

**PROVISO AREA FOR EXCEPTIONAL CHILDREN
GOVERNING BOARD MEETING
PAEC CENTER – 6:00 PM
NOVEMBER 16, 2022
MINUTES**

I. ROLL CALL

Mr. Richardson, President of the Governing Board called the meeting to order at 6:11 PM.

District 87	Ms. O'Connell	Present
District 88	Ms. Clark-Smith	Present
District 92	Mr. Dawson	Absent
District 93	Mr. Richardson	Present
District 209	Mr. Wagner	Present

Also present: Ms. Abby Rogers (PAEC Attorney) from the Engler Callaway Baasten & Sraga, LLC, Mr. James (PAEC Executive Director), Mrs. Schmitt (PAEC Assistant Executive Director), and Dr. Whitaker (PAEC Business Manager).

Mr. James mentioned that Mrs. Latham will not be present at tonight's meeting and that Mrs. Schmitt will fulfill the role as Recording Secretary. The meeting will be recorded for documentation of Board Minutes as a backup for Mrs. Latham

II. AUDIENCE PARTICIPATION

Mr. George Farsalas (PAEC Union Representative) exited the meeting at 6:08 PM

III. CLOSED SESSION

Recommended Motion:

Mr. Wagner moved to convene into Closed Session at 6:14 PM, under Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee(s), specific individual(s) who serve as an independent contractor(s), specific volunteer(s) of the Board, or legal counsel for the Board as presented. Ms. O'Connell seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Absent
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

4 Ayes, 1 Absent
Motion carried

Recommended Motion:

Mr. Wagner moved to return to Open Session at 7:17 PM. Ms. O'Connell seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Absent

District 93 Mr. Richardson Aye
District 209 Mr. Wagner Aye

4 Ayes, 1 Absent
Motion carried

IV. OTHER PERSONNEL ITEM TO BE BROUGHT BEFORE THE GOVERNING BOARD

A. Employee Termination

Recommended Motion:

Mr. Wagner moved to recommend to the Governing Board to approve the dismissal of an employee (Dr. Corie Rivera) as discussed in Closed Session. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87 Ms. O'Connell Aye
District 88 Ms. Clark-Smith Aye
District 92 Mr. Dawson Absent
District 93 Mr. Richardson Aye
District 209 Mr. Wagner Aye

4 Ayes, 1 Absent
Motion carried

Ms. Abby Rogers exited the meeting at 7:19 PM.

V. APPROVAL OF GOVERNING BOARD MINUTES

Ms. O'Connell moved to recommend to the Governing Board to approve the minutes of October 19, 2022, as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87 Ms. O'Connell Aye
District 88 Ms. Clark-Smith Aye
District 92 Mr. Dawson Absent
District 93 Mr. Richardson Aye
District 209 Mr. Wagner Aye

4 Ayes, 1 Absent
Motion carried

VI. APPROVAL OF CONSENT AGENDA

Recommended Motion:

Ms. Clark-Smith moved to recommend to the Governing Board to approve the Consent Agenda, which encompasses agenda items regarding (V) Payroll, (VI) Bills, and (VII) New Business as presented. Ms. O'Connell seconded the motion.

Roll Call Vote:

District 87 Ms. O'Connell Aye
District 88 Ms. Clark-Smith Aye
District 92 Mr. Dawson Absent
District 93 Mr. Richardson Aye
District 209 Mr. Wagner Aye

4 Ayes, 1 Absent
Motion carried

VII. APPROVAL OF PAYROLL

Confirmation of payroll (excluding required employer deduction)

	GROSS <u>10/15/2022</u>	FICA <u>10/15/2022</u>	RETIREMENT <u>10/15/2022</u>	BENEFITS <u>10/15/2022</u>	TOTAL <u>10/15/2022</u>
Education Fund	\$ 472,927.36	\$ 19,594.60	\$ 18,124.69	\$100,383.82	\$561,096.80
Building Fund	<u>\$14,710.70</u>	<u>\$ 1,119.51</u>	<u>\$ 937.07</u>	<u>\$ 2,927.07</u>	<u>\$ 19,694.35</u>
TOTALS	\$ 487,638.06	\$ 20,714.11	\$19,061.76	\$103,310.89	\$ 630,724.82

	GROSS <u>10/30/2022</u>	FICA <u>10/30/2022</u>	RETIREMENT <u>10/30/2022</u>	BENEFITS <u>10/30/2022</u>	TOTAL <u>10/30/2022</u>
Education Fund	\$ 501,104.25	\$ 20,721.51	\$ 18,874.66	\$ 108,030.61	\$ 648,731.03
Building Fund	<u>\$ 14,630.94</u>	<u>\$ 1,113.50</u>	<u>\$ 931.99</u>	<u>\$3,147.13</u>	<u>\$ 19,823.56</u>
TOTALS	\$515,735.19	\$ 21,835.01	\$19,806.65	\$111,177.74	\$ 668,554.59

VIII. APPROVAL OF BILLS

1. Payable Listing- PCARD Information is attached. (Voucher #1095)
2. Payable Listing- IMPREST Information is attached. (Voucher #1097)
3. Payable Listing- Information is attached. (Voucher #1098)
4. Payable Listing- Information is attached. (Voucher #1100)

IX. NEW BUSINESS

A. Approval of Employment/Resignation/Terminations

Employment:

Mary J. Ford, Behavior Interventionist, D209 (PEHS), \$21,278, effective 10/31/22
 Sorele Martinez, 1:1 Program Asst., PAEC EC, \$21,278, effective 11/7/22
 Anissa Gray, Receptionist, PAEC Administration, \$32,727, effective 11/14/22

Resignations:

Grace Bravo, Receptionist, PAEC Administration, effective 10/28/22
 Cory Collins, Program Assistant, PAEC High School, effective 10/21/22
 Derrick Phillips, 1:1 Program Assistant, (PWHS), effective 10/8/22

Terminations:

Sonya Prater, 1:1 Program Assistant, reassigned to PAEC Center effective 8/29/22
 Anissa Gray, Program Assistant, PAEC Center, effective 11/14/22 (reassigned)

Recommended Motion:

Ms. Clark-Smith move to recommend to the Governing Board to approve the Employment, Resignations, and Terminations, as presented. Ms. O'Connell seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Absent
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

4 Ayes, 1 Absent
Motion carried

B. People’s Cab

Contractual Agreement between People’s Cab and Proviso Area for Exceptional Children for the 2022-2023 School Year. Rates vary by \$3.65 per mile and with waiting time at \$20.00 per hour.

