

**PROVISO AREA FOR EXCEPTIONAL CHILDREN
GOVERNING BOARD MEETING
PAEC CENTER – 6:00 PM
JUNE 21, 2023
MINUTES**

I. ROLL CALL

Ms. Dorothy Clark-Smith, Secretary of the Governing Board called the meeting to order at 6:16 PM.

District 87	Ms. Peg O'Connell	Present
District 88	Ms. Dorothy Clark-Smith	Present
District 92	Mr. Brian Dawson	Present (arrived at 6:23)
District 93	Ms. Sinai Chavez	Present
District 209	Ms. Sandra Hixon	Present

Also present: Mrs. Vanessa Schmitt (PAEC Assistant Executive Director), Ms. Rose Mason (District #87), and Mrs. Trainette Latham (PAEC Recording Secretary).

II. SELECTION OF PRESIDENT PRO-TEM

Recommended Motion:

Ms. Clark-Smith moved to nominate Ms. Peg O'Connell as President Pro-Tem to preside over the Governing Board Elections. Ms. Hixon seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

III. AUDIENCE PARTICIPATION

Mrs. Inga Ezerins (PAEC Center Assistant Principal) mentioned that today is a bittersweet moment knowing that Ms. O'Connell will be retiring from the PAEC Governing Board.

V. APPROVAL OF GOVERNING BOARD MINUTES

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the minutes of May 17, 2023 as presented. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

VI. APPROVAL OF CONSENT AGENDA

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Consent Agenda, which encompasses agenda items VII (Payroll), VIII (Bills), and IX (New Business) as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O’Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

→ Mrs. Schmitt asked if Employment information should be separate from New Business and placed in the consent agenda. Ms. Clark-Smith suggested that employment information should be kept separate, however, there can be further discussion about this topic at the next board meeting.

Mrs. Latham explained the structure of the Superintendent’s Agenda and the Consent Agenda included payroll, bills, and employment. She explained that New Business is kept separate from the the consent agenda.

VII. APPROVAL OF PAYROLL

Confirmation of payroll (excluding required employer deduction)

	GROSS	FICA	RETIREMENT	BENEFITS	TOTAL
	<u>5/15/2023</u>	<u>5/15/2023</u>	<u>5/15/2023</u>	<u>5/15/2023</u>	<u>5/15/2023</u>
Education Fund	\$479,060.66	\$19,974.07	\$13,352.68	\$98,422.16	\$610,809.57
Building Fund	<u>\$18,593.92</u>	<u>\$1,416.60</u>	<u>\$793.97</u>	<u>\$2,927.07</u>	<u>\$23,731.56</u>
TOTALS	\$497,654.58	\$21,390.67	\$14,146.65	101,349.23	\$634,541.13

	GROSS	FICA	RETIREMENT	BENEFITS	TOTAL
	<u>5/31/2023</u>	<u>5/31/2023</u>	<u>5/31/2023</u>	<u>5/31/2023</u>	<u>5/31/2023</u>
Education Fund	\$476,659.35	\$20,028.38	\$13,332.69	\$104,875.70	\$614,896.12
Building Fund	<u>\$14,567.05</u>	<u>\$1,108.54</u>	<u>\$622.02</u>	<u>\$3,159.59</u>	<u>\$19,457.20</u>
TOTALS	\$491,226.40	\$21,136.92	\$13,954.71	\$108,035.29	\$634,353.32

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve Payroll as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O’Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

VIII. APPROVAL OF BILLS

1. P-Card Payable Listing- Information is attached. (Voucher #1235)
2. Payable Listing- Information is attached. (Voucher #1236)
3. Payable Listing- Information is attached. (Voucher #1237)

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Bills as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

IX. NEW BUSINESS

A. Approval of Employment/Resignation/Terminations

Employment

Johnny Mayorga, IT Coordinator, PAEC Programs, \$66,000, effective 6/1/23
Andre Cooper, IT Specialist, PAEC Programs, \$44,986.70, effective 5/30/23
Miki Son, Teacher, PAEC Center, \$58,876, effective 8/16/23
Reina Cristobal, Registered Nurse, PAEC Elem/HS, \$46,800, effective 8/2023

ESY Employment

Luis Tafoya, Program Assistant, PAEC High School, \$932.31, effective 6/9/23
Jennifer Acevedo, Program Asst. PAEC Center, \$1553.85, effective 6/9/2023
Bishop Jenkins, Summer Help Student, PAEC Elem/EC, \$15.00 per hour, effective 6/9/23
Tyshon Haggins, Summer Help Student, PAEC High School, \$15.00 per hour, effective 6/9/23

Resignations

Michael Duffy, IT Coordinator, All PAEC Programs, effective 5/31/23
Michael Irgang, Social Worker, PAEC Elementary, effective 6/30/23
Barbara Jackson, Behavior Interventionist, Proviso West, effective 5/16/23
Amari Chatman, Perm Sub-Teacher, PAEC Elementary, effective 6/2/23
Magdalena Rybnik, 1:1 Program Assist, PAEC Elementary, effective 6/2/23
Jernell Russ, Program Assistant, PAEC High School, effective 5/25/23
Lorraine Johnson, Permanent Substitute Teacher, PAEC Center, effective 6/02/23
Dayle Ashley-Harding, School Psychologist, PAEC Programs, effective 5/31/23 (retired)
Kaylie Talan, Teacher, PAEC Center, effective 6/2/23
Theodora Parianos, Teacher, PAEC High School, effective 6/2/23
Denise D'Hooge, Teacher, PAEC Academy, effective 6/2/23 (retired)
Angela Forgione, Speech Language Pathologist, PAEC Programs, effective 6/8/23 (retired)
Dr. Sherry Whitaker, CSBO Business Manager, PAEC Admin, effective 6/30/23
Christina Depasquale, Teacher, PAEC Elementary, effective 6/2/23 (Board approved LOA)

Termination

Andre Cooper, 1:1 Program Assistant, PAEC Elementary, effective 5/30/23 (reassigned)
Johnny Mayorga, IT Specialist, effective 5/31/23 (reassigned)

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Employment, Resignations, and Terminations as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

B. FMLA Requests

1. Mr. Michael James, PAEC Executive Director, has requested an Intermittent FMLA due to medical reasons. Mr. James has requested this leave to begin May 19, 2023, with the expectancy to return back full-time by June 26, 2023, with continued Intermittent. Mr. James will be utilizing available sick time during the days unable to work.

