Count 2023-2024

Information is attached.

B. Current Enrollment and Classroom Staffing Patterns 2023-2024

Information is attached.

C. Transition Reports

1. PAEC Therapeutic Day Elementary- Information is attached.
2. PAEC Therapeutic Day High School- Information is attached.
3. PAEC Academy- Information is attached.

D. Initial Referrals

E. Police Reports

F. PAEC Activity Fund

Information is attached.

G. DuPage/West Cook Report

Information is attached.

H. PAEC Events.

1. December Upcoming Events
2. Congratulations to Mrs. Patricia Carter for completing the IASBO Support Professionals Program and our delegates Mrs. Towanda Perkins, Ms. LaShonda McDaniel, and Mrs. Trainette Latham for attending the SupportCon Conference on December 1, 2023.
3. PAEC Academy-Veterans Day Celebration
4. PAEC High School Therapy Dog Day
5. PAEC High School Thanksgiving luncheon with staff and students
6. PAEC Early Childhood Holiday Spirit Week

I. Partnership with Byline Bank-PAEC Center

J. Busted Pipe Incident Updates-PAEC High School

K. Update to PAEC Academy Water Shut-Off

L. Permanent Sub Teacher Graduates Update

M. PAEC Administrative Department Updates

### **PAEC Technology Department**

There's was a miscommunication with Comcast and we will have to reschedule completion date for 12/26/2023. Waiting to hear back from Comcast on their next steps.



part of a Candor Health Program, which included various health classes. The classes are part of state-mandated required topics that must be covered per state guidelines.

The teachers completed quarter 1 parent-teacher conferences with a virtual option for the parents who were unable to attend. The teachers reviewed the student's grades and social/emotional progress with the parents.

Students continue to participate in part-time transitions to their home school. The PAEC Elementary and home school teams work together to monitor students' daily behavior and academic progress. The partnerships with the home schools provide the students with the necessary support to ensure the transitions are successful.

There were no time-outs, 6 physical restraints, and no police incidents for November.

## **PAEC Therapeutic Day High School**

### **Academics**

We are working closely with the students to inform them of their goals, progress in class, and make up work for the first semester successfully. Teachers have been monitoring the students' academic recommendations from MAP Testing in their Intervention Class with Xtra Math and Lexi Pro. We will have our Winter Map Assessment when we come back in January.

### **Activities**

The therapy dogs came to visit this month. It was refreshing to see the smiles on the student's faces when they walked into the room with the dogs. The students seemed relaxed as they took turns interacting with the dogs by petting and brushing them. The final schoolwide activity was for Thanksgiving. All the students and staff wrote on a paper feather cut out what they were thankful for. When they were finished they were hung up on a cartoon turkey displayed by the office. Lastly, everyone celebrated and gave thanks together with our Annual Thanksgiving Lunch. I am truly appreciative of all the staff support by donating items along with the food prepared by Mr. Loving and Ms. Turner's Catering business.

### **Transitioning Students**

We have a Senior who worked extra hard to earn the criteria to go back East for the last semester of his Senior Year. We have two more students that have meetings scheduled in December.

Physical Management	1
Police Calls	0
Restorative Meeting	5

### **23-24 Current Enrollment**

63 Students

3 Students still need to be fully registered at PAEC

## **PAEC Therapeutic Day High School Vocational Program**

### **Updates**

Mr. Loving reports that the work programs are going well. We currently have six students training in the Housekeeping Department at Garden Inn one day per week for 2 hours. Three students are participating in training at Firehouse Subs. They each receive two days of training for 2 hours per day. During November four students participated in the Custodial Work Training Program. This program runs Monday through Thursday after school until approximately 4:15. Students from Ms. Jone's class rotate, students going for a total of six students participating to manage the Lunch and Breakfast Programs. Fourteen students participate in the weekly Financial Literacy Program; they are split between a morning and afternoon session.

Dr. Bujalka continues to meet with each student to complete their Transition Planning Questionnaire and Interview. Student interests will guide planning for activities (presentations, field trips, special days, etc.) Planning for activities has been temporarily put on hold as Dr. Bujalka took upon a social work caseload. Currently, there are twenty students enrolled in credit recovery through APEX. Dr. Bujalka is working with Ms. Maloley for a smooth transition for Ms. Maloley to the vocational counseling position while Dr. Bujalka shifts to a full-time social worker.

**PAEC Center**

November flew by quickly!

Observations in the classroom have begun and have wrapped up at the end of the month. We continue to look for staff to fill the open positions.