Recommended Motion:

Ms. Clark-Smith moved to recommend to the Governing Board to approve the contractual agreement between People’s Cab and Proviso Area for Exceptional Children for the 2022-2023 School Year. Rates vary by \$3.65 per hour and with waiting time at \$20.00 per hour as presented. Ms. O’Connell seconded the motion.

Roll Call Vote:

District 87	Ms. O’Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Absent
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

4 Ayes, 1 Absent
Motion carried

C. Contractual Agreement Kent Dahl (Nurse)

Contractual Agreement between EDU Healthcare (Mr. Kent Dahl-Nurse) and Proviso Area for Exceptional Children for the 2022-2023 School Year. The bill rate is \$55 per hour for 35 hours per week.

Recommended Motion:

Ms. Clark-Smith moved to recommend to the Governing Board to approve the contractual agreement between EDU Healthcare (Mr. Kent Dahl-Nurse) and Proviso Area for Exceptional Children for the 2022-2023 School Year. The bill rate is \$55 per hour for 35 hours per week as presented. Ms. O’Connell seconded the motion.

Roll Call Vote:

District 87	Ms. O’Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Absent
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

4 Ayes, 1 Absent
Motion carried

D. My Block* My Hood* My City (Explorer’s Program) 2022-2023

This program works with youth in under-resourced communities. They take students on educational field trips addressing, Vocation/Education, Arts and Expression, Culinary, and Recreation/Fun as well as access to resources and opportunities. If this program is approved, students will be able to start in the second semester.

Recommended Motion:

Ms. Clark-Smith moved to recommend to the Governing Board to approve the My Block* My Hood* My City (Explorer's Program) for PAEC High School to begin the second semester of the 2022-2023 school year as presented. Ms. O'Connell seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Absent
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

4 Ayes, 1 Absent
Motion carried

E. FMLA Requests

1. Ms. Angelina Banks-Foy, Behavior Interventionist is requesting a block FMLA due to medical reasons. Ms. Banks-Foy is requesting this leave to begin on October 27, 2022. Ms. Banks-Foy will be utilizing available sick time during this leave.

Recommended Motion:

Ms. Clark-Smith moved to recommend to the Governing Board to approve the block FMLA request of Ms. Angelina Banks-Foy beginning on October 27, 2022 and until the release of her doctor. Ms. Banks-Foy will be utilizing available sick days during this leave as presented. Ms. O'Connell seconded this motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Absent
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

4 Ayes, 1 Absent
Motion carried

2. Mr. Lavell Rucker, Behavior Interventionist is requesting an Intermittent FMLA due to medical reasons. Mr. Rucker is requesting this leave to begin on October 24, 2022. Mr. Rucker will be utilizing available sick time during this leave.

Recommended Motion:

Ms. Clark-Smith moved to recommend to the Governing Board to approve the Intermittent FMLA request of Mr. Lavell Rucker beginning on October 24, 2022. Mr. Rucker will be utilizing available sick time during this leave as presented. Ms. O'Connell seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Absent
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

4 Ayes, 1 Absent
Motion carried

3. Ms. Kiheria Martin, Program Assistant is requesting an Intermittent FMLA due to personal health reasons. Ms. Martin is requesting this leave to begin on November 1, 2022. She will be utilizing available sick time until they run out during this leave as presented.

Recommended Motion:

Ms. Clark-Smith moved to recommend to the Governing Board to approve the Intermittent FMLA request of Ms. Kiheria Martin beginning on November 1, 2022. Ms. Marting will be utilizing available sick days until they run out during this leave as presented. Ms. O'Connell seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Absent
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

4 Ayes, 1 Absent
Motion carried

4. Ms. Pearlene Grinstead, Behavior Interventionist is requesting an Intermittent FMLA due to medical reasons. Ms. Grinstead is requesting this leave to begin on August 31, 2022. She will be utilizing available sick time during this leave.

Recommended Motion:

Ms. Clark-Smith moved to recommend to the Governing Board to approve the Intermittent FMLA request of Ms. Pearlene Grinstead beginning on August 31, 2022. Ms. Grinstead will be utilizing available sick days during this leave as presented. Ms. O'Connell seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Absent
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

4 Ayes, 1 Absent
Motion carried

5. Ms. Melissa Manzo, Program Assistant at PAEC Center, is requesting FMLA due to medical reasons. Ms. Manzo is requesting this leave to begin November 15, 2022 through January 10, 2023. She will be utilizing available sick time during this leave.

Recommended Motion:

Ms. Clark-Smith moved to recommend to the Governing Board to approve the FMLA request of Ms. Melissa Manzo beginning on November 15, 2022 through January 10, 2023. Ms. Manzon will be utilizing available sick time during this leave as presented. Ms. O'Connell seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
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District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Absent
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

4 Ayes, 1 Absent
Motion carried

F. U.S. OMNI & TSACG Compliance Services

Resolution to amend the Proviso Area for Exceptional Children #803 403 (b) Retirement Plan. This amendment will detail the 2020 regulation changes surrounding hardship distributions and eligibility requirements for part-time employees.

Recommended Motion:

Ms. Clard-Smith moved to recommend to the Governing Board to approve the Resolution to Amend the Proviso Area for Exceptional Children #803 403(b) Retirement Plan as presented. Ms. O'Connell seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Absent
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

4 Ayes, 1 Absent
Motion carried

G. Business Department Memos (Information is attached)

1. Certified Retirement Non-Union Incentive
2. Classified Retirement Non-Union Incentive

Recommended Motion:

Ms. Clark-Smith moved to recommend to the Governing Board to approve the Certified and Classified Retirement Non-Union Incentives as presented. Ms. O'Connell seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Absent
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

4 Ayes, 1 Absent
Motion carried

H. Backpack Donations to PAEC High School

Ms. Pat Bradley from McKinney Vento (Liason for West 40) donated backpacks with supplies and hygiene kits for PAEC High School students.