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Intermittent FMLA for Mr. Michael James due to medical reasons. Mr. James will begin this leave on May 19, 2023 with an expectancy to return to full-time on June 26, 2023 with continued leave afterward. He will be utilizing available sick time during this leave for days unable to work as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

2. Ms. Julie Lukac, Teacher at PAEC Elementary, has requested an Intermittent FMLA due to medical reasons. Ms. Lukac has requested this leave to begin May 8, 2023 through June 30, 2023. Ms. Lukac will be utilizing available sick days during this leave

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Intermittent FMLA for Ms. Julie Lukac due to medical reasons. Ms. Lukac will begin this leave on May 8, 2023 through June 30, 2023. Ms. Lukac will be utilizing available sick days during this leave as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

C. Contractual Agreements for FoxHire

1. Samantha Glickman (Speech Language Pathologist)

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the contractual agreement between Foxhire and Proviso Area for Exceptional Children for Ms. Samantha Glickman (Speech Language Pathologist) for the 2023-2024 school year. The bill rate will be \$69.25 per hour and \$103.88 per hour for overtime for a total of 35 hours a week as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

2. Natasha Webster (Licensed Practical Nurse)

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the contractual agreement between Foxhire and Proviso Area for Exceptional Children for Ms. Natasha Webster (Licensed Practical Nurse) for the 2023-2024 school year. The bill rate will be \$52.25 per hour and \$78.38 per hour for overtime for a total of 35 hours a week as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

3. Chelsea Hands (Speech Language Pathologist)

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the contractual agreement between Foxhire and Proviso Area for Exceptional Children for Ms. Chelsea Hands (Speech Language Pathologist) for the 2023-2024 school year. The bill rate will be \$74.25 per hour and \$111.38 per hour for overtime for a total of 35 hours a week as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

4. Amy Lee (School Social Worker)

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the contractual agreement between Foxhire and Proviso Area for Exceptional Children for Ms. Amy Lee (School Social Worker) for the 2023-2024 school year. The bill rate will be \$82.00 per hour and \$123 per hour for overtime for a total of 35 hours a week as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

5. April Joseph (School Licensed Practical Nurse)

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the contractual agreement between Foxhire and Proviso Area for Exceptional Children for Ms. April Joseph (School Licensed Practical Nurse) for the 2023-2024 school year. The bill rate will be \$57.50 per hour and \$86.25 per hour for overtime for a total of 35 hours a week as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent

District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

6. Catrina Atwood (Occupational Therapist)

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the contractual agreement between Foxhire and Proviso Area for Exceptional Children for Ms. Catrina Atwood (Occupational Therapist) for the 2023-2024 school year. The bill rate will be \$79.00 per hour and \$118.50 per hour for overtime as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

D. Infinitec Renewal

Contractual Agreement between Infinitec and Proviso Area for Exceptional Children for the 2023-2024 School Year. The annual membership fee is \$0.72 x each enrolled student. The minimum fee assess will be \$1315 and the maximum is \$46,999.

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Renewal Agreement between Infinitec and Proviso Area for Exceptional Children for the 2023-2024 School Year. The minimum fee assess will be \$1,315 and the maximum fee will be \$46, 999 as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

E. Common Goal Systems Inc. (Teacherease) Renewal

The Common Goal Systems Inc. (Teacherease) Renewal increased by \$776.24 from the previous year. The new amount will be \$14,256.00.

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Renewal Contractual Agreement between Common Goal Systems Inc. (Teacherease) and Proviso Area for Exceptional Children for the 2023-2024 School Year. The renewal amount is \$14,256.00 presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

F. Embrace IEP/DS Renewal

The Embrace IEP Renewal increased by \$500 from the previous year. The new amount will be \$23,652.50 for the 2023-2024 School Year.

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Renewal Contractual Agreement between Embrace IEP/DS and Proviso Area for Exceptional Children for the 2023-2024 School Year. The renewal amount is \$23,652.50 as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

G. Progressus Therapy Renewal

Contractual Agreement between Progressus Therapy and Proviso Area for Exceptional Children for the 2023-2024 School Year. There was no increase to the bill rates. The following rates will remain the same:

- Speech and Language Pathologist \$72.22 per hour
- Occupational Therapist \$72.22 per hour

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Contractual Agreement between Progressus Therapy and Proviso Area for Exceptional Children for the 2023-2024 School Year. The following bill rate will be \$72.22 per hour for Speech Language Pathologist and Occupational Therapist as presented.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

H. Updated Employee Handbook

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Updated PAEC Employee Handbook as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

I. Donation

Ms. Thadani donated a Da Vinci Mini 3D Printer that cost \$269.95 which included 1 roll of filament to create projects for the OT/PT Department.

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the donation of the Da Vinci 3D Printer at a cost of \$269.95 which includes 1 roll of filament for the OT/PT Department as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

J. PLCCA Grant Proposals

1. PLCCA has been in discussion with PAEC Elementary Principal Ms. Roshune Pechacek to provide a Grant for a summer program. The Summer Camp will be eight days beginning July 5th through July 14, 2023 which will cost \$14k. The Grant will allow for 3 Teachers, 5 Paraprofessionals, and 1 Nurse.

