

**PROVISO AREA FOR EXCEPTIONAL CHILDREN
EXECUTIVE BOARD MEETING
PAEC CENTER – 9:00 AM
JUNE 13, 2024
AGENDA**

- I. ROLL CALL (District #87 will be facilitating the meeting in place of District 93)
- II. FACILITY PLAN DISCUSSION
- III. CLOSED SESSION

Recommended Motion:

I move to convene into Closed Session at _____ AM, under Section 2(c)(1) of the Open Meetings Act, to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee (s), specific individual(s) who serve as an independent contractor(s), specific volunteer(s) of the Board, or legal counsel for the Board as presented.

Recommended Motion:

I move to reconvene into Open Session at _____ AM as presented.

- A. Approval of Closed Session Minutes

Recommended Motion:

I move to recommend to the Executive Board to approve the Closed Session Minutes of May 11, 2023, June 8, 2023, August 10, 2023, September 14, 2023, February 8, 2024, March 14, 2024, May 9, 2024 as presented.

- IV. APPROVAL OF EXECUTIVE BOARD MINUTES

Recommended Motion:

I move to recommend to the Executive Board to approve the May 9, 2024 minutes, as presented.

- V. APPROVAL OF CONSENT AGENDA

- A. Approval of Payroll

Confirmation of payroll (excluding required employer deduction)

**PAYROLL AGENDA
MAY 2024**

	GROSS 5/15/2024	FICA 5/15/2024	RETIREMENT 5/15/2024	BENEFITS 5/15/2024	TOTAL 5/15/2024
Education Fund	\$ 499,555.18	\$ 20,244.34	\$ 12,972.69	\$145,330.64	\$ 678,102.85
Building Fund	\$ 15,867.72	\$ 1,207.69	\$ 639.47	\$6,378.02	\$ 24,092.90
TOTALS	\$ 515,422.90	\$ 21,452.03	\$ 13,612.16	\$ 151,708.66	\$ 702,195.75

	GROSS 5/31/2024	FICA 5/31/2024	RETIREMENT 5/31/2024	BENEFITS 5/31/2024	TOTAL 5/31/2024
Education Fund	\$ 500,654.20	\$ 21,346.00	\$ 13,432.42	\$245,716.14	\$ 781,148.76
Building Fund	\$ 15,726.99	\$ 1,196.93	\$ 633.79	\$3,356.66	\$ 20,914.37
TOTALS	\$ 516,381.19	\$ 22,542.93	\$ 14,066.21	\$ 249,072.80	\$ 802,063.13

- B. Approval of Bills

1. Payable Listing-Information is attached. (Voucher #1245)
2. Payable Listing-Information is attached. (Voucher #1246)

3. Payable Listing-PCARD-Information is attached. (Voucher #1247)
4. Payable Listing-Water Bill-Information is attached. (Voucher #1248)

- C. Personnel Report
Information is attached.

VI. OLD/UNFINISHED BUSINESS

VII. NEW BUSINESS

- A. Contractual Agreement Report
Information is attached.

Recommended Motion:

I move to recommend to the Executive Board to approve the Contractual Agreement Report as presented.

- B. Executive Board Meeting Dates 2024-2025

We need to set the dates for the PAEC Executive Board Meetings for the 2024-2025 School Year. If you wish to continue having meetings on the Second Thursday of each month at 9:00 AM, the dates will be as follows:

2024: August 8th, September 12th, October 10th, November 14th, and December 12th.

2025: January 9th, February 13th, March 13th, April 10th, May 8th, and June 12th.

Recommended Motion:

I move to recommend to the Executive Board to approve the Executive Board Meetings to be held at 9:00 AM beginning on August 8, 2024, September 12, 2024, October 10, 2024, November 14, 2024, December 12, 2024, January 9, 2025, February 13, 2025, March 13, 2025, April 10, 2025, May 8, 2025, and June 12, 2025.

- C. Memorandum Of Understanding (MOU)

Commitment to Stay at PAEC for a minimum of 2 years for those receiving tuition reimbursement and a potential buyout obligations from contractual agencies.

Recommended Motion:

I move to recommend to the Executive Board to approve the MOU between the Union, Non-Union Staff, and Proviso Area for Exceptional Children (PAEC) for the Commitment to Stay at PAEC for a minimum of 2 years in exchange for Tuition Reimbursement and Potential Buyout Obligations for Contract Agencies as presented.

- D. Amended PAEC 2024-2025 Calendar

The proposed amendments to the PAEC 2024-2025 calendar consist of the following:

- November 25-26 will be a Full-Day Inservice for staff only
- November 24-29 is Thanksgiving Break
- Spring Break now reflects the same week as all Member Districts - March 31, 2024-April 4, 2024

Recommended Motion:

I move to recommend to the Executive Board to approve the Amended PAEC 2024-2025 Calendar as presented.

- E. Retain Vendors

- Engler Callaway Baasten & Sruga LLC
- Hauser, Izzo, Petrarca, Gleason, & Stillman
- BakerTilly
- Mitchell Serota & Associates Consulting Actuaries
- Studio GC Inc.
- Suburban Life Newspaper
- Proviso Township Treasurer

Recommended Motion:

I move to recommend to the Executive Board to retain vendors: Engler Callaway Baasten & Sraga LLC, Hauser, Izzo, Petrarca, Gleason, & Stillman, BakerTilly, Mitchell Serota & Associates Consulting Actuaries, Studio GC Inc, Suburban Life Newspaper, and Proviso Township Treasurer for the 2024-2025 year as presented

F. Press Plus 114

The Policy Committee which consists of Mr. James, Mrs. Schmitt, Mrs. Latham, Mrs. Ezerins, and Ms. Lorek along with Ms. Abby Rogers, have reviewed the attached policies provided by IASB. PAEC is recommending that the Board conduct the second and final reading on the following policies: The detailed policy draft updates needing review will be sent electronically.