Recommended Motion:

Ms. Clark-Smith moved to recommend to the Governing Board to approve and accept the backpack donations for PAEC High School Students from Ms. Pat

Bradley of McKinney Vento (Liason for West 40) as presented. Ms. O'Connell seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Absent
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

4 Ayes, 1 Absent
Motion carried

I. Salary Stipend Agreement for Additional Duties

This agreement is between Proviso Area for Exceptional Children and Mr. Saumil Patel (PAEC Social Worker) and Ms. Jill Collins (PAEC Social Worker) for the purposes of being a mentor for a new PAEC Social Worker assigned to the PAEC Center School and PAEC Academy. The total stipend amount will be \$421.50 per person which will be distributed on the last day of the semester in 2 installments December 15th and June 15th.

Recommended Motion:

Ms. Clark-Smith moved to recommend to the Governing Board to approve the Salary Stipends for Mr. Saumil Patel (PAEC Social Worker) and Ms. Jill Collins (PAEC Social Worker) in the total amount per person of \$421.50 which will be distributed in two (2) installments on the last day of each semester which will be December 15th and June 15th as presented. Ms. O'Connell seconded the motion.

Roll Call Vote:

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Absent
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

4 Ayes, 1 Absent
Motion carried

X. EXECUTIVE BOARD REPORT

The Executive Board meeting was held on Thursday, November 10, 2022. Those present included: Dr. Dan Sullivan from District #87, Dr. Victoria Hansen and Ms. Rosalind Banks from District #88, Dr. Kevin Suchinski from District #93, and Mr. Cedric Lewis from District #209.

Also present included: Mr. Michael James, Mrs. Vanessa Schmitt, Dr. Sherry Whitaker, and Mrs. Trainette Latham from PAEC Administration.

The Executive Board reviewed and recommended approval of all the items on the agenda.

XI. DuPage/WEST COOK REPORT

Information is attached.

Mr. James mentioned that there was not a quorum at the DuPage West Cook meeting. However, there was an informational meeting with no voting. The next meeting will be in February.

XII. COMMITTEE REPORTS

None to report at this time.

XIII. EXECUTIVE DIRECTOR'S INFORMATIONAL REPORT

A. Current District Child Count

Information is attached.

B. Current Enrollment and Classroom Staffing Patterns

Information is attached.

C. Transition Reports

1. PAEC Therapeutic Day Elementary School-Information is attached.
2. PAEC Therapeutic Day High School- Information is attached.

D. Initial Referrals

Information is attached.

E. Police Reports

There was one police report from PAEC High School this month.

F. PAEC Activity Fund Summary

Information is attached.

G. Technology Update

The technology department has been keeping a close eye on the levels of network-related issues this past month. We have implemented a few quality-of-service improvements to the network which seems to have reduced the number of network-related help tickets we have experienced. We will likely be taking a closer look at upgrading and optimizing the network over the summer.

The IT department has finalized the repurposing of desktop technology equipment from the Center computer lab project. We were able to replace several classroom desktops that were failing. We will be looking to create a more structured obsolescence plan for equipment by the end of this year.

This past month we started to prepare reports in anticipation of our scheduled technology meetings with building and supervisory administrators. We will be discussing overall technology goals, budgetary projections, future needs, etc.

The IT department continues to address help tickets in a timely manner.

Mr. James mentioned that he spoke with the IT Coordinator today and was informed that the copiers have come in. The IT department will be installing the copiers over the Thanksgiving break. We will have intermittent availability to the copiers for a short while. Some improvements to the copying system now will be; fob access for confidentiality, limited amount of copies for each staff, and color access for a richer experience with lower incidence students.

Mr. James and Dr. Whitaker mentioned that the goal is to move away from paper especially for large jobs to help reduce misuse of paper. Dr. Whitaker further explained that the reason ESSER funds were used for this project, was to help us

develop a more efficient printing environment. A suggestion was made as a future option for Board packets to be utilized through a software like Board Docs.

Ms. Clark-Smith asked if teachers receive a stipend for materials. Mr. James and Dr. Whitaker both confirmed that PAEC does not provide stipends for teacher materials. Dr. Whitaker mentioned that paper is part of the department budget and not as a stipend to teachers.

Mr. James explained that during the budgeting meetings with department leads, costs for items are factored into their budgets at that time. He also explained that teachers are encouraged to apply for subscriptions for memberships.

Ms. Clark-Smith mentioned that teachers should be provided items in bulk like pens, pencils and things like that. Ms. Schmitt mentioned that the principals meet with Administration when reviewing the budgets for each program and considers the needs of each program.

Ms. Clark-Smith asked if there is someone that researches grants for PAEC. Mr. James and Dr. Whitaker both have been working on this. He mentioned that PAEC did not receive the grant from PLCCA. Therefore, we were unable to receive the funding for the afterschool program.

Is there a dedicated person for grants? Dr. Whitaker mentioned that at this time PAEC does not have anyone in that capacity and if this is something that the Districts want to pay for, we would have to look into this.

Ms. Clark-Smith asked whether we have enough ESSER funds to carry us for two years. Dr. Whitaker explained that we had to be specific about what funding would be used for and if there were changes, we would have to do an amendment. Mr. James confirmed that all monies have been allocated.

Ms. Clark-Smith asked whether the music program will be included in the upcoming budget process. Mr. James confirmed that it has been understood that this program will be included in the budget process for next school year.

H. Request to attend a conference or professional meeting

1. Ms. Michelle Wolter (Occupational Therapist) is requesting to attend the Illinois Occupational Therapy Association in Naperville, IL on November 18, 2022 for the State Occupational Therapist Conference. The cost of the conference is \$289.
2. Ms. Patricia Carter (Payroll) is requesting to attend the IASBO Support Conference in Burr Ridge, IL on December 2, 2022 for the Support Con. The cost of the conference is \$205.
3. Ms. LaShonda McDaniel (Staff Accountant) is requesting to attend the IASBO Support Conference in Burr Ridge, IL on December 2, 2022 for the Support Con. The cost of the conference is \$205.
4. Ms. Judy Martinez (Occupational Therapist) is requesting to attend the AOTA INSPIRE- (2023 Annual Conference & Expo) in Kasas City, MO April 20-23. The cost of the conference is \$475.