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the PLCCA Grant for the Summer Camp Program which will take place July 5, 2023 through July 14, 2023. The amount of the Grant will be \$14,000.00 as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

2. PLCCA has begun the Reimagine Mentoring Program for PAEC Elementary which will be an extension of the PAEC High School Gun Violence Program. This program will reimburse 1 middle school teacher at a rate of \$37 per hour x 1.25 hours per day x 1 week for four weeks ending June 2, 2023.

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the PLCCA Grant for the Reimagine Mentoring Program that will end June 2, 2023. The Grant will reimburse one (1) Teacher at \$37 per hour x 1.25 hours per day x 1 week for four weeks as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

K. Stipends Increases for 2023-2024

1. PAEC Leads

- Dr. Michael Cermak- \$4,000
- Lisa Pirello- \$4,000
- Samiya Johnson- \$4,000
- Dr. Julia Barnicle- \$5,000
- Ann Coenen- \$5,000

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Stipends for PAEC Leads -Dr. Michael Cermak, Lisa Pirello, Samiya Johnson at \$4,000 and Dr. Julia Barnicle and Ann Coenen at \$5,000 for the 2023-2024 school year as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

2. Supervisor District PA's- Inga Ezerins- \$2,100

Recommended Motion:

Ms. Hixon moved to recommend the Governing Board to approve the Stipend for Ms. Inga Ezerins for Supervision of District 1:1 PA's at \$2,100 for the 2023-2024 school year as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

3. Financial Systems Support and Maintenance- Patricia Carter- \$2,100

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Stipend for Ms. Patricia Carter for Financial Systems Support and Maintenance at \$2,100 for the 2023-2024 school year as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

4. Coaching Stipends- \$2,100

- Abbey Melling
- Matthew Piagnarelli

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Coaching Stipends for Abbey Melling and Matthew Piagnarelli at \$2,100 for the 2023-2024 school year as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

5. Certified Mentor Stipends- \$870.40

- Lindsey Holsten
- Kevin Dowling
- Raleigh George
- Matthew Piagnarelli
- Anthony Hartman

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Certified Mentor Stipends for Lindsey Holsten, Kevin Dowling, Raleigh George, Matthew Piagnarelli, Anthony Hartman at \$870.40 for the 2023-2024 school year as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

6. Behavior Interventionist Stipends-\$1,204.92

- Vanessa Sanders
- Dina Pickett
- Mary Jane Ford
- Gregory Moore
- Sammie Rogers
- Lavell Rucker
- Pearlene Grinstead
- June Thomas
- Angelia Banks-Foy
- Tonya Washington

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Behavior Interventionist Stipends for Vanessa Sanders, Dina Pickett, Mary Jane Ford, Gregory Moore, Sammie Rogers, Lavell Rucker, Pearlene Grinstead, June Thomas, Angelia Banks-Foy, and Tonya Washington for the 2023-2024 School Year as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

7. Job Coach Stipends-\$870.40

- Aubrey Gasper
- Luis Tafoya

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Job Coach Stipends for Aubrey Gasper and Luis Tafoya for the 2023-2024 School Year as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

8. Job Coordinator Stipends-\$1,231.77

- Derrick Loving

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Job Coordinator Stipend for Derrick Loving at \$1,231.77 for the 2023-2024 School Year as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

9. **District Attendance Substitute Coordinator-Alvesa Thomas- \$2,000**

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Stipend for Ms. Alvesa Thomas as the District Attendance Substitute Coordinator at \$2,000 for the 2023-2024 school year as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

10. **District Testing Coordinator- Bethany Kural- \$2,000**

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Stipend for Ms. Bethany Kural as the District Testing Coordinator at \$2,000 for the 2023-2024 school year as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

L. **Press Plus Issue 112 (PAEC Policies)**

The PAEC Policy Committee reviewed the attached Press Plus Issue 112 provided by IASB. PAEC is recommending that the Board conduct a first reading on the following policies: The detailed policy draft/updates needing review have been sent out electronically.

Governing Board

2:170 Procurement of Architectural, Engineering, and Land Surveying Services

Operational Services

4:45 Insufficient Fund Checks and Debt Recovery
4:100 Insurance Management

Personnel

5:230 Maintaining Student Discipline

Instruction

6:190 Extracurricular and Co-Curricular Activities

6:240 Field Trips and Recreational Class Trips

Students

7:275 Orders to Forgo Life-Sustaining Treatment
7:305 Student Athlete Concussions and Head Injuries (New to District)
7:330 Student Use of Buildings- Equal Access

Community Relations

8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities
8:95 Parental Involvement

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the First Reading on the Updated/Revised PAEC Policies (Press Plus Issue 112) #2:170 Procurement of Architectural, Engineering, and Land Surveying Services, #4:45 Insufficient Fund Checks and Debt Recovery, #4:100 Insurance Management, #5:230 Maintaining Student Discipline, #6:190 Extracurricular and Co-Curricular Activities, #6:240 Field Trips and Recreational Class Trips, #7:275 Orders to Forgo Life-Sustaining Treatment, #7:305 Student Athlete Concussions and Head Injuries (New to District), #7:330 Student Use of Buildings- Equal Access, #8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities, #8:95 Parental Involvement as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

M. Rock of Ages Lease Renewal

The lease renewal between Rock of Ages (T.H. Wade FoundationCenter) and Proviso Area for Exceptional Children has increase by \$1,000. The new rental lease will be \$20,000 over two years beginning September 1, 2023 through June 30, 2025.

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the lease renewal between Rock of Ages (T.H. Wade Foundation Center) and Proviso Area for Exceptional Children beginning September 1, 2023 through June 30, 2025 which will be at a cost of \$20,000 as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

N. Contractual Agreements- RCM HealthCare Services

1. Contractual Agreement between RCM HealthCare Services for Ms. Mary Kersemeier (Speech Language Pathologist) and Proviso Area for Exceptional Children for the 2023-2024 School Year. The bill rate will be \$76.50 per hour for a total of 4 days a week totalling 28 hours a week.