On November 8th, PAEC Center hosted a Veterans' Fair. We had some veterans come in and give a presentation to the students. It was well received by the students and staff alike. On November 15 we hosted a Baked Potato Fundraiser.

Elementary Students continue to work on the Unique curriculum. Daily walks throughout the classrooms reinforce the teaching and learning that is occurring!

Educational Associates vocational curriculum is being used by high school students and the skills they are learning are for real-world experiences and applications.

SANDI testing reopened for Spring. This will allow teachers to test the students to show growth before IEP and Re-Evaluations meetings!

The students look forward to December activities and holiday celebrations!

**PAEC Center Vocational Program/Transition Program**

We currently have 5 students employed competitively. Unemployed students are directed to apply for competitive employment online, in person, or direct contact with employers. These students are monitored by Vocational Coordinator or Transition Staff via in person, one-on-one meets, emails, and/or text messaging. When students apply for competitive employment on their own, they are instructed to send me screenshots of completed applications. We also keep records of applications, students complete with me and/or staff.

**Students who are currently employed are on the chart below:**

	<b>Employment</b>	<b>Hours</b>	<b>Job</b>
1	The Pearl of Hillside	14 hours per week	Activity Aid
2	Jewel	20 hours	Bagger/Stocker
3	White Castle	16-20 hrs per week	Stocker/Maintenance
4	Food4Less	15-20 hrs per week	Courtesy Clerk
5	Goodwill	15-20 hours per week	Store Clerk

Students have continued to volunteer this month for the 2023-24 school year at New2You, Meals on Wheels, Catholic Charities, and Westchester Food Pantry. Due to unfortunate circumstances, we had to downsize our sites. We are looking forward to increasing them as our staff increases.

We are training our enrolled students to complete job tasks, answer mock interview questions, complete mock job applications, and more. I have continued to set up individual meetings with these students. We are practicing mock interviews and completing mock applications. Ensuring IDs have not expired, or get

renewed in a timely fashion. Some students are completing live applications and are going through the interview process. They have applied at places like Dollar Tree, Marshalls, Ross, Torres, Jewel, etc. We have a student currently interviewing, hopefully, we will have some great news next month.

### **PAEC Behavior Intervention Team**

No report this month.

### **PAEC OT/PT Department**

#### **Activities of the department:**

1. The AT Team attended a staff meeting on 11-01-23 in-person in the PAEC Center Board Room from 8:30 AM - 9:30 AM.
2. The OT/PT Department participated in PAEC Center parent/teacher conferences on 11-02-23
3. On 11-03-23, the OT/PT Department Lead participated in in the Workers Compensation Meeting at PAEC Center.
4. The OTs and PTs assigned to PAEC Center are meeting on Fridays from 11:30-12:30 PM to discuss challenging students, and treatment ideas, and learn about equipment. The purpose of the meeting was also to share ideas and problem-solving strategies.
5. No orthotic and wheelchair clinics were set up for November.
6. The OT/PT Department attended a staff meeting on 11-16-23 in-person and remotely from 11:30 am - 2:00 pm.
7. October was PT month. The PTs put together a Google Slides presentation for everyone to view and learn about PT. The last slide asked those who viewed the presentation to fill out a survey answering questions. The results indicated 15 people completed the Google form and received a prize for their participation. Some people indicated they looked at the slides but did not fill out the survey. Participation was down from previous years. [PT Month 2023](#)
8. Some equipment that came in during November that was ordered were Craft items such as pompoms and glue. Other items were stools for alternative seating.



### **PAEC Psychology Department**

Ms. Emily Adelson, Hillside School Psychologist, has provided behavioral support to kindergarten and first-grade students at Hillside. She has worked to implement the Signs of Suicide/Elyssa's Mission Program with the 6th-8th grade students. She continues to work with the Hillside MTSS team as well to help implement academic support.

Ms. Dayle Ashley-Harding, PAEC EC School Psychologist, has provided behavioral support and intervention for several EC students. She has helped teach Ms. Alison Zdarsky (PAEC psych intern) and Ms. Emily Grausam (PAEC psych practicum student) TPBA.

Dr. Michael Cermak, PAEC lead school psychologist, has been working with the District 87 MTSS Committee. He presented the initial chapters of the new MTSS guidebook to staff on Wednesday, November 29. Dr. Cermak continues to provide individual SEL support to 4 8th-grade male students at MacArthur and 1 7th-grade male student. Dr. Cermak will be attending the NASP Conference in New Orleans in February.