I. PAEC Events

1. November Upcoming Events Flyer

2. Governing Board Member Ms. Dorothy Clark-Smith visits PAEC Center's Transition Program and the Proviso East Classrooms
3. PAEC Center Garden Grand Opening
4. PAEC Center's Principal's Tea
5. PAEC High School Hispanic Heritage Presentation & Winner's Field Trip

Ms. Clark-Smith mentioned that the High School did a phenomenal job with the Hispanic Heritage Presentations. She explained that the students did a top notch job on their research of the various countries. She mentioned that she learned one of the countries that was researched was found to be the closest to Space. Mr. James also mentioned that he learned that one of the countries that was also researched was the first place to provide devices to all students.

6. PAEC High School's 1st Quarter Celebration which includes Honor Roll, Perfect Attendance, and Level Rewards Field Trip
7. PAEC High School Pro League Flag Football Plaque
8. PAEC Early Childhood- Red Ribbon Week
9. PAEC Early Childhood Open House/Parent & Teacher Conferences Presentation
10. PAEC Academy's October Events (Boss's Day/Tie-dye Day & Halloween)
11. PAEC High School Vocational Program Trips
12. PAEC Elementary Fall Projects

Ms. Schmitt invited the Board Members to PAEC Academy's talent show next week.

Mr. James mentioned that Dr. Buljulka has been taking students to vocational and educational job fairs. There have been a few students that have been expressing interest in truck driving and they have been trying to secure visits for those students.

Mr. James mentioned that he was able to get in touch with someone from Comcast and was informed that the building alongside the high school program is being used as a hub for their equipment. The building is being occupied, so there is no ability to look into securing or renting that building for PAEC programming.

- J. PAEC District Goal Updates 1st Quarter 2022-2023
PAEC OT/PT and SLP Departments have ordered and received equipment under District Goal #6 such as a new mat and Sensa Trak. **Pictures are attached.**
- K. SRO Update
PAEC contacted Raymill Security company regarding possible SRO for the 2022-2023 school year. We have a potential candidate that could possibly begin pending fingerprinting and background checks.

Mr. James mentioned that he looked into a security agency and had interviewed a potential security guard. The company has submitted a contract and we will be looking into this.

Ms. Clark-Smith mentioned that when she toured the T.H. Wade Program, she mentioned that the teacher was teaching proper etiquette for interviewing and it was amazing. She also mentioned that when she toured the classroom at East, they were learning about the different parts of the engine. Ms. Clark-Smith also mentioned that she was excited to know that the students are also learning how to cook and make meals.

Ms. Schmitt explained that the Home Living Program is a big deal. She mentioned that this program is a day-long class of activities. She mentioned that the students are being taught how to make grocery lists, plan for meals, and how to prepare the meal.

L. PAEC Program Updates

PAEC Business Office – Dr. Sherry Whitaker, Business Manager, CSBO

The **Business Office** is finalizing calculations for PAEC staff that are eligible for tuition reimbursement in hopes of submitting to the Board in December for payment to the employees.

PAEC's annual audit report is in its initial review stage, including tying out the Auditor's back schedules. The Business Office plans to have the audit presentation at the December Board meetings.

Out of District Tuition bills have been finalized and mailed to the respective districts.

A draft of the fiscal year 22/23 budget process calendar for PAEC has been completed and will be presented to the Governing Board for approval at the December meeting.

The Business Office has started the work on budget templates for FY24 and Mid-Year FY23 Cost Sheets.

Human Resources (HR)

HR facilitated the Wellness Screening & Flu Shot event on Monday, October 31, 2022, 7 am-11 am in the PAEC High School gym. It was a successful event for our staff. Besides completing the daily duties, below are items to highlight for the month:

- Terminated 3 people from Businessolver System (Employee Benefits Administration Technology)
- Onboarded 11 new permanent employees (includes: background checks, new hire paperwork & benefits set up sessions)
- Processed 2 new FMLA cases
- Ongoing yearly Affordable Care Act (ACA) audit.

Buildings & Grounds

The B & G Department continues its daily duties and promotes learning in a safe, clean environment. The first of many Facility Committee meetings for FY23 was held on October 19, 2022. The following was completed for the month:

- Fox Valley Fire & Safety replaced the 4" system sensor water flow device on the riser at the 1636 S. 10th St. location.
- A 2nd fire drill without the fire department was conducted at PAEC Center.
- Imperial Surveillance installed 3 additional cameras in PAEC Center, B pod, D pod, and on the rooftop main entrance.

- Monarch Renovations retrofitted locks on lockers and electrostatically painted a bank of lockers at PAEC Elementary and 1 bank of lockers at the Early Childhood Center.
- All American Exterior Solutions made a repair to the roof above the High School gym.

Mr. James mentioned that Dr. Whitaker suggested that we memorialize our Non-Union Member positions when pertaining to pensions. These individuals will follow the current Union Contract as all other staff.

PAEC Early Childhood Program

October was a month of celebration and growth for our students. We had 2 children transition to their districts from our program this month due to their significant progress and had 3 children join us as they transitioned out of Early Intervention.

On October 13 we had Fireman Matt join us from the Niles Fire Department and he showed our preschoolers how he would look in case of a fire so that they would not be afraid if they saw him in their home. He was amazingly patient and our students loved engaging with him.

We finished our Celebration of Hispanic Heritage month and went straight into learning about the Fall and the change of seasons. We ended the month with Red Ribbon Week with the wonderful theme of "Celebrating Life". Our amazing social worker Monette Carlos planned fun activities for the week for school and home. She gave parents homework assignments and a few parents sent us beautiful pictures of their children completing their assignments.

The evaluation team has been busy testing more children that will be turning 3 years old and transitioning out of early intervention. The five meetings have not taken place but about half of the children will be transitioning to our PAEC EC program and the other half presented with skills that make them eligible to enroll in the school districts blended preschool programs.

PAEC Therapeutic Day Elementary School

The parents were invited to participate in Open House. The teachers reviewed classroom schedules, expectations, social/emotional supports, and academic support. The program interventions as well as specific classroom interventions were reviewed too.

The students are participating in academic instructional groups in order to meet their needs. The student's that require progress monitoring data will be reviewed and new interventions will be implemented.

The middle school students just finished their flag football season and received a beautiful plaque at the end-of-season tournament.

The staff will continue to participate in weekly team meetings to review the progress of social/emotional and academic interventions.

There were 8 student time-outs and no police incidents for the month of October.