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Contractual Agreement between RCM HealthCare Services for Ms. Mary Kersemeier (Speech Language Pathologist for the

2023-2024 School Year. The bill rate will be \$76.50 per hour for a total of 28 hours a week as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

2. Contractual Agreement between RCM HealthCare Services for Ms. Joann Umeki (Speech Language Pathologist) and Proviso Area for Exceptional Children for the 2023-2024 School Year. The bill rate will be \$76.50 per hour for a total of 35 hours a week.

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Contractual Agreement between RCM HealthCare Services for Ms. Joann Umeki (Speech Language Pathologist) for the 2023-2024 School Year. The bill rate will be \$76.50 per hour for a total of 35 hours per week as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

3. Contractual Agreement between RCM HealthCare Services for Ms. Shevawn Brekan (Speech Language Pathologist) and Proviso Area for Exceptional Children for the 2023-2024 School Year. The bill rate will be \$76.50 per hour.

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Contractual Agreement between RCM HealthCare Services and Proviso Area for Exceptional Children for Ms. Shevawn Brekan (Speech Language Pathologist) for the 2023-2024 School Year. The bill rate will be \$76.50 per hour as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

O. Contractual Agreement- BlazerWorks

Contractual Agreement between BlazerWorks for Ms. Sue Binder (Speech Language Pathologist) and Proviso Area for Exceptional Children for the 2023-2024 School Year. The bill rate will be \$78.50 per hour for a total of 28 hours a week.

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Contractual Agreement between BlazerWorks for Ms. Sue Binder (Speech Language Pathologist) for the 2023-2024 School Year. The bill rate will be \$78.50 per hour for a total of 28 hours per week as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

P. Illinois Department of HealthCare and Family Services Intergovernmental Agreement

With the recent approval of the State Plan Amendment (SPA), HFS requires a new IGA to be completed and signed by each participating LEA / JA. HFS will not be able to pay claims (Fee-for-Service Monthly Claims or Quarterly Medicaid Administrative Claims) if the IGA is not completed and returned

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Intergovernmental Agreement between the Illinois Department of HealthCare and Family Services and Proviso Area for Exceptional Children as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

Q. Spotter Agency

1. Contractual Agreement between Spotter and Proviso Area for Exceptional Children for Ms. Caitlin Carroll (Speech Language Pathologist) for the 2023-2024 School Year. The bill rate will be \$85 per hour.

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Contractual Agreement between Spotter and Proviso Area for Exceptional Children for Ms. Caitlin Carroll (Speech Language Pathologist) for the 2023-2024 School year. The bill rate will be \$85 per hour as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

2. Contractual Agreement between Spotter and Proviso Area for Exceptional Children for Ms. Ciara McGlynn (Speech Language Pathologist) for the 2023-2024 School Year. The bill rate will be \$84 per hour.

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Contractual Agreement between Spotter and Proviso Area for Exceptional Children for Ms. Ciara McGlynn (Speech Language Pathologist) for the 2023-2024 School year. The bill rate will be \$84 per hour as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye

District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

- Contractual Agreement between Spotter and Proviso Area for Exceptional Children for Ms. Annie Koehler (Speech Language Pathologist) for the 2023-2024 School Year. The bill rate will be \$80 per hour.

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Contractual Agreement between Spotter and Proviso Area for Exceptional Children for Ms. Annie Koehler (Speech Language Pathologist) for the 2023-2024 School year. The bill rate will be \$80 per hour as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

- Contractual Agreement between Spotter and Proviso Area for Exceptional Children for Ms. Georgette Redmond (Speech Language Pathologist) for the 2023-2024 School Year. The bill rate will be \$84 per hour.

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Contractual Agreement between Spotter and Proviso Area for Exceptional Children for Ms. Georgette Redmond (Speech Language Pathologist) for the 2023-2024 School year. The bill rate will be \$84 per hour as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

R. Loyola University Affiliation Agreement (Field Based Clinical Education Program (Interns)

This Agreement is between Loyola University School of Education and Proviso Area for Exceptional Children to continue the Field Based Clinical Education Program for Internships from the School of Psychology. The terms of the agreement begin June 12, 2023.

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to approve the Affiliation Agreement between Loyola University and Proviso Area for Exceptional Children for School Psychologists Interns beginning June 12, 2023 as presented. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Peg O'Connell	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Absent
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

4 Ayes, 1 Absent- motion carried

IV. RE-ORGANIZATION OF THE GOVERNING BOARD

A. Swearing in of New Board Members

Ms. Clark-Smith (Secretary of the Governing Board) administered the Oath of Office and Swearing in of New District #87 Officer- Ms. Rose Mason.

B. Selection of Board President

Recommended Motion:

Mr. Dawson moved to nominate Ms. Dorothy Clark-Smith as Governing Board President. Ms. Hixon seconded the motion.

→ Ms. Dorothy Clark-Smith accepted the nomination as Governing Board President.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

5 Ayes, motion carried

C. Selection of Board Vice-President

Recommended Motion:

Ms. Clark-Smith moved to nominate Mr. Brian Dawson as Governing Board Vice-President. Ms. Hixon seconded the motion.

→ Mr. Dawson accepted the nomination as Governing Board Vice-President.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

5 Ayes, motion carried

D. Selection of Board Secretary

Recommended Motion:

Ms. Clark-Smith moved to nominate Ms. Sinai Chavez as Governing Board Secretary. Mr. Dawson seconded the motion.

→ Ms. Chavez accepted the nomination as Governing Board Secretary.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

5 Ayes, motion carried

X. EXECUTIVE BOARD REPORT

The Executive Board meeting was held on Thursday, June 8, 2023. Those present included: Dr. Dan Sullivan, and Dr. Nicole Spatafore from District #87, Dr. Victoria Hansen from District #88, Dr. Kevin Suchinski from District #93, and Ms. Nicole Keefer from District #92.