Section 2 Governing Board

- 2:140 Communications To and From the Board
- 2:260 Uniform Grievance Procedure
- 2:265 Title IX Grievance Procedure
- 2:140-Exhibit Guidance for Board Member Communications, Including Email Use

Section 4 Operational Services

- 4:110 Transportation
- 4:190 Targeted School Violence Prevention Program

Section 5 Personnel

- 5:10 Equal Employment Opportunity and Minority Recruitment
- 5:20 Workplace Harassment Prohibited
- 5:100 Staff Development Program
- 5:35 Compliance with the Fair Labor Standards Act
- 5:40 Communicable and Chronic Infectious Disease
- 5:300 Schedules and Employment Year

Section 6 Instruction

- 6:40 Programs and Curriculum Development

Section 7 Students

- 7:10 Equal Educational Opportunities
- 7:20 Harassment of Students Prohibited
- 7:180 Prevention of an Response to Bullying, Intimidation, and Harassment
- 7:10-E Exhibit Equal Educational Opportunities Within the School Community

Recommended Motion:

I move to recommend to the Executive Board to conduct the second and final reading of the Press Plus Issue 114 and to approve the updated/revise PAEC policies: (2:140), (2:260), (2:265), (2:140-Exhibit), (4:110), (4:190), (5:10), (5:20), (5:100), (5:35), (5:40), (5:300), (6:40), (7:10), (7:20), (7:180), (7:10-Exhibit) as presented.

G. Authorization for Publishing of the FY 2025 Tentative Budget & Authorization of Scheduled Public Hearing
Information is attached.

Recommended Motion:

I move to recommend to the Executive Board to approve the Authorization for Publishing of the FY2025 Tentative Budget and the Authorization of the Scheduled Public Hearing on August 21, 2024 as presented.

H. Facility Usage Agreement 2024-2025

Recommended Motion:

I move to recommend to the Executive Board to approve the Facility Usage Agreement between the Answer Inc. Autism Awareness & Support and Proviso Area for Exceptional Children. The rental fee is \$20,000.00 for the 2024-2024 school year as presented.

- I. In Good Hands Wellness Center -Chiropractic Office
Dr. Reese would like to offer massages to PAEC Central Office employees on July, 11, 2024

Recommended Motion:

I move to recommend to the Executive Board to approve the services of Dr. Reese of In Good Hands Wellness Center as a staff appreciation gift to PAEC Central Office staff on July 11, 2024 as presented.

VIII. EXECUTIVE DIRECTOR'S INFORMATIONAL REPORT

- A. Current District Child Count 2023-2024
Information is attached.
- B. Current Enrollment and Classroom Staffing Patterns 2023-2024
Information is attached.
- C. Projected District Child Count 2024-2025
Information is attached.
- D. Projected Enrollment and Classroom Staffing Patterns 2024-2025
Information is attached.
- E. Transition Reports
1. PAEC Therapeutic Day Elementary- (8 students mainstreaming): Information is attached.
2. PAEC Therapeutic Day High School- (5 students mainstreaming): Information is attached.
3. PAEC Academy- (1 student mainstreaming): Information is attached.
- F. Initial Referrals
Information is attached.
- G. Police Reports
There were 2 police calls/reports made in May.
- H. PAEC Activity Fund
Information is attached.
- I. DuPage/West Cook Report
Information is attached.
- J. PAEC Events
1. PAEC May 2024 Employee of the Month
 - Humberto Rodriguez-Maintenance
 - Carol DelRaso- OT
 - Liliana DeLeon- SLP
 - Whitney Hawkins- Teacher
 - Bethany Kural- Program Assistant
 - Amanda Corso- Program Assistant
 - Paula Parat- Teacher
 - Alison Zdarsky- Psychologist Intern
 - Oyinlola Idowu- 1:1 Program Assistant
 - Susan Pelafas-Teacher
 - Lindsey Holsten- Social Worker
 - Vanessa Sanders- Behavior Intervention
 - LaShonda McDaniel- Staff Accountant
 - Lisa Allen- Social Worker
2. PAEC Academy
 - Graduation 2024
 - 8th Grade Farewell Breakfast & Trip
 - Field Day 2024
3. PAEC High School
 - PLCCA Drug Awareness Assembly

- Senior Trip to Scene 75
- Graduation 2024

K. Divine Infant Lease Update

L. PAEC Administrative Department Updates

PAEC Technology Department

Summer Break

With the end of the school year coming up. We are starting to collect all devices from Student, Teachers and Service members. This is to ensure we have an accurate inventory list of all devices, replacing old or updating devices as needed.

Students and Staff attending summer school will not be affected and will keep their devices.

Updates on ESSER Fund Projects

1. Ongoing. PAEC Network Upgrade is underway. Starting date has changed from May 30th to June 1st - June 6th. We are hoping this should be more than enough time to complete the Network Hardware update. The contractors that are replacing Network Cables will still be on campus a few weeks afterwards during Summer School. This is due to having both old and new cables running alongside each other until the new cables are installed to have a switchover. If this is not done this way PAEC would be down for 5-6 weeks. This means no Phone system, Printing, Internet/Wifi, and possibly Card access to the building / HVAC.
2. Ongoing. ESSER Funds have been amended, and we have moved forward with 19 Smart-Projectors for PAEC Center and 6 Smart-Boards for PAEC Academy. Waiting on delivery updates from our vendor CDW.
3. Completed! 24 New 9th Gen ipads: 10-OTPT, 10-SLP & 4-PSYCH.
4. Completed! iPad Software for OT/PT/SLP: 20 copies of Touch Chat, 7 copies of AAC Genie, 2 Lamps, and 8 copies of TD Snap.

We continuously address help tickets in a timely manner.

PAEC Business Department-Dr. Paul Starck King- Interim CSBO/CFO

- Finance Committee Update
- FY 2024 Amended Budget Hearing
- 5-Year Facility Plan
- 5-year Technology Plan
- FY 2025 Tuition Billing
- Transportation Audit

PAEC Human Resources (HR) Department

- 5 new hires (3 direct, 1 intern, 1 agency)
- 9 terminations (4 retirees, 1 agency, 4 voluntary resignations)
- 4 transfers
- participated in SELF Risk Meeting 5/3/24
- Conducted Open Enrolment Week & Fair (5/13 - 17)
- participated in SELF BOD meeting 5/17/24
- produced Summer School contracts
- managed 9 new Workers Comp cases

PAEC Buildings & Grounds Department

KCW repaired the package unit in room 116 at the High School. Shorewood Home & Auto performed annual maintenance to our John Deere 636 Zero turn mower. Brothers Landscaping cut the bushes around PAEC Center. ComEd was onsite assessing the feasibility of installing an Electric Charging station at no cost to PAEC.