PAEC Academy at Divine Infant

PAEC Academy is working to find a new Reading program that would fit the needs of all of our students. We are researching various programs and reaching out to the

companies to see if they will come out and present the programs we are interested in. All of the teachers are involved in this process.

Reports will go out the week of October 31st, along with progress reports. Teachers are continuing to progress monitor students in their classrooms. We have received several new students this year. All of the new students seem to be settling into the routine and are making new friends.

Picture Day was on October 4th. All of the students took pictures, including the graduate pictures. Our first fundraiser was held. We raffled off 16 baskets, tickets were \$1.00 or 5 for \$6.00 dollars. All raffle materials were donated by staff. We made \$162.00.

Our first Principal/Parent Tea was held on October 21st, and no parents participated. Most parents were working and other parents know us and the program well and felt they did not need to attend. We will try again in the spring. Parent Teacher Conferences are scheduled for November 3rd. Most of our parents have signed up to meet with the teacher, a few will be held remotely at a time that works for the parent and teacher.

Staff evaluations have begun, for both Teachers and Program Assistants.

On Halloween, students and staff are allowed to dress in costume. Students will Trick or Treat at tables in the cafeteria. Each class, as well as support staff, will be set up in the cafeteria to give out treats.

Student Council Elections will be held on November 4th.

We will also be holding a talent Show on November 22nd. The show will be live-streamed and posted on Class Dojo, so all parents will be able to view it. This is not a contest, just a chance for students to show off their skills.

PAEC Center

The month of October flew by!

The vocational curriculum which was implemented this year has been well received. Teachers have been implementing the lessons and students are benefitting from the hands-on experiences that come with the curriculum.

Fire Prevention Week was during the 2nd week of October. Fireman Matt came and presented to the students in each class and the Early Childhood program. He has been volunteering with us for a few years and is always a hit with the students.

On October 14th, we had our PAEC Center Garden Grand Opening. Mr. James and Ms. Schmitt, a Home Depot representative, and Dorothy Clark Smith, our Governing Board member representative, were present. The students were very excited to present their hard work and officially open the garden that we hope to cultivate for years to come!

Halloween festivities are in full swing. On Halloween, the students will "Trick or Treat" in the gym. All of the classrooms set up Halloween-themed tables with candy for all of the students. Each classroom will have time to go into the gym and admire the displays.

During our late start, Teachers were getting ready for DLM testing. Paraprofessionals were charged with the Infinitec training titled “Best Practices for Supporting Students with Autism - Tips for Paraprofessionals”.

Teacher observations have begun in earnest and have been going well. Students are now settled in and learning.

We look forward to November when we will be hosting a Veteran's Fair and Indigenous People’s Fair. Students get excited about the hands-on experiences these fairs offer them.

PAEC Center Vocational Program/Transition Program

We currently have 9 students employed competitively. Unemployed students are directed to apply for competitive employment online, in person, or in direct contact with employers. These students are monitored by the Vocational Coordinator or Transition Staff via in-person, one-on-one meets, emails, and/or text messaging. When students apply for competitive employment on their own, they are instructed to send me screenshots of completed applications. We also keep records of applications that students complete with me and/or the staff.

Students that are currently employed are on the chart below:

	Employment	Hours	Job
1	Dollar Tree	20-25 hrs per week	Sales Associate
2	The Pearl of Hillside	14 hours per week	Activity Aid
3	Jewel	20 hours	Bagger/Stocker
4	White Castle	16-20 hrs per week	Stocker/Maintenance
5	PF Chang/Graphic Design Classes (Coursera)	20-25 hrs per week	Dishwasher
6	Food4Less	15-20 hrs per week	Courtesy Clerk
7	Marshalls	15-20 hrs per week	Store Cleaning Associate
8	Portillos	20-25 hrs per week	Dishwasher
9	First Student	20 hrs per week	Bus Aide

Students were able to start volunteering at Catholic Charities, Sarah's Inn and PAEC Academy this month. I have also acquired a new volunteer site with Meals on Wheels, we are working on applications and consent forms now. Hoping to start up soon. Due to staff shortage, we are limited on days we can volunteer

We have additional students enrolled that are currently being trained to complete job tasks, answer mock interview questions, complete mock job applications, and more. Some students are completing live applications and are going through the interview

process. I have continued to set up individual meetings with these students. We are practicing mock interviews and completing mock applications.

PAEC Therapeutic Day High School

Happenings:

We had our annual Hispanic Heritage Month Celebration with the theme "Flying through Latin America". The students were excited to show their class projects to the judges and guests. All of the projects were amazing. The First Quarter has come to an end and we recognized the hard work and dedication the students demonstrated with their grades, perfect attendance, and levels by being able to participate in our incentive trip to the Shedd Aquarium. Open House and Parent Conference was a success with eight families joining us to gather resources along with the virtual Parent Tea the following day. The Proleague Team brought home a plaque for the completion of flag football season. All the students that participated played hard, worked hard and were kind to one another. Finally, we embraced the start of the Second Quarter and started strong with our new daily PBIS Incentive Raffle for students that are making good choices. The PBIS Incentive Tickets are called "Don't Wait For Opportunity...Create It!"

Special Thank You,

Ms. Allen, School Social worker, LCSW wants to send out a big thank you to Pat Bradley, McKinney Vento Liaison from West 40. She went out of her way to obtain backpacks with school supplies and hygiene kits for our students at the High School. Her generosity and support will go a long way to help our students.

Transitioning Students

There are three students on track to go back to Proviso East next semester. We received two new students from West that transferred in and one student from Proviso East who has successfully begun attending PAEC.

Maintenance of the building

The school continues to be cleaned and sanitized daily to prevent potential COVID Exposure thoroughly. If a student tests positive for Covid, we immediately have the area cleaned and sanitized. We had no positive covid tests in October.

Physical Management	0
Police Calls	1
Restorative Meeting	1
Ambulance	0

22-23 Enrollment

45 Students

PAEC Therapeutic Day High School Vocational Program- *(Pictures are attached)*

Mr. Loving reports that Zagone Studios (2 students) started 10/05/2022, Firehouse Subs (2 students) started 10/06/2022, Hilton Suites (2 students) and Garden Inn (7 students) started 10/10/2022 and the Custodial Program (5 students) started 10/17/2022. We are hoping to increase the number of participants once busing is available. One of our trainees placed at Firehouse Subs has already been offered a

job by their owner! Community service will be offered after school on Tuesdays. We continue to have two students participating in the lunch program and three students earning community service hours through the breakfast program.