Also present included: Mrs. Vanessa Schmitt, Dr. Sherry Whitaker, and Mrs. Trainette Latham from PAEC Administration.

The Executive Board reviewed and recommended approval of items on the agenda except one. Action item to increase the number of vacation days after forty-plus years of service failed.

XI. DuPage/WEST COOK REPORT

There was no additional information for the month.

XII. COMMITTEE REPORTS

There are no reports to present at this time.

XIII. EXECUTIVE DIRECTOR'S INFORMATIONAL REPORT

→ Mrs. Schmitt provided an update regarding the extension of Mr. James' FMLA status. Mr. James is hoping to return on June 26, 2023.

→ PLCCA provided a grant for an 8-day summer camp for PAEC Elementary Program beginning July 5, 2023.

A. Current District Child Count

Information is attached

B. Current Enrollment and Classroom Staffing Patterns

Information is attached

C. Projected District Child Count 2023-2024

Information is attached

D. Projected Enrollment and Classroom Staffing Patterns 2023-2024

Information is attached

E. ESY Current Enrollment

Information is attached

F. Transition Reports

1. PAEC Therapeutic Day Elementary School-Information is attached.
2. PAEC Therapeutic Day High School- Information is attached.

G. Initial Referrals

Information is attached

H. Police Reports

There were 2 police calls made this month from PAEC High School.

I. PAEC Activity Fund Summary

Information is attached

J. Technology Updates

1. *Hardware Repairs and Installations:*

I am pleased to inform you that we have successfully repaired and installed new hardware in both our MDF (Main Distribution Frame) and IDF (Intermediate Distribution Frame) Closets. These actions were necessary due to several power outages that occurred in April. Our dedicated IT team worked diligently to address the issues and ensure the stability and reliability of our network infrastructure. I am glad to report that our systems are now fully operational and optimized.

2. *E-Rate Approval for PAEC Academy:*

I am delighted to announce that our application for E-Rate funding has progressed significantly. We have received the approval of the Funding Commitment Decision Letter (FCDL) from the

Universal Service Administrative Company (USAC) for PAEC Academy's internet services for the upcoming fiscal year. This approval ensures that we will receive the necessary funding to enhance our internet services and provide a robust online learning environment for our students. As part of our preparations, we have been in contact with several vendors throughout April to ensure we are ready for purchasing starting July 1st.

3. *Staff Transitions:*

I would like to inform you of recent staff transitions within the IT department. I, Johnny Mayorga has transitioned over as the new Technology Coordinator, and Andre Cooper has assumed the role of IT Specialist. Both individuals bring valuable expertise and dedication to their respective roles, and I have full confidence in our ability to contribute to the success of the IT initiatives.

4. *End-of-Year Technology Updates:*

As the school year came to a close, we have been busy collecting technology from students and staff members who are not attending Summer School. This process allows us to update and/or upgrade the technology as needed. We are currently assessing the condition of these assets to determine any necessary actions from the IT department. Once the assessment is complete, we will provide a detailed report to the school principal and program leads, outlining the condition of the assets and recommending any repairs, replacements, or upgrades that may be required. This proactive approach will contribute to a seamless technology experience for all stakeholders and help meet the educational needs of our staff and students.

The IT department continues to address help tickets in a timely manner.

→ Mrs. Schmitt mentioned that the previous IT Coordinator of resigned. She explained that PAEC has been looking at trying to “grow our own” when it comes to filling vacancies. The Assistant IT Specialist has now been promoted as the IT Coordinator. The Assistant IT position has now been filled with one of the Program Assistants from PAEC Elementary who just finished his Bachelor’s Degree in Technology.

K. PAEC Events/Achievements

1. PAEC Academy Graduation Pictures
2. PAEC High School Graduation Pictures
3. PAEC Center Transition Graduation Pictures
4. Letter from PAEC Academy Student Council Vice-President
5. PAEC Early Childhood releasing of butterflies
6. PAEC Early Childhood Memorial Day Celebration
7. PAEC Early Childhood Volcano Project
8. Ms. Thelma Segbawu Certificate of Licensure as an RMTi Consultant

L. PAEC Center Home Living Program Recipe Cookbook

The PAEC Center Home Living Program has worked very hard all year and has put together a recipe cookbook. The book lists recipes as well as the cost of the ingredients. The program will be looking in the future to make this a fundraiser. This is the first time and they are looking forward to doing more in the upcoming school year.

→ Mrs. Schmitt introduced Ms. Ezerins and explained that she wears many hats at PAEC Center. She mentioned that Ms. Ezerins has spearheaded many things independently for our programs.

- PAEC Center Garden donated by Home Depot.
- Partnership with Elmhurst University and National Lewis University to assist with staffing needs.
- Revamped the Home Living Program with Ms. Ivy Weingardt (Teacher).
- Looking to have Music Program in the 2023-2024 School Year.

→ Mrs. Ezerins presented the Home Living Cookbook and explained that this is the first edition and that PAEC Center will be looking into doing this as a fundraiser. She mentioned that the students were part of putting together this cookbook.

The cookbook highlights the student's prepping, shopping, and cooking of various recipes. Ms. Ezerins further explained that this upcoming year they will add to the 2nd addition the costs associated with each recipe.

Mrs. Schmitt mentioned that Mrs. Ezerins has a great rapport with the students and parents and that her leadership is phenomenal.

Mrs. Ezerins also mentioned that the leadership between Mr. James and Mrs. Schmitt has changed and they are looking at the needs and expectations of the students.

Ms. Ezerins stated that for some of our high school students, they might not be able to meet all the academic needs, the students should be able to learn life skills and how to maintain life independently.

→ Mrs. Schmitt also mentioned Mr. LeGrand who brought woodshop to PAEC Center that was televised on WGN News. We are trying to make some changes that are beneficial to our students.