M. PAEC Program Updates

PAEC Academy at Divine Infant

It's hard to believe that we are at the end of the school year. It has been a great year. Many of our students have shown significant progress both academically and behaviorally. We have 2 students returning to their districts in the fall. One is from district 87 and one is from district 92. We are happy and excited for both of these students.

Field day had to be held inside this year due to rain. Students had a great time playing various games we had set up. They had beef hotdogs, chips, and cookies for lunch. Our eighth graders chose their eighth-grade field trip to be a trip to see Blue Man Group. They had a great time. They were even allowed to go backstage and one of our staff members was called up on stage. Graduation was on May 22nd. We had 5 graduates this year. The graduation ceremony went well and was attended by a few of our board members and district administrators.

For summer school we have a total of 38 students. In the fall we will be starting with 72 students. At the end of the year, we participated in the ABC Countdown. Students had a calendar letting them what to wear on which day. Examples would be;

O is orange day

P is pirate day

Students really had fun with this activity. We also had a dance party on Friday, May 24th. It took place in the cafeteria. Students who did not want to participate in the dance had choices of games and other activities.

Staff appreciation was celebrated with a catered lunch, along with little daily gifts in their mailboxes. They also received gifts from PAEC and seemed pleased that they were recognized and appreciated. The Nurse was also celebrated with gifts from various staff members and administration.

Our Employee of the Month is Oyinlola Idowu. She is new to us this year and has a great attitude. Her 1-1 has responded to her extremely well. She always has a positive attitude and is always willing to help. Staff and students like and respect her.

PAEC Early Childhood

The Early Childhood Program ended the school year strong. We started the month by celebrating our wonderful teachers, and program assistants, and in the EC program, we also celebrate our therapists. I consider all our team members educators/teachers. Some are generalists and some have their specialty area but when they work together they treat the whole child. On Friday, May 24 we had Field Day, and our therapists, with the teachers' input, created a great water center in our EC playground. We had so much fun!!! Finally, the students concluded their study of the Life Cycle of the Caterpillar by releasing their butterflies.

This month the students learned about Water Animals and Summer Activities.

They focused on the following academic concepts:

The first week they reviewed:

COLORS: Orange, Pink, Gray SHAPES: Star, Heart, Oval LETTERS: O, U, R NUMBERS: 1, 2, 3

The second and third week of May they focused on:

COLORS: Brown & White SHAPES: Diamond & Circle LETTERS: I & K NUMBERS: 4, 5, 6

The fourth week they reviewed all the basic colors, shapes, and numbers 1-10

PAEC Therapeutic Day Elementary School

May is the close of the school year. What an amazing school year we have had! The students participated in spring FastBridge benchmarking in reading and math. We were excited to see the growth of the students in both reading and math.

The Extended School Year is scheduled to start on Friday, June 7, 2024. The students will receive interventions on identified skills from the spring math and reading benchmarking.

The students participated in a Healthy Field Event, which provided opportunities for students to review what they learned about being mentally healthy as well as do some physical activity to work on their physical health. The students had a great time participating in the event.

The Cooperative Districts and PAEC Elementary continue to work together to transition their students back to their home schools. The student's behavior and academics are monitored and both teams work together to ensure the student's success.

The students continue to participate in the outdoor spring Soccer season. They have really enjoyed learning the game as well as playing the game.

There were 2 time outs, 4 physical restraints, and no police incidents for the month of May.

PAEC Therapeutic Day High School

Academics

We completed our Spring MAP Testing the first week of May with twelve students scoring ten or more points higher than in the Winter Testing. Our Annual Graduation Commencement was held on Thursday, May 23 at 5:30 p.m. We are so proud of our eight graduates. It was great to see such a supportive balance of honored guests, families, teachers, friends, and community members to come and help us honor our students who worked so hard to complete their high school careers. There will be school wide Semester Finals on May 24, 28, and 29.

Activities

On Friday, May 17, 2024 we had our Drug Awareness Program that was hosted by PLCCA. All the classes did an amazing job being creative while showing others the awareness and dangers of the drug that their class was assigned. PLCCA did a great job judging the shirts, the students' designs, and class projects that were presented during the schoolwide assembly. The students had fun learning while celebrating the upcoming finals and the end of the school year. We are appreciative of PLCCA for hosting the BBQ and basketball game in the afternoon after the assembly.

Transitioning Students

Currently, we have three students attending half-day mainstream at Proviso East and two students at Proviso West. Three students are working on being eligible to meet the mainstream criteria by the end of May.

Physical Management	1
Police/Ambulance Calls	2
Restorative Meeting	4

23-24 Current Enrollment

73 Students

PAEC Therapeutic Day High School Vocational Program

Updates

Our Vocational Counselor has been out on leave resulting in Ms. Lorek, the principal, has been filling in as the Vocational Counselor with the help of Dr. Bujalka. Currently, we have six students in the workforce outside of PAEC and thirteen seeking employment. Three students were going to apply for the summer position at PAEC. The financial literacy course runs every Wednesday morning with four to six students who have attended weekly. There are currently twenty three students enrolled in our APEX Credit Recovery Program who need assistance periodically.

Four student employees are training at Firehouse Subs on Monday, Wednesday, and Thursday from 10 am to noon or from 12:15 pm to 2:00 pm. Mr. Loving supports them on-site. The six students from Ms. Jones' class went to the Garden Inn Hilton for work experience on Monday and Thursday. The

after-school custodial program has been running smoothly with six to nine students Monday through Thursday.

PAEC Center School

The month of May has proved to be a busy one!

The Graduates went on a Field Trip to see the Chicago Dogs in Rosemont. All had a great time!

Graduations were held on May 21 for the Transition program, May 22 for the High School program, and May 23 for the Elementary program.

The PAEC Center High School picnic was held on May 15th. The day proved to be beautiful weatherwise. The students had a great time! A Michael Jackson impersonator entertained the students in the afternoon

The Elementary picnic was held on May 24th. Students played games in the morning, moving from station to station.