Dr. Bujalka has met with nearly all of the students to complete their Transition Planning Questionnaire and interviews and is now focusing on assessments including interest inventories and the Casey Life Skills Assessment. Dr. Bujalka gives extra time to the seniors to work on getting their post-secondary goals established. Several field trips have been scheduled (see below); field trips are based on our students' transition goals.

Five students attended the field trip to Bulldog Truck Driving School in Elmwood Park on 09/29/2022. The presentation was informative and the students asked good questions. We finished the trip at Portillo's for lunch.

Six students attended the field trip to Triton Community College in River Grove on 10/07/2022. They were given a presentation that was an overview of the school and what they need to do if they want to attend. We toured the Culinary and Health Programs. We were also treated to a show at the Cernan Space Center. Lastly, we ate lunch together at McDonald's. The students enjoyed the day and were impressed with the school.

Four students attended the field trip to Northeastern Illinois University on 10/14/2022. The student guide was excellent and showed us the whole campus. One of the highlights was visiting the Angelina Pedroso Center for Diversity and Intercultural Affairs. The staff asked our students to identify African American historical leaders painted in a mural and our students got almost all of them (they said the most of any school), with the students talking about how they learned about most of the people from Mr. Hartman (PAEC HS teacher). We finished the trip by eating lunch together at Wing Stop.

Four students attended the ComEd Career Day at the United Center on 10/19/2022. Students were able to talk to people from every department about all the careers at ComEd. They provided lunch and one of our students won an IPAD mini in their raffle!

Graduate Updates - G.M. (2022) - currently attending Olivet Nazarene though it has not been the right fit considering a transfer to a phlebotomy program or medical assisting with Lincoln Tech; C.K. (2022) continues employment with Zagone Studios, loves his job; C.E. (2022) continues employment with Firehouse Subs and recently obtained a second job with Loyola as a patient transporter, planning to maintain both jobs; R.B. (2022) took a break from Lincoln College of Technology and is working at Auto Zone; M.W. (2022) continues her employment with McDonald's, is working on obtaining her driver's license; T.G. (2015) was at the ComEd Career Day, his company contracts with ComEd to complete masonry work, he is doing well; J.R. (2021) and L.P.R. (2021) stopped by for a visit, both are doing well and working full-time; Z.B. (2021) is working full-time for a security company that has placed her in a school, as well as other events.

Upcoming Events

11/17/2022 - Field Trip to Carpenters Apprenticeship Training Program 10 am

12/02/2022 - Field Trip to Illinois Institute of Technology 11 am

Creativity Club

Ms. Allen and Dr. Bujalka

Currently 7 students participate each Tuesday after school 2:40-4:15. Ms. Allen and Dr. Bujalka offer a new creative project to work on each week, or students can work on their own individual creative project. This month we did a team-building project with pasta and marshmallows, origami, and Dia de Muertos skulls. There are snacks served, and we implement a positive and safe space where students create and socialize.

On 10/25/2022, all 7 students participated in a field trip to lunch at Taqueria Los Comales and the National Museum of Mexican Art. It was an incredible opportunity for our students to see creativity in action as well as break bread together.

Explorers Program through My Block. My Hood. My City.

Ms. Allen connected PAEC HS to My Block. My Hood. My City. This program works with youth in under-resourced communities. They take students on educational field trips addressing, Vocation/Education, Arts and Expression, Culinary, and Recreation/Fun as well as access to resources and opportunities. Ms. Allen, Dr. Bujalka, and Ms. Gutmann had a virtual meeting with the Explorers Program Manager to discuss collaboration and she provided us with the documents to get started with their program which have been forwarded to PAEC admin. If all is approved we may be able to get our students started in the second semester.

PAEC Intervention Team

The Behavior Intervention Team continues to work diligently to improve the behavior intervention curriculum for the current school year. The current focus is establishing a consistent system to keep track of all student records. The Coaches will compile, organize and maintain all of their assigned student/classroom files. Once Coaches have completed their interventions with their assigned students/classrooms, all files will be stored at PAEC Center. The Behavior Intervention Coordinator will keep records of student files in the office, allowing educators to easily access previous observations, data, and intervention plans if and when necessary.

The Behavior Intervention Coordinator visited select schools to reiterate the resources and support the Behavior team provides. She continues to work closely with the Director of Special Ed for District 88 to effectively and strategically support the needs of their schools.

The total number of PAEC Behavior Intervention Coaches: 11

There were a total of 2 individual student referrals made.

There were a total of 2 classroom referrals made.

District 803 - PAEC Academy

There was one 2nd-grade individual student referral made. The Teacher has expressed the need for the student to receive 1:1 support due to his IEP. The student is excelling academically and could use additional support with behavior management. The assigned Coach has worked closely with the Teacher to implement more visuals and aids that will help decrease and eliminate disruptive behaviors. There was also a first-grade classroom referral made. The Coordinator

has begun observations recently to determine the next best steps.

District 87 - Jefferson Primary | Sunnyside Intermediate | Whittier Primary | Riley Intermediate | Northlake Middle School | MacArthur Middle School

Jefferson Primary - No referrals made in the month of October. Coaches continue to work with their assigned students and classrooms. With one Coach out sick the previous two weeks, the team utilizes one another for support to work with the assigned student as much as possible. The Coaches also have been eager to assist in a unique 1:1 schedule that has been implemented for a student who struggles with elopement.

Whittier Primary - One Kindergarten referral was made at the beginning of October. The Coordinator observed and assigned a Coach to address the disruptive behaviors. The student is now learning to regulate his emotions in a safe manner while practicing patience for his Teacher's attention. The previous referral made in September was addressed as an overall classroom intervention. The classroom has improved their ability to focus and stay on task. The assigned Coach will complete interventions on Nov. 11th.

District 92 - Lindop School

No referrals were made in the month of October.

District 88 - Lincoln Primary | Grant Primary | Grant Elementary | Lincoln Elementary | McKinley Elementary | Marshall Elementary | Roosevelt Middle School

Lincoln Elementary - There are currently two Coaches assigned to work with four students in the second-grade classrooms. Coaches work together and support one another to coach the teachers on successful practices for each student individually. One student who previously displayed extreme and unsafe behaviors is learning to control his impulses and articulate his needs to the teacher or coach before he disrupts the classroom.