→ Mrs. Schmitt also mentioned that PAEC will be showcasing/highlighting Staff that are doing amazing things for our programs and students.

→ Ms. Clark-Smith mentioned that she use to work at PAEC Center as a Program Assistant for 13 years. At that time, she stated that the students had programs that assisted with life skills that taught students how to:

- Do laundry
- cooking
- music

Ms. Clark-Smith stated that over the years PAEC had gotten away from that. However, she mentioned that with the new leadership of Mr. James and Mrs. Schmitt, PAEC has been able to slowly get some of those programs back. Ms. Clark-Smith asked whether the music program could become part of the curriculum for PAEC Center.

Mrs. Schmitt mentioned that this is a possibility and that we should start including the students in on the planning.

M. Request to attend a conference or professional meeting

1. Mrs. Trainette Latham and Ms. LaShonda McDaniel attended a webinar on The New Medicaid Rules for Schools: Understanding the New Historic, New Guide to Revamp Medicaid Billing in Districts on June 6, 2023.
2. Ms. Roshune Pechacek is requesting to attend the West40 Professional Learning Virtually on June 13, 2023. The topic for this training is Culturally Responsive School Leadership: Moving from Theory to Practice. The cost for this training is \$213.77.

N. PAEC Program Updates

PAEC Business Office – Dr. Sherry Whitaker- Business Manager, CSBO

The **Business Office** continues to work on the FY23/24 budget, FY23 Final Cost Sheets – O2A, FY23 audit request and FY24 initial tuition Cost Sheets to include:

- Comparison of Fiscal Year 2023 And 2024 Expenditure Budgets
- Administrative, Principal, & Supervisory Comparison of FY'23 and FY'23
- Non-Salary Schedule Personnel Comparison of FY'23 and FY'24
- PAEC Fiscal Year 2024 Budget Notes
- Prepare the Resolution for FY'24 Budget

Audit refund checks for the Education, Building, and Transportation Funds for the 21/22 fiscal year were refunded April and May. The first payment will be sent to member districts in June.

Human Resources (HR) department employee terminations and finalized on boarding of new employee, includes: background checks & new hire paperwork sessions. The department continues to work on protested unemployment billing and assist employees with benefits support, including workers compensation and FMLA. Other updates related to year-end were as follows:

- Completed Summer School contracts
- Organized Open Enrollment Fair 5/8/23, as well as
- Annual Open Enrollment period 5/8/23 - 5/12/23
- Attended SELF (workers comp) Board of Directors meeting 5/12/23
- Processed 1 employee transfer
- Processed 4 terminations
- Processed 2 new FMLA cases
- Processed 4 new Workers Comp cases
- Began 6 background check/onboarding processes (1 intern, 2 contract, 2 permanent, and 1 summer school worker)

- Mrs. Schmitt mentioned that PAEC still has a lot of vacancies to fill. She mentioned that she Administrators are continuing to interview candidates.
- Mrs. Schmitt attended the Chris Welch Job Fair that took place on June 10, 2023. Ms. Lorek (PAEC High School Principal) and Ms. Cecy Mendoza (PAEC Academy Secretary) also attended on behalf of PAEC.

Mrs. Schmitt stated that there were some former PAEC Students that applied for positions that have received college credits. She also mentioned that she spoke with former parents that are interested in applying for positions.

- Mrs. Schmitt mentioned that there were a few leads that received increases. There hasn't been an increase in over ten years for specific individuals and the pay is well under compared to other districts.
- Mrs. Schmitt mentioned that Ms. Ezerins has been tasked with supervising all PAEC Center 1:1 Program Assistants as well as all district 1:1's. She stated that Mrs. Ezerins has driven to the districts to assist our 1:1's, make sure that they are completing Medicaid for Mrs. Latham, and investigate work performance at the district level.
- Mrs. Schmitt mentioned that Mrs. Carter has been our go to person for Infinite Vision Software.

Buildings & Grounds (B&G)

The Building & Grounds department continues to perform day to day activities in timely manner and are preparing for summer cleaning/work with the hiring of a few PAEC High School students to assist. In other updates:

- Pelosa Construction replaced concrete sidewalk from PAEC Center playground main entrance to the swing gate toward Van Buren St.
- General Contractor Solutions erected a partition in the High School attic as cited by West 40.
- The 2022 F250 pick-up truck A/C compressor failed and was replaced under factory warranty.
- Imperial Surveillance installed 4 cameras covering the Early Childhood program.

PAEC Early Childhood Program

The Early Childhood Program ended the school year strong. We started the month by celebrating our wonderful teachers, program assistants, and in the EC program, we also celebrate our therapists. I consider all our team members educators/teachers. Some are generalists and some have their specialty area but when they work together they treat the whole child. Then we celebrated our Mothers

by having our students make beautiful keepsakes and sending them home. Unfortunately, I was not able to take pictures of them before they were sent.

On May 18, Monette Carlos hosted the last toilet training session. We had two guest speakers. We invited two of our very own Mothers that were successfully able to toilet train their children. They shared their struggles and triumphs. All our participants expressed gratitude and satisfaction with the information they obtained and the friendships that were made. Finally, the students concluded their study of the Life Cycle of the Caterpillar by releasing their butterflies. Pictures will be shared by Ms. Latham.

This month the students learned about Water Animals and Summer Activities. They focused on the following academic concepts:

In the first week, they reviewed:

COLORS: Orange, Pink, Gray

SHAPES: Star, Heart, Oval

LETTERS: O, U, R

NUMBERS: 1, 2, 3

During the second and third weeks of May they

focused on:COLORS: Brown & White

SHAPES: Diamond & Circle

LETTERS: I & K NUMBERS: 4, 5, 6

In the fourth week, they reviewed all the basic colors, shapes, and numbers 1-10

PAEC Therapeutic Day Elementary School

May marks the end of the school year! This has been an extremely busy, but exciting year. Several students will be starting full-time at their home school in the fall. The students have completed their spring benchmarking in reading and math. The students demonstrated growth in both areas.