Ms. Alison Zdarsky and Ms. Kara Rochowicz (PAEC practicum student) have been facilitating a grief group with 3 students at MacArthur every Tuesday. Ms. Zdarsky has been consulting with a 5th-grade cross-cat teacher at Sunnyside to address behavioral needs. Ms. Rochowicz is also facilitating an emotional regulation group with 6 7th-grade students.

### **PAEC Social Work Department**

1. Social Workers-Proviso East High School) met with the Director of Interventions and Prevention Services last month via PLCCA to arrange the formulation of a Male Mentorship Program at Proviso East High School, and both continue to work with PLCCA to get more students connected with the services PLCCA has to offer. They are currently arranging for PLCCA staff to meet with all the school social workers at Proviso East to give an in-depth presentation on what services and programs PLCCA has to offer. Currently, 2 high-risk students have been connected with PLCCA services, and their experiences appear to be positive. Ms. Ross and Ms. Stephens continue to assist with some of the general education students who need a weekly check-in, in the freshman social worker's absence. Additionally, Ms. Ross and Ms. Stephens are exploring an idea of building a clothing closet for their homeless/needy students. Both social workers plan to meet with the Dist. 209 school social workers to discuss logistics and to decide where to possibly store such items.
2. Ms. Donna Kuchera, M.S.W. (PAEC School Social Worker-Proviso West High School) continues to provide individual & small group school social work services to the freshmen students with special education needs and to students in the TST Program, working on appropriate conversational exchanges, using coping strategies to handle anxiety/depression, establishing healthy self-esteem and social skills. Also, Ms. Kuchera has been working with a Spanish 1:1 interpreter for a student on her caseload who speaks Spanish as their primary language. Ms. Kuchera has been meeting individually with various students covering such topics as identifying what may be getting in the way of passing classes, coping strategies for anxiety, and how to respond to issues occurring at home. Additionally, Ms. Kuchera has been attending the MTSS committee meetings facilitated with Dr. Thomas in an attempt to coordinate ways, using Power School, to easily identify student academic, and/or social-emotional needs.
3. Ms. Lisa Allen, L.C.S.W. and Ms. Lisa Pirrello, L.C.S.W. (PAEC School Social Workers & PAEC Lead School Social Worker-PAEC Alternative High School Therapeutic Day School) are currently providing individual/small group social work sessions and have been covering the following topics: Managing Stressful Situations; Appropriate Use of Social Media, Interpersonal Relationship Skills, Appropriate Communication Skills; and Coping Strategies. Additionally, Ms. Allen and Ms. Pirrello participated in the Thanksgiving Baskets from St. Eulalia's for those identified PAEC High School students and families in need. Ms. Pirrello has arranged and facilitated the next Comfort Dogs to visit the PAEC High School Program on Friday, January 19, 2024. Ms. Pirrello continues to actively interview qualified school social work candidates to fill the vacant PAEC School Social Work position at Proviso West High School, as well as the upcoming FMLA school social work position at PAEC Center School. Ms. Pirrello met with the School Social Work Intern, Mr. Dominic Thomas's JASW Field Supervisor on November 8, 2023, to discuss the field instruction activities Mr. Thomas has completed so far, as well as how Mr. Thomas is progressing in the various delineated school social work competencies. Ms. Pirrello completed and submitted the Semester I Field Instruction Evaluation on behalf of Mr. Dominic Thomas.
4. Mr. Saumil Patel, M.S.W., and Jill Collins, M.S.W. (PAEC School Social Workers-PAEC Center School) continue to meet with the students on their caseload individually and/or in classroom groups. Additionally, they have been assisting with creating classroom management plans, providing support to the PAEC Center Staff in and out of the classroom settings, providing crisis intervention, participating in PAEC Center Building teams and committee meetings, as well as helping with holiday-themed programs.
5. Ms. Lindsey Holsten, L.C.S.W. and Nianne Serrano, M.S.W. (PAEC School Social Workers-PAEC Elementary School) continue to provide individual & classroom group social work services to students on their caseload, utilizing the 2<sup>nd</sup> Step Program. Ms. Holsten and Ms. Serrano continue to facilitate the morning Mindful Minute staff/student breathing exercises, as well as manage ongoing crisis management and intervention strategies throughout the school day. Additionally, Ms. Serrano

and Ms. Holsten facilitated the Thanksgiving Baskets from St. Eulalia's for those identified PAEC Elementary students and families in need.