Grant Elementary - The Kindergarten referral made in September has transferred out of District 88. The Behavior Coach has spoken with the Teacher to assess her level of comfort with transitioning out of the classroom; the Teacher has agreed that the support is no longer needed. There was one first-grade classroom referral made this week; the Coordinator will observe the classroom on Nov 3rd.

McKinley Elementary - The classroom referred in September was assigned a Coach to work with the first-year teacher on successful interventions. Initially, there were 6-7 students who displayed severe behavioral concerns which resulted in a poor learning environment. The Behavior Coordinator has witnessed a successful transformation of the classroom based on the interventions the assigned Coach has implemented with the Teacher. The Coach will transition out of the classroom on Nov. 11th 2022. The Principal has spoken with the Coordinator about another classroom she believes can benefit from the support; a referral will be made soon.

District 93 - Hillside Elementary

There were no referrals made in the month of October.

District 209 - Proviso East High School | Proviso West High School | Proviso Mathematics and Science Academy

During the month of October the Behavior Intervention Coordinator worked closely with District 209 MTSS Coordinator to promote continuity between the schools and improve Coaches ability to decrease negative behaviors district-wide. The 209 Behavior Team continues to meet monthly.

Proviso East- There are currently two Coaches assigned to Proviso East who continue to work closely with grade level Principals.

Recently there was one additional Coach hired by PAEC to complete the team at East. She is currently completing onboarding steps with HR.

Proviso West - Currently three Coaches assigned. They work well as a team and continue to work closely with grade level Principals.

PAEC OT/PT Department

1. The AT team is continuing to conduct SETT meetings to address the educational needs of struggling students.
2. The OT/PT/AT Lead attended the Special Events meeting for PAEC Center via Google Meet on 10-03-22 from 8:00 - 8:30 AM.
3. The AT Team attended a staff meeting on 10-05-22 at PAEC Center from 8:30 AM - 9:30 AM.
4. Our AT Team & OT/PT Team helped run the Wheelchair Clinic on 10-12-22, with Chris Tomlinson the AT Rep from Numotion.
5. Our AT Team & OT/PT Team helped run the Orthotic Clinic on 11-19-22 with Gwen Blunk, an orthotist from Hanger Clinic at PAEC Center.
6. The OT/PT Department attended their monthly staff meeting on 10-13-22 in person and via remote on Google Meet from 11:30 am - 2:00 pm.
7. The OT/PT department has been working to complete their mandatory training through the Infinitec Engage platform.
8. Several of our OTs and PTs attended the following in-services over the last month: School-Based Occupational and Physical Therapy Conference: Supporting Student Outcomes on 10-28-22 from 8:00 AM - 4:00 PM at NIU in Naperville.
9. The OT/PT/AT Lead attended the Career Month Planning meeting for PAEC Center via Google Meet on 10-26-22 from 8:00 - 8:30 AM.
10. The OT/PT/AT Lead met with representatives from Select Savvy on 10-27-22 to educate them about PAEC and the OT/PT staff while they were in town.
11. October is PT month. PTs put together a Google Slides presentation to educate people about PT. Please view our Google Slides presentation below:

This month is Physical Therapy Month! The PTs have put together a Google Slide Presentation for everyone to view. We hope you learn something new from our

presentation even if it's just putting names to faces. Please view our presentation. There might even be something in it for you if you follow our directions! Even if you don't view our Google Slide presentation, please wish the PT who works with you a Happy PT Month!

PAEC Psychologist Department

The Psychology Department held its department meeting on October 28th, 2022. The psychologists discussed the professional development they attended and shared any relevant articles or slides from those sessions. They also discussed some of the more common issues in their cases and brainstormed how to address them effectively as part of their school team.

Ms. Dayle Ashley Harding along with the PAEC Early Childhood team presented at a workshop panel on Transdisciplinary Play-Based Assessment through DePaul University on October 24th, 2022.

Dr. Michael Cermak attended a restorative justice and discipline reform seminar through Loyola University Chicago on the weekend of October 15th and 16th.

PAEC Social Work Department

1. The following school social work candidate was hired as of October 12, 2022:
Nicole Pena in the PAEC Academy/PAEC Center Programs.
2. Mr. Michael Irgang, M.S.W., Ms. Lindsey Holsten, L.C.S.W. (PAEC School Social Workers-PAEC Elementary School), and Niane Serrano (School Social Work Intern) continue to meet with students on their caseload individually and/or in group; planned and facilitated the Candor Health Presentations for grades 5-8; the Teen Sexual Education and Science Behind the Drugs for grades 6-8; Peer Pressure, Influences, Choices, and Body Health for grades 5-6; and Red Ribbon Week festivities. Additionally, Mr. Irgang, Ms. Holsten, and Ms. Serrano continue to implement mindful minutes/breathing exercises each morning; facilitate the Second Step program in social skills groups; work collaboratively with the school team to discuss possible interventions/strategies to address increased student behavioral escalations within the classroom setting.
3. Ms. Monette Carlos, L.C.S.W. (PAEC School Social Worker-PAEC E.C. Program) continues to provide social work groups for the autism classrooms covering the topics of imitating play skills and building on playing functionally. Ms. Carlos has planned and coordinated Red Ribbon Week activities for the PAEC Early Childhood program. On October 21, 2022, Ms. Carlos facilitated an Early Childhood Parent Meeting whereby the basics of early childhood were discussed, with a video made for the parents. Additionally, the PAEC Early Childhood Diagnostic Team was invited to speak to graduate-level students on their roles in a school setting, as well as how they assess and they utilize interventions to address early childhood behavioral, social/emotional concerns.
4. Ms. Nicole Pena, M.S.W. (PAEC School Social Worker-PAEC Academy) has been meeting with the students in groups and/or individually. As the newly assigned school social worker to this building, she has been getting to know the students by implementing group icebreaker games/activities, which received positive feedback from the students and teachers. In the weeks ahead, Ms. Pena will be covering the following topics in her social work groups/individual sessions: Zones of Regulation; Bullying and Coping Skills.