On May 28th, the school hosted a Talent Show. The different classes' performances included "Car Wash", "Vocational Experience" and some Meghan Trainor songs amongst other "acts". The students all had a good time and it was a great end to the year!

All assessments have been completed, grades entered and IEP meetings done for the year. It was a busy year!

PAEC Center Vocational Program/Transition Program

We currently have 5 students employed competitively. Unemployed students are directed to apply for competitive employment online, in person, or in direct contact with employers. These students are monitored by Vocational Coordinator or Transition Staff via in person, one-on-one meets, emails, and/or text messaging. When students apply for competitive employment on their own, they are instructed to send me screenshots of completed applications. We also keep records of applications, students complete with me and/or staff.

Students who are currently employed are on the chart below:

	Employment	Hours	Job
1	The Pearl of Hillside	14 hours per week	Activity Aid
2	Jewel	20 hours	Bagger/Stocker
3	White Castle	16-20 hrs per week	Stocker/Maintenance
4	Food4Less	15-20 hrs per week	Courtesy Clerk
5	Goodwill	15-20 hours per week	Store Clerk

Students have continued to volunteer this month for the 2023-24 school year. We are looking forward to increasing our volunteer sites as our staff increases. As of today, we are servicing 5 volunteer job sites, where students are being trained on job skills that will increase their job readiness skills.

We are training our enrolled students to complete job tasks, answer mock interview questions, complete mock job applications, and more. I have continued to set up individual meetings with these students. We are practicing mock interviews and completing mock applications. Ensuring IDs have not expired, or get renewed in a timely fashion. Some students are completing live applications, which we are currently waiting to hear from employers.

We have 5 graduating students. From those students, we have 3 working students who are graduating this month, which will **decrease** the number of working students listed **above**. Those 3 students have also registered for a program at Triton College. We are prepared to come into the new school year with some current students interviewing, and hopefully, getting hired.

PAEC Behavior Intervention Team

The PAEC Behavior Intervention Team continues to provide behavioral support and interventions to reduce undesired behaviors within the Proviso Township school districts.

Total number of PAEC Behavior Intervention Coaches: 15

Active: 15

Proviso East: 2

Proviso West: 4

District 87: 2

District 92: 0

Floating Coaches (PAEC Academy, District 88, District 93, District 87): 7

There were a total of 0 individual student referrals in April.

There were a total of 0 classroom referrals submitted in April.

District 803 -

PAEC Academy:

Coaches have transitioned out of both assignments successfully.

District 87 - Jefferson Primary | Sunnyside Intermediate | Whittier Primary | Riley Intermediate | Northlake Middle School | MacArthur Middle School

Jefferson:

The four students that have been assigned to Behavior Coaches continue to receive ongoing maintenance of previously established interventions. The Behavior Coaches assigned to Jefferson will also continue working until D87's last day of school, June 7th, 2024.

Whittier Primary:

The first-grade student's interventions that consist of consistent verbal praise, incentives, and opportunities to teach the class to reduce negative behaviors continue as the school year phases out for D87 on June 7th, 2024.

District 92 - Lindop School

No report.

District 88 - Lincoln Primary | Grant Primary | Grant Elementary | Lincoln Elementary | McKinley Elementary | Marshall Elementary | Roosevelt Middle School

Lincoln Elem:

All three Behavior Coaches currently assigned to third-grade classrooms and fifth-grade classrooms have successfully completed their assignments for the year.

Two Coaches are excited to report that their assigned students' academic grades have improved tremendously from the beginning of their intervention.

McKinley Elem:

The assigned Behavior Coach has successfully completed their assignment; as she has been working diligently with the Principal to establish potential crisis plans for the following school year.

Thurgood Marshall Elem:

The Coaches assigned to the kindergarten SPED classroom have successfully transitioned out of their assignments. They are excited to report that their most challenging students were able to participate in the graduation ceremony due to significant behavioral improvements.

District 93 - Hillside Elementary

It was reported that the second-grade student displayed an extinction burst after significant improvement due to the Coach phasing out. The team has discussed the possibility of the Coach being reassigned to the student for the following academic year to work on removing codependency.

District 209 - Proviso East High School | Proviso West High School | Proviso Mathematics and Science Academy

There are currently a total of 6 Behavior Interventionists assigned to 209; 2 are assigned to East and 4 assigned to West. Interventionists all are assigned to grade level Principals based on the needs of the school, which consists of peer mediation, covering in the RESET room, assisting Principals with curating a list of students with failing grades, assisting Principals with information regarding altercations between students, passing out tardy passes, and maintaining rapport with students to reduce negative behaviors schoolwide.

Update: The team at Proviso West gradually discusses preparation for the 24/25 academic year with Deans transitioning into 209. Interventionists will likely be assigned to Deans. More information to come as it is provided.

PAEC OT/PT Department

Staff adjustments: We are currently staffed for OT, PT, and AT. Currently working on FTE projections and assignments for next school year. Working on paperwork of staff who are converting from contract staff to PAEC direct hire next school year.

Adjustments to the website: None at this time.

Activities of the department:

1. The AT Department conducted their monthly meeting in person on 5-01-24 from 8:30 AM - 9:30 AM.
2. The OT/PT department participated in their assigned classrooms for the Talent Show at PAEC Center on 05-28-24.
3. We have an OT student (Xhekson Bufi) from Elmhurst University here for student clinicals with one of our OTs (Carol DelRaso) in the PAEC programs and in the districts from April 15th until June 28th.
4. The Orthotic Clinic and Wheelchair Clinic were canceled this month.
5. The OT/PT department conducted their monthly meeting in person and on Google Meets on 5-09-24 from 11:30 AM to 3:00 PM.
6. The OT/PT and AT Departments are working hard to complete their end-of-year tasks, including logging sessions, finishing IEPs, Medicaid billing, equipment returns, and more.
7. The Lead OT/PT/AT is working on determining needs, assignments, and caseloads for ESY.
8. The OT/PT Department participated in the D88 Preschool screenings on 5-07-24 & 5-08-24 starting at 4:00 PM each day.
9. The Lead OT/PT/AT attended the PAEC Management meeting on 5-17-24 from 1:00 PM - 3:00 PM
10. The OT/PT Department participated in a webinar on the new BOT-3 Assessment Tool on 5-23-24 via Zoom from 12:00 PM - 1:00 PM.
11. The OT/PT Department will be participating in the D88 Summer Assessment Team for June.