6. Ms. Kenya Dockens, L.C.S.W. (PAEC School Social Worker-Hillside School) has coordinated and will be implemented on November 30, 2023, Elyssa's Mission Signs of Suicide Program with 6<sup>th</sup>-8<sup>th</sup>-grade students. In her MTSS 8<sup>th</sup> grade group, Ms. Dockens covered the topic of Self-Esteem. Additionally, Ms. Dockens has participated in the School Leadership Committee meeting which occurred on November 20, 2023.

#### **PAEC Speech/Language Department**

- The Lead SLP attended the Northern IL Speech/Language Coordinators meeting on Friday, November 17th. Topics discussed include ideas for service delivery amid critical shortages, Evidence-Based Practice resources, Professional development opportunities, and more.
- The SLPs attended a department meeting on Wednesday, November 15th. Topics discussed included required training through Infnitec and GCN, continuing education requirements for IDFPF / ASHA licensure and ISBE Professional Educator License, department PLCs, updated speech sound norms, and more.
- The Lead SLP is looking for candidates to cover for the maternity leave of SLP, Mavic Dunne. Unfortunately, SLPA, Velma Arrieta, is unable to join the team due to IDFPF license issues.

#### **PAEC Special Olympics**

- Practices have gone extremely well for the first few weeks! All teams are gearing up for their first games.
- The Bulldogs and the Pacers play OPRF High School on November 29th at OPRF. We look forward to a great showing in our new uniforms!
- The Tigers have their first game against Park Jr. High School at PAEC Academy. The Tigers look forward to some great competition.
- Individual skills tournament is rapidly approaching on December 3rd at Grayslake High School. PAEC will be represented by three student-athletes. We can't wait to see what our stars can do and hopefully bring home the gold to qualify for the state competition in March.
- December is the heart of our season so most games will be played in December preparing for the regional tournament in early January. Let's go PAEC!

### **VII. OTHER/ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE EXECUTIVE BOARD**

#### **A. PAEC Policy-Issue 113**

Mr. James, Mrs. Schmitt, Mrs. Latham, Ms. Rogers (Attorney) have reviewed the attached policies provided by IASB. PAEC is recommending that the Board conduct a first reading on the following policies: The detailed policy draft updates needing review will be sent electronically.

#### **Section 2 Governing Board**

2:20 Powers and Duties of the Boards

2:200 Types of Board Meetings

2:220 Board Meeting Procedure

#### **Section 4 Operational Services**

4:10 Fiscal and Business Management

4:30 Revenue and Investments

4:60 Purchases and Contracts

4:130 Free and Reduced-Price Food Services

4:160 Environmental Quality of Buildings and Grounds

4:130- Free and Reduced-Price Food Services; Meal Charge Notification

E Exhibit

**Section 5 Personnel**

- 5:30 Hiring Process and Criteria
- 5:190 Teacher Qualifications
- 5:200 Terms and Conditions of Employment and Dismissal
- 5:210 Resignations
- 5:220 Substitute Teachers
- 5:250 Leaves of Absence
- 5:330 Sick Days, Vacation, Holidays, and Leaves

**Section 6 Instruction**

- 6:30 Organization of Instruction
- 6:50 School Wellness
- 6:230 Library Media Program

**Section 7 Students**

- 7:60 Residence
- 7:70 Attendance and Truancy
- 7:160 Student Appearance
- 7:165 School Uniforms
- 7:190 Student Behavior
- 7:270 Administering Medicines to Students
- 7:285 Anaphylaxis Prevention, Response and Management Program
- 7:290 Suicide and Depression Awareness and Prevention

**Section 8 Community Relations**

- 8:30 Visitors to and Conduct on School Property

**VIII. BOARD CORRESPONDENCE**

PAEC has received Holiday Cards and gifts from districts and vendors.

**IX. CLOSED SESSION**

***Recommended Motion:***

**I move to convene into Closed Session at \_\_\_\_\_ AM, under Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee (s), specific individual(s) who serve as an independent contractor(s), specific volunteer(s) of the Board, or legal counsel for the Board as presented.**

**X. NEXT MEETING**

*The next PAEC Executive Board meeting is scheduled for Thursday, January 11, 2023. District #93 will be facilitating the meeting.*

**XI. ADJOURNMENT**

***Recommended Motion:***

**I moved to adjourn the meeting at \_\_\_\_\_ AM, for lack of further items to discuss.**

MJ/TL