5. Ms. Donna Kuchera, M.S.W. (PAEC School Social Worker-Proviso West High School) is currently providing individual & small group school social work services to the freshmen students with special education needs and to students in the TST Program. Topics covered in social work sessions include: Executive Functioning Skills, Problem Solving Skills, Coping Skills, Calm Classroom (Meditation/Deep Breathing); and the importance of journaling and drawing as a way of social/emotional expression.
6. Ms. Jill Collins, M.S.W. and Mr. Saumil Patel, M.S.W. (PAEC School Social Workers-PAEC Center School) continue to meet with students on their caseload individually and/or in group; provide resources to parents; provide support to the PAEC Center Staff in and out of the classroom settings; and, continue to plan, coordinate and facilitate a variety of special school events.
7. Ms. Kenya Dockens, L.C.S.W. (PAEC School Social Worker-Hillside School) in addition to providing school social work services to the students at Hillside school, during the month of October 2022, Ms. Dockens planned the Bullying Initiative at Hillside School, whereby she organized a pep rally for K-4 and 5-8th grade students, including Anti-Bullying Poetry, Question/Answer segment; organized middle school Bullying Prevention Rotation which included Bullying Jeopardy, Bullying Causes and Effects Gallery Walk and Let's Talk About It Fishbowl Discussion. During ASAP Leadership Group, Ms. Dockens facilitated a student discussion on Bullying Prevention, recited an Anti-Bullying Poem, led Bullying Lessons in grades K-4, and created a role play to share with the student body. Ms. Dockens, co-facilitated a presentation on Executive Functioning Skills and Classroom Strategies. Additionally, Ms. Dockens participated in an in-person CPR training instructed by the Hillside Fire Department Representative.
8. Ms. Mandy Ross, L.C.S.W. (PAEC School Social Workers-Proviso East High School),) continues to provide individual/small group social work sessions to students on her caseload at Proviso East High School. Additionally, Ms. Ross attended the Homecoming football game and attended two workshops- 5 Strategies to Cope with Mood Dysregulation in Teens and Pop Culture & Substance Abuse: How the Media Portrayal Impacts Adolescents.
9. Ms. Lisa Allen, L.C.S.W., Ms. Dana Gutmann, L.C.S.W., and Ms. Lisa Pirrello, L.C.S.W. (PAEC School Social Workers & PAEC Lead School Social Worker-PAEC Alternative High School Therapeutic Day School) continue to provide individual/small group social work sessions and have been covering the following topics: Impulse Control/Executive Functioning Skills; Problem-Solving Strategies; Conflict Resolution; Communication Skills; Coping Skills; and Anger Management Skills. Additionally, after school on Tuesdays, Ms. Allen is facilitating the student Creativity Club. Ms. Allen, Ms. Gutmann, and Ms. Pirrello are active members of the PAEC High School PBIS Committee.
10. Ms. Lisa Pirrello, L.C.S.W. (PAEC School Social Work Lead), facilitated the LAN 60 meeting on Oct. 19, 2022, from 1 pm-2:30 pm. Ms. Pirrello continues to actively interview qualified school social work candidates to fill the available PAEC School Social Work positions at Proviso East and West High Schools. Additionally, Ms. Pirrello has begun PAEC School Social Worker Observations for those school social workers who were identified to be evaluated during the

2022-23 school year, scheduling pre-observation meetings, observations, and post-observation meetings, which will be ongoing throughout the rest of the Semester I.

11. The next PAEC School Social Work Department's 2022-23 Professional Development will be:

Date:	Friday, November 18, 2022
Time:	9:30 am-12:30 pm – Virtual Live Presentation
Speaker:	Dr. Kimberly O'Brian
Topic:	Suicide Risk Assessment & Understanding youth Suicide

PAEC Speech/Language Department

- The Speech/Language department had an email and virtual share of information for the month of October. Some topics included paperwork/documentation updates, draft document sharing when SLPs are case managers, free and low-cost CEUs, and more.
- The Lead SLP had meetings with the teams of SLPs in each district, to discuss district specific procedures and to support all of the new SLPs this year.
- The Speech/Language department has been working to complete their mandatory training through the Infinitec Engage platform.
- The Speech/Language department has a full-time opening for an SLP at Proviso West/D209. The Lead SLP is working to fill this position.

PAEC Special Olympics

PAEC Special Olympics is officially underway. Practices started for the PAEC Tigers, Pacers, and Bulldogs. Individual skills athletes have also started one on one training during the school day. 9 games have been scheduled with various neighboring school districts. Our first game this year the Tigers travel to Northbrook to play Cove School. We are excited about their opportunity to compete. Pacers and the Bulldogs will travel to OPRF and Downers Grove North this month. It should be a great time for our student-athletes. We will continue to prepare for the district tournament in January to determine the state tournament. We're excited to be back together for some basketball training and competition.

XIV. OLD/UNFINISHED BUSINESS

Governing Board Training on evaluation of Executive Director.

Mr. Richardson asked whether anyone would be interested in having the training. Mr. Richardson suggested that the training be postponed. He mentioned that there is a possibility that PAEC will have a majority new Board next year and it would be beneficial to have at that time.

Ms. Clark-Smith mentioned that she attended this training last year with Triple III. Mr. Richardson explained that although that may be true, he envisioned this to be different in order to develop a cohesiveness with the PAEC Board.

Ms. O'Connell mentioned that after all her years on the PAEC Board, there were only two evaluations done.

XV. OTHER ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD

The next Governing Board Meeting is scheduled for Wednesday, December 21, 2022.

Mr. James mentioned that there will be a two week gap between the Executive Board and Governing Board Meetings in December.

XVI. BOARD CORRESPONDENCE

Mr. James mentioned that Ms. Cyndi Baasten lost her mother-in-law and flowers were sent on behalf of the Governing Board.

XVII. ADJOURNMENT

Recommended Motion:


Ms. O'Connell moved to adjourn the meeting at 8:08 PM for lack of further items to discuss. Mr. Wagner seconded the motion.

Roll Call Vote:

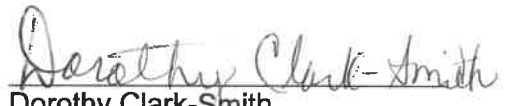
District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Absent
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Aye

4 Ayes, 1 Absent
Motion carried

Respectfully submitted,



Daryl Richardson
President of the Governing Board



Dorothy Clark-Smith
Secretary of the Governing Board

12-21-22

Date

MJ/TL