12. Some equipment that came in during the month of May that was ordered was the Lock

Board, Owl Pencil Grips, Table Top Hurricane Tube with Adaptive Switch, and the Hula Hoops & Holders (just in time for Field Day). Included are some of the PAEC Center Field Day pictures of OTs and PTs and one classroom set up. See the pictures below.



PAEC Center Field Day



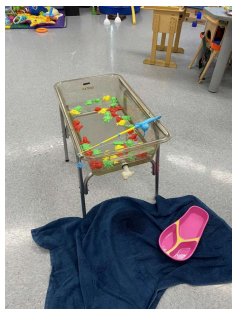
OTs & PTs



Classroom: Teacher & PT



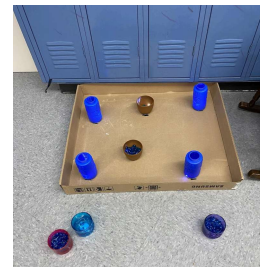
Fishing Station



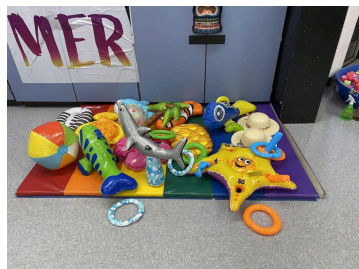
Sand Station



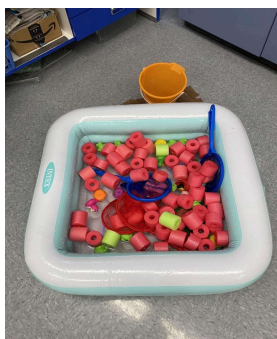
Car Wash Station



Toss the Treasure Station



Tossing Rings Station



Scooping Station with Ducks/Noodles



Sorting the Treasure Station



Sensory Light and Touch Station

PAEC Psychology Department

Ms. Dayle Ashley Harding will be attending the Loyola University Chicago Summer Institute on Friday, June 7th. Topics will include providing services for diverse families including migrants and ELL students with a focus on mental health. Dr. Cermak will also be attending this free event. Ms. Ashley Harding will be recognized by Loyola for her contributions to School Psychology and the many graduate students she has mentored in her career.

Dr. Michael Cermak will be supervising several graduate students next year who will be working throughout the cooperative. Ms. Annamaria Iarppino will be the psychologist intern. Mr. Alex Fagre will be a practicum student and Ms. Annette Garcia and Ms. Alexia Flores, bilingual graduate students, will be working with Early Childhood and throughout the cooperative. We have expanded our network of university partners for students to include Loyola University Chicago, National Louis University, and The Chicago School of Professional Psychology.

PAEC Social Work Department

1. Ms. Lindsey Holsten, LCSW (PAEC School Social Worker-PAEC Elementary Program) has resigned from her school social work position, as of May 29, 2024, and will be transferred to the position of Vocational Coordinator in the PAEC High School Therapeutic Day School Program; assuming this new assignment as of August 14, 2024.
2. Ms. Donna Kuchera, MSW (PAEC School Social Worker –Proviso West) will be transferring to PAEC High School Therapeutic Day School, with her assuming this school social work assignment on August 14, 2024.
3. Ms. Anna Landmeier, LCSW (PAEC School Social Worker-PAEC Center School) school social work contract will be renewed for the 2024-25 school year, with her school social work assignment being at PAEC High School Therapeutic Day School (3 Days) and PAEC Center School (2 Days).
4. Mr. Patick Rossi, LCSW, has accepted the school social work position at PAEC Elementary, replacing Ms. Lindsey Holsten, with his first day being August 14, 2024.

5. Ms. Dianna Stephens, LCSW (PAEC School Social Worker-Proviso East High School) school social work contract will be renewed for the 2024-25 school year, with her first day being August 13, 2024.
6. Ms. Nicole Pena, MSW (PAEC School Social Worker-PAEC Academy/PAEC Center) school social work contract will be renewed for the 2024-25 school year, with her placement at PAEC Academy, with her first day being August 14, 2024.
7. Ms. Vicki Bailey, LCSW has accepted the PAEC school social work position at Proviso West High School for the 2024-25 school year, with her first day being August 13, 2024.
8. Ms. Glenda Liboy, MSW has accepted the PAEC school social work position at Proviso West High School for the 2024-25 school year, with her first day being August 13, 2024.
9. Ms. Tanajiah Fields, Loyola University of Chicago School of Social Work, will be completing her school social work internship at PAEC High School Therapeutic Day School and Proviso East High School during the 2024-25 school year, with her first day being August 14, 2024.
10. Ms. Kenya Dockens, LCSW (PAEC School Social Worker-Hillside School) has been involved in facilitating the following MTSS Groups: 3rd Grade Group Focus: Practicing calming techniques; 5th Grade Group Focus: Organization Lunch Bunch; 6th Grade Focus: Problem-solving skills; 8th-grade Group Focus: High School Preparation and 8th Grade Self Esteem Group Focus: Peer mentoring; Additionally, Ms. Dockens has attended the following professional developments: Behavioral and Digital Threat Assessment Training and Cognitive Behavioral Intervention for Trauma in Schools.
11. Ms. Mandy Ross, LCSW and Ms. Dianna Stephens, LCSW (PAEC School Social Worker-Proviso East High School) continue to provide social work services to the students on their caseload and have been working with the students on the following: Types of Boundaries/Setting Boundaries, How to Communicate Boundaries to Others; Good Stress vs. Bad Stress; Self-Care; Identifying Personal Strengths; Self-Advocacy and Coping Skills. Ms. Stephens attended a Boosting Attendance Webinar and will be bringing ideas to the Proviso East Administration during the Freshman Team meeting. Additionally, Ms. Ross has been completing the final Domain meetings, SDS Reports, and FBA & BIP paperwork for students whose IEP meetings have been scheduled during the last 2-3 weeks of the school year.
12. Ms. Nicole Pena, MSW (PAEC School Social Worker-PAEC Academy) continues to facilitate individual and small/whole classroom group social work sessions for the students on her caseload. Ms. Pena provides daily check-ins/check-outs with students, leads lunch bunch groups, and has collaborated with other therapists (i.e., SLP, OT, etc.) for groups. Topics covered with students include: Celebrating Mothers and Grandmothers; Empathy and Mindful Eating. Additionally, Ms. Pena collaborated with the behavioral interventionist and team to strategize classroom management and behavior. Ms. Pena continues to provide various families with referrals for outside mental health services, SNAP, and housing.
13. Ms. Donna Kuchera, MSW (PAEC School Social Workers-Proviso West High School) continues to provide social work services to the students on her caseload and has been working with the students on the following: Healthy Coping Strategies, Good Communication Skills, Problem-Solving Skills and Relationship Concerns. Ms. Kuchera has been working on terminating with students assigned to her caseload, in preparation for her transfer to PAEC High School Therapeutic Day School for the 2024-25 school year.
14. Ms. Anna Landmeier, LCSW, Mr. Saumil Patel, MSW, and Ms. Jill Collins, MSW (PAEC School Social Workers-PAEC Center School) continue to provide social work services to the students/families on their caseload, covering such topics as Identifying Relationship Types/Boundaries; Personal Gratitude; Guided Breathing/Yoga; Identifying Emotions/Emotional Regulation Skill Building; Learning about perspectives and creating collaborative End of the Year Classroom Posters. Additionally, Ms. Landmeier, Mr. Patel, and Ms. Collins assisted with Prom and Graduation Festivities, as well as providing outside resources for parental consideration.