8th Grade graduation was Thursday, May 25, 2023 and was a huge success. The graduation was student lead with the students performing speeches about their growth and their goals. The attendees expressed how thankful they were to PAEC Elementary and some tears were shed.

The students were encouraged to attend summer school so they would be able to get started earning their high school credits and get acclimated to high school.

K-7 students experienced field day on Friday, May 26, 2023. The goal for field day is to promote socialization and to have fun! The students participated in some team building activities, as well as some friendly competitions with everyone being a winner at the end of the day.

The students completed their Soccer season and had a successful season. They demonstrated growth in learning the game and being good teammates. The teams have continued to work with district teachers to assist the students that are currently during a part-time transition at their home school. There were 0 student time outs and 0 isolations. There were no police reports for the month of May.

PAEC Academy at Divine Infants

Fast Bridge testing was completed. All of the students showed improvement in both Reading and Math. Report cards and progress reports have been completed and sent.

We are currently working on class assignments for the fall. We have a few students who will be moving out of the district over the summer. It's always hard to say goodbye. We will be starting out with 63 at this point.

During the last 26 days of school, we did the ABC's End of School Countdown. Students really enjoyed the daily dress up and themes. May 19th was our field Day. Students had a great time playing various games and at the dance in the afternoon. Every age group participated and enjoyed being with their friends from other classes. Graduation took place on May 25th. We had 10 graduates this year. The graduation went well. We had several family members, friends, a few district supervisors and one of our board members attend.

Our main focus currently is getting ready for summer school. We have 30 students attending, the majority are our students, but we also have some coming from our member districts. Most of the summer school teachers are not PAEC Academy Teachers, so we trying to make sure all of the teachers have the materials they need.

PAEC Center

The month of May came and went, it feels like in an instant!

DLM Testing was completed! SANDI testing has been completed as well! Projects and lessons are finalized for the year.

We had a school-wide Talent Show on May 3, which went over very well! Students were able to display their talents!

We had a few end of the year field trips. May is always a good time to go as the year winds down, the weather gets warmer and students start to get antsy!

One of the Graduation Field trips was the Parkway Bank Park baseball game! PAEC Center was welcomed with our own area in the seats and our name displayed on the marquee! The stadium was very accommodating and everyone had a great time!

The Transition group housed at Rock of Ages went on a graduation field to downtown Chicago. All of the students had a great time exploring the city, the art museum, and Millennium Park.

Graduations were held on May 23, 24, and 25 of the month. The students and families were excited and the ceremonies were perfect.

The Home Living CookBook has been completed and all the recipes have pictures and instructions.

The school year ended without incident and we look forward to ESY.

PAEC Center Vocational Program/Transition Program

We currently have 9 students employed competitively. Unemployed students are directed to apply for competitive employment via online, in person, or in direct contact with employers. These students are monitored by Vocational Coordinator or Transition Staff via in person, one-on-one meets, emails, and/or text messaging. When students apply for competitive employment independently, they are instructed to send me screenshots of completed applications. We also keep records of applications, students complete with me and/or staff.

Students that are currently employed are on the chart below:

	Employment	Hours	Job
1	Dollar Tree	20-25 hrs per week	Sales Associate
2	The Pearl of Hillside	14 hours per week	Activity Aid
3	Jewel	20 hours	Bagger/Stocker
4	White Castle	16-20 hrs per week	Stocker/Maintenance
5	PF Chang/Graphic Design Classes (Coursera)	20-25 hrs per week	Dishwasher
6	Food4Less	15-20 hrs per week	Courtesy Clerk
7	Marshalls	15-20 hrs per week	Store Cleaning Associate
8	Portillos	20-25 hrs per week	Dishwasher
9	Goodwill	15-20 hours per week	Store Clerk

Students have wrapped up volunteering this month for the 2022-23 school year at New2You, Meals on Wheels, Catholic Charities, Sarah's Inn and PAEC Academy. We are looking to pick up some new locations in the fall.

We have four graduating students this year, who are all working, so our employed students will drop down to 5 until the fall. We look forward to getting our new students prepared and ready to interview

We have additional students enrolled that are currently being trained to complete job tasks, answer mock interview questions, complete mock job applications and more. Some students are completing live applications and are going through the interview process. I have continued to set up individual meetings with these students. We are practicing mock interviews and completing mock applications.

PAEC Therapeutic Day High School

Happenings

The Spring NWEA MAP Test was conducted May 8-12. We had twelve students raise their RIT Score by ten or more points and earn the Firehouse Sub Incentive. We look forward to focusing on the scores, recommendations, and interventions needed to help all the students reach their personal best scores for the Fall NWEA Testing.

The Class of 2023 Seniors had their PAEC Graduation Commencement on May 24, 2023. We had a small class graduating this year, but we are very proud of the students that stayed focused and were determined to graduate even after the trials and tribulations that they faced attending school during the pandemic. We were honored to have Ms. Clark-Smith from the PAEC Board attend the ceremony along with several family members, friends, staff, and organizations that have worked with PAEC during the year. The Graduates were recognized by the staff with the students having their traditional last hallway lap and a small ceremony in the gym. After the ceremony, the Graduates had their senior trip to Scene 75 in Romeoville.

Finally, we ended the school year by finishing projects and preparing for finals. Ms. Ginley's Art Class created birdhouses during the Fourth Quarter and hung them in the tree right outside the Art Room. The students were excited to be able to celebrate the end of the school year once their finals were completed. The staff helped organize some fun activities such as art projects, games, and movies for all the students to enjoy along with a BBQ. We are grateful for the PLCCA Organization which came out to play a basketball game with the students. It was a very close game, however, the PAEC Students won the First End of The Year PLCCA Basketball Challenge.