15. Ms. Monette Carlos-Barnes, LCSW (PAEC School Social Worker-PAEC Early Childhood Program) continues to provide social work services to early childhood students and their parents. This month, Ms. Carlos-Barnes assisted in planning and coordinating field day activities; made certain all EC Outcomes and DRDP'S (Desired Results Developmental Profiles) were completed, and met with Dr. Ramos Monserrate regarding a possible training for next school year. As the co-chair of the PAEC Social Work Department In-service committee, Ms. Carlos-Barnes sent out a survey so as to gather topics of interest for a possible social work training by Dr. Ramos Monserrate to cover during his April 2025 training. The survey results indicated that the majority of the PAEC School Social Workers wanted to learn more about using Pop Culture in play therapy.
16. Ms. Lindsey Holsten, LCSW, and Ms. Niane Serrano, MSW (PAEC School Social Worker-PAEC Elementary School Program) continue to provide social work services to the students on their caseload individually and via facilitating social skills groups. Additionally, they have helped plan and coordinate the 8th Grade Graduation ceremony; assisted in planning and coordinating the Resource Fair; attended 8th-grade transition meetings, and followed up with parents after school dental visits.
17. Ms. Debbie Bujalka, LCSW, Phd.; Ms. Lisa Allen, LCSW; and Ms. Lisa Pirrello, LCSW (PAEC School Social Workers-PAEC High School Therapeutic Day School) continue to provide social work services to the students on their caseload and have been working with the students on the following: Crisis Intervention and De-escalation Strategies; Setting/Communicating Boundaries; Coping with Grief and Trauma; Anger Management Skills; Personal/Academic/Career Goals beyond high school graduation; Effective Ways to Communicate with Others when Upset; and Problem Solving/Decision Making Skills.
18. Ms. Lisa Pirrello, LCSW (PAEC Lead School Social Worker) has coordinated the scheduling of the K9 Therapy/Comfort Dog visits for the PAEC High School Therapeutic Day School, PAEC Elementary School & PAEC Early Childhood Programs for the 2024-25 School Year. The visitations are scheduled to occur on the following Friday: October 18, 2024; November 15, 2024; January 24, 2025; February 21, 2025; April 25, 2025 and May 16, 2025. Permission Slips will be included in guardian/parent school registration packets.
19. PAEC School Social Workers who have agreed to work the extended school year are as follows:
 - *Mr. Niane Serrano, MSW – PAEC Elementary/Early Childhood.
 - *Ms. Anna Landmeier, MSW – PAEC Center School
 - *Ms. Mandy Ross, LCSW – PAEC High School Therapeutic Day School
 - *Ms. Nicole Pena, LCSW – PAEC Academy
20. PAEC SW Dept.'s schedule for next year's (2024-25) Professional Developments:
 - *Sept. 27, 2024 – Training Topic:** “Grief Counseling with Children & Adolescent-Part I”
Speaker: Maureen Walsh-10 am-1:30 pm
PAEC SW Dept. Meeting - 2 pm-3 pm
 - *October 4, 2024 – Training Topic:** “Grief Counseling with Children & Adolescent-Part 2”
Speaker: Maureen Walsh – 10 am-1 pm
 - *November 22, 2024 – Training Topic:** “Cultural Competency: Defining Diversity in Clinical Practice”
Speaker: Brian Bethel – 10 am-1 pm
 - *January 17, 2025 – Training Topic:** “Ethics: Social Work Documentation”
Speaker: Frederic G. Reamer, Ph.D-10 am-1 pm (Virtual)
PAEC SW Dept. Meeting – 2 pm-3 pm
 - *February 14, 2025 - Training Topic:** “Resilient & Healthy Schools”
Speaker: Mr. Arturo Chavez, Ed.D – 10 am-1 pm (Virtual)

***April 25, 2025 – Training Topic:** Leveraging Anime Narratives in Play Therapy
Speaker: Gian Ramos Monserrate, MD-10 am-1:00 pm
PAEC SW Dept. Meeting – 2 pm-3 pm

21. LAN 60 Meetings:

Wednesday, August 21, 2024 – 12:30 pm-2:00 pm
Wednesday, September 18, 2024 – 12:30 pm-2:00 pm
Wednesday, October 16, 2024 – 12:30 pm-2:00 pm
Wednesday, November 20, 2024 – 12:30 pm-2:00 pm
Wednesday, December 18, 2024 – 12:30 pm-2:00 pm
Wednesday, January 15, 2025 – 12:30 pm-2:00 pm
Wednesday, February 19, 2025 – 12:30 pm-2:00 pm
Wednesday, March 19, 2025 – 12:30 pm-2:00 pm
Wednesday, April 16, 2025 – 12:30 pm-2:00 pm
Wednesday, May 21, 2025 – 12:30 pm-2:00 pm