Transitioning Students

The students are reminded about the criteria to be mainstreamed daily. PAEC staff accurately keeps track of the quarterly progress which is reflected by the data collected on the student's daily point sheets and input into the quarterly reports and grades. Once a student meets the criteria to mainstream the IEP Team will meet to discuss possible half-time or full-time transitioning. Currently, Proviso wants students to transition only at the start of a new Semester.

Maintenance of the building

The school continues to be cleaned and sanitized daily to prevent potential COVID exposure. If a student tests positive for Covid, we immediately clean and sanitize the area and follow the guidelines established. We had one positive covid test in May.

Physical Management & Time Out	0
Police Calls	2
Restorative Meeting	4
Ambulance	1

22-23 Enrollment- 52 Students

PAEC Therapeutic Day High School Vocational Program Updates

Mr. Loving reports that the work training programs are finished for the year. It was another great experience for the kids. He hopes we can secure more transportation next year to expand the program, especially since our enrollment is anticipated to significantly increase.

Mr. Loving states that the mentor program with Proviso Township Youth Program has concluded for the school year and will resume in the fall.

Mr. Loving states that the Financial Literacy Workshops with Wintrust Bank have also ended for the year. Each of the participating students received a certificate of completion. This workshop will be offered again next school year.

Four of our students interviewed for the three PAEC Custodial Summer positions. The interviews went well and three students were selected for hire.

Dr. Bujalka has finished meeting with students for the year. Planning is underway for the next school year.

Career Day was on 05/05/2023. We had a total of 10 people/organizations participate representing the following careers: music, graphic design, sales/management, medical, automotive, firefighter/EMT, veterinary, therapeutic, human services, and interviewing skills. Each student was able to hear 8 presentations. The day went great, and positive feedback was received from students, presenters, and the staff.

Former Student Updates - 2022 graduate (RB) scheduled to graduate in August for EMT, 2022 graduate (MW) going to schools for nails and working full-time.

Creativity Club

Ms. Allen and Dr. Bujalka

The Creativity Club had our end-of-the-year celebration. We shared lunch and drew. Two guests participated sharing art supplies, techniques, and positive energy with the students. The students were very inspired and asked that they return next year.

Explorers Program through My Block. My Hood. My City.

Ms. Allen

We had a final trip with My Block. My Hood. My City. on 05/25/2023. All of their participating students including our seven went paintballing and received lunch. Students were able to participate in up to 3 "missions". All had a great time.

PAEC Intervention Team

As the Behavior Intervention Team wraps up the 2022/2023 academic school year, we are excited to begin the next year by presenting a 'Big Ideas in Behavior Management' training for teachers and staff within the Proviso Township Districts. The Behavior Intervention Team also continues to establish a consistent system to keep track of all student records. Coaches are in the midst of finalizing files and preparing to maintain this system during the next school year. The Behavior Coordinator will be implementing an improved system for the Coaches who serve in District 209, as they will also be responsible for establishing and maintaining student files for the following school year.

The Behavior Intervention Team has completed the RTO Rules and Regulation Training Module through the Center for Intensive Behavioral Support during the month of April. Coaches will begin more Behavioral related training modules during the 23/24 school year.

The Behavior Coordinator also sent out an annual survey to school personnel who utilized the behavior team services, as we continue to improve our interventions and support.

Total number of PAEC Behavior Intervention Coaches: 10

There were a total of 1 individual student referral submitted in May. There were a total of 0 classroom referrals submitted in May.

District 803 - PAEC Academy

The two Coaches assigned to PAEC Academy have completed interventions and support. One Coach will be assigned to one student who transitioned to Academy in the month of April as a 1:1 staff during summer school. If the student continues to exhibit disruptive behaviors, she will continue to work with him as a Coach during the next school year.

District 87 - Jefferson Primary | Sunnyside Intermediate | Whittier Primary | Riley Intermediate | Northlake Middle School | MacArthur Middle School

Jefferson Primary - Coaches have completed interventions and support for individual students and classroom referrals. As of now, they will not immediately begin working with any student that has been previously referred during the next year.

Whittier Primary - No referrals were made.

District 92 - Lindop School

No referrals were made. Coaches have concluded interventions and support provided for first-grade and second-grade students.

District 88 - Lincoln Primary | Grant Primary | Grant Elementary | Lincoln Elementary | McKinley Elementary | Marshall Elementary | Roosevelt Middle School

Coaches have completed interventions and support from the second-grade class. The Behavior Team will be providing the 'Big Ideas' training to teachers based upon the Principal's request.

Grant Primary - No referrals made.

Grant Elementary - The Coach assigned will most likely transition into the classroom immediately during the next year to continue implementing interventions for the assigned student.

District 93 - Hillside Elementary

One student was referred due to exhibiting defiant and oppositional behavior. A Coach was assigned and will continue to work with him the following school year.

District 209 - Proviso East High School | Proviso West High School | Proviso Mathematics and Science Academy

During the month of May, one Coach assigned to Proviso West resigned. There are a total of 4 Coaches at 209; 1 is assigned to East and 3 assigned to West.

The Assistant Director and Behavior Coordinator are in the process of conducting interviews for both

open positions for the following year.

PAEC OT/PT Department

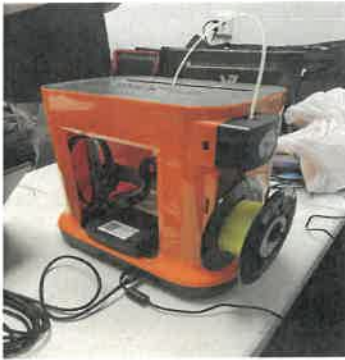
Staff adjustments: We are currently staffed for OT, PT, and AT. Currently working on FTE projections and assignments for next school year.

Activities of the department:

1. The Lead OT/PT/AT attended the PAEC & NSRS Partnership meeting on Zoom to discuss how Prom went and future collaborations on 5-01-23 from 11:00 AM - 12:00 PM
2. The AT Department conducted their