22. ISSW-SCC (Ill. School Social Work & Coordinators Council) Meetings:

Friday, October 11, 2024 – 10:00 am-1:00 pm
Friday, March 14, 2025 – 10:00 am-1:00 pm

PAEC Speech/Language Department

- ❖ The Speech/Language department had our final departmental meeting on May 22nd from 11:30-1 in the PAEC Center Board Room.
- ❖ The Lead SLP attended the final Northern IL Speech/Language Coordinators meeting on May 3rd.
- ❖ The following contracted SLPs will not be returning for the 2024-2025 school year: Jane Melinauskas (D88/McKinley), Sue Wolff (D88/Lincoln Primary), Ella Krikorian (D88/Thurgood Marshall), Abby Avery (PAEC Center/EC, Hillside PreK), and Georgette Redmond (Proviso East/PMSA).
- ❖ The Lead SLP is working to fill the open positions for the 2024-2025 school year.
- ❖ The SLP Department will be busy at work covering ESY in June. Courage will be provided by the following SLPs: Brandi Brady (new hire), Catlin Dewan/Nainee Jagad, Julia Lynch, Liliana DeLeon, Cody Hurder, Rica Guerrero, and Angie Lally.

PAEC Special Olympics

Special Olympics soccer has ended for the year. We had our State Qualifying Tournament on May 5th, 2024. Our Academy team and High School teams completed and played hard. Our Academy team placed third and our High School team placed 4th. They had a great time competing in the games and being part of their team. We had 3 individual skills participants. They participated in 3 different skills competitions. They came with 2 second-place athletes and one third-place athlete.

IX. OTHER/ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE EXECUTIVE BOARD

A. First Reading of PAEC Policy 4:20

4:20 Fund Balances

The Executive Director or designee shall maintain fund balances adequate to ensure the District's ability to maintain levels of service and pay its obligations in a prompt manner in spite of unforeseen events or unexpected expenses. The Director or designee shall inform the Board whenever it should discuss increasing, drawing upon its reserves, or borrowing money.

The School District seeks to maintain a year-end fund balance to revenue ratio of no less than ?? percent, as calculated under the IL. State Board of Education's School District Financial Profile.

B. Amended FY2024 Budget

The Amended FY2024 Budget Public Hearing will occur on Wednesday, June 24, 2024, at 6:00 PM before the PAEC Governing Board Meeting. At that time, PAEC will seek the approval of the Board.

X. BOARD CORRESPONDENCE

XI. NEXT MEETING

The next PAEC Executive Board meeting will be in August 2024. Date TBD. Information will be sent out after approval of scheduled Board Meeting dates.

XII. ADJOURNMENT

Recommended Motion:

I move to adjourn the meeting at _____ AM, for lack of further items to discuss.

MJ/TL

**EXECUTIVE BOARD
ACTION ITEM – PERSONNEL REPORT
6/13/2024**

A. ESY Employment

- | | |
|-----------------|-------------------------------------|
| 1. Luis Tafoya | Paraprofessional (PAEC High School) |
| Effective Date: | June 7, 2024 |
| Compensation | \$1,604.48 |

B. Extra Duty Hours (ESY)

- | | |
|-----------------------|------------------------------|
| 1. Dr. Julia Barnicle | Lead OT/PT (60.50 Hours) |
| Effective Date: | June, July, August |
| Compensation: | Up to a total of 60.50 hours |
| 2. Ann Coenan | LeadSLP (60.50 Hours) |
| Effective Date: | June, July, August |
| Compensation: | Up to a total of 60.50 hours |
| 3. Fani Lee | AT/OT (20) |
| Effective Date: | June, July, August |
| Compensation: | Up to a total of 20 hours |
| 4. Catlin Dewan | SLP (40) |
| Effective Date: | June, July, August |
| Compensation: | Up to a total of 40 hours |

C. Employment 24-25

- | | |
|----------------------|----------------------------|
| 1. LaShonda McDaniel | Assistant Business Manager |
| Effective Date: | July 1, 2024-June 30, 2025 |
| Compensation: | \$80,000 |

D. Salary Increase Percentage (based on salary survey from Member Districts)

- | | |
|---------------------------------------|--------|
| 1. Administrative Positions | 3.61% |
| 2. Clerical/Custodian (Support Staff) | 5.45% |
| 3. Executive Director | 4.356% |
| 4. Assistant Executive Director | 4.356% |

E. Stipends for 2024-2025

- 2 (1.0) Bilingual Certified SLP's -\$5,000
- 1 (.6) Bilingual Certified SLP -\$3,000
- 2 Bilingual Classified (Interpreters) -\$2,100
- 3 Coaching -\$2,100
- 1 Testing Coordinator -\$2,200
- Executive Secretary -\$2,100
- Intern -Psychology -\$14,958
- Intern -Social Worker -\$7,305
- 15 Behavior Interventionist -\$1,204.92
- 8 Job Coaches -\$870.40
- 2 Job Coordinators -\$1,231.77
- 3 Leads -\$5,000
- 2 Leads OT/PT & SLP -\$6,000
- 15 Mentors -\$870.40
- Office Manager -\$3,000

- Social Media -\$2,200
- District PA Supervisor -\$2,100
- Attendance (Sub-Line) -\$2,200
- 3 Late Night (Principals & Asst. Principal @ PAEC High School and PAEC Elementary) -\$3,500
- 1 Financial Systems Support & Maintenance (IV) -\$2,200

F. Resignations

- | | |
|---|---|
| 1. Lynette Thomas
Resignation Date: | Nurse (EC, Elem, HS)
May 22, 2024 |
| 2. Jane Melinauskas
Resignation Date: | Speech/Language Pathologist (Agency)
May 30, 2024 |
| 3. Ella Krikorian
Resignation Date: | Speech/Language Pathologist (Agency)
May 30, 2024 |
| 4. Sue Wolff
Resignation Date: | Speech/Language Pathologist (Agency)
May 30, 2024 |
| 5. Georgette Redmond
Resignation Date: | Speech/Language Pathologist (Agency)
June 12, 2024 |
| 6. Abigail Avery
Resignation Date: | Speech/Language Pathologist (Agency)
May 29, 2024 |
| 7. Dominic Thomas
Resignation Date: | Social Work Intern
May 29, 2024 |
| 8. Ashley Strand
Resignation Date: | Occupational Therapist (Agency)
May 29, 2024 |
| 9. Seoyoung Kim
Resignation Date: | Occupational Therapist (Agency)
May 29, 2024 |
| 10. Carol Del Raso
Resignation Date: | Occupational Therapist (Agency)
June 28, 2024 |
| 11. Faith Johnson
Resignation Date: | Occupational Therapist (Agency)
May 29, 2024 |
| 12. Alison Zdarsky
Resignation Date: | Psychologist Intern
May 29, 2024 |

G. Transfers

- | | |
|--|--|
| 1. Elizabeth Zeman Brogan
Effective Date:
Transfer from: | Teacher
August 14, 2024
PAEC Elementary to PAEC High School |
| 2. Fontella Livsey
EffectiveDate:
Transfer from: | 1:1 Program Assistant
5/30/24
Same program different student |
| 3. Peter LeGrand
EffectiveDate:
Transfer from: | Teacher
8/14/24
PAEC Center to PAEC High School |
| 4. Catherine Meyer
EffectiveDate:
Transfer from: | Teacher
8/14/24
PAEC Center CCA to CCF |

5. Ana Landmeier Social Worker
EffectiveDate: 8/14/24
Transfer from: 5days @ PAEC Center to 3days (HS) & 2Days (Center)

H. Terminations

1. Leah Strickland 1:1 Program Assistant -PAEC Center
Resignation Date: May 22, 2024

F. Agency Conversions

1. Arden Duggan Program Assistant (Amergis-Maxim)
Conversion Amount: \$4,500.00

2. Ana Bry Program Assistant (Amergis-Maxim)
Conversion Amount: \$3,500.00

3. Shannon Fields Program Assistant (Amergis-Maxim)
Conversion Amount: \$3,500.00

4. Oyinlola Idowu Program Assistant (EDU HealthCare)
Conversion Amount: \$5,000.00

EXECUTIVE BOARD
ACTION ITEM – CONTRACTUAL AGREEMENTS
6/13/2024

A. Ahs Staffing

- Natasha Webster LPN
Effective Date: June 7, 2024-June 28, 2024 (ESY)
Bill Rate: \$52.25 per hour & \$78.38 per hour for overtime
Location: TBD
- Tawana Brown Paraprofessional
Effective Date: August 21, 2024-May 30, 2025
Bill Rate: \$40.50 per hour & \$60.75 per hour for overtime
Location: TBD
- Nina Sylvain LPN-LVN
Effective Date: September 4, 2024-May 30, 2025
Bill Rate: \$51.00 per hour & \$76.50 per hour for overtime
Location: TBD

B. Amergis (formerly Maxim)

- Arden Duggan Program Assistant
Effective Date: June 7, 2024-June 28, 2024 (ESY)
Compensation: \$40 per hour
Location: TBD
- Ana Bry Program Assistant
Effective Date: June 7, 2024-June 28, 2024 (ESY)
Compensation: \$40 per hour
Location: TBD
- Maria Hernandez Program Assistant
Effective Date: June 7, 2024-June 28, 2024(ESY)
Compensation: \$40 per hour
Location: TBD

C. AMN Healthcare

- Speech Language Pathologist (CCC-SLP) - \$80-\$105 per hour
- Clinical Fellow Speech Language Pathologist - \$75-\$100
- Speech Language Pathologist Assistant (SLPA) - \$70-\$95
- Occupational Therapist - \$80-\$105 per hour
- Certified Occupational Therapist Assistant (COTA) -\$70-\$95
- Physical Therapist - \$80-105
- Physical Therapist Assistant (PTA) - \$70-\$95
- Registered Nurse - \$75-\$110
- Licensed Practical Nurse - \$60-\$90
- School Psychologist - \$95-\$125 per hour
- Social Worker - \$85-\$110
- Licensed Social Worker -\$90-\$120
- Licensed Professional Counselor -\$90-\$120
- Licensed Marriage Family Therapist -\$90-\$120

- Behavioral Analyst -\$95-\$125
- Registered Behavior Technician -\$70-\$90
- Medical Assistant -\$65-\$85
- Paraprofessional -\$45-\$60

D. Adult Stuttering Services P.C

- Ana Hernandez SLP
 Bill Rate: \$81.00 per hour
 Location: PAEC High School

E. Rosas School Psychological Services

- Estefania Rosas Psychologist
 Bill Rate: \$1,350.00 per case for monolingual evaluations &
 \$1,550.00 per case for bilingual evaluations
 Location: TBD

F. Jelani Educational Services, LLC

- Alexis Crawford Psychologist
 Bill Rate: \$1,000.00 per case for cognitive & academic assessments
 \$175.00 per case for completion of social-emotional evaluation &
 completion of Behavior Rating Scales
 \$100.00 per team meeting \$200.00 per Domain & Eligibility meetings
 Location: TBD
- Damien Antwine Psychologist
 Bill Rate: \$1,000.00 per case for cognitive & academic assessments
 \$175.00 per case for completion of social-emotional evaluation &
 completion of Behavior Rating Scales
 \$100.00 per team meeting \$200.00 per Domain & Eligibility meetings
 Location: TBD

G. Creative Exchange

- Craig Christiansen Music Therapist
 Bill Rate: \$75.00 per direct service hour (2024-2025)
 Location: TBD

H. Independent Contractor

- Angie Lally Speech and Language Pathologist
 Bill Rate: \$74.50 per hour
 Location: TBD

I. People's Cab

Bill Rate: \$3.65 per mile and waiting time is \$20 per hour
 Minimum charge of \$23.25 for 5 miles trip or less which is a \$3 dollar difference from 2023-2024

J. Infinitec (increased by 3%)

Bill Rate: \$47,950 (2024-2025)
 \$.74 per student with a minimum fee of \$1,355 and a maximum of \$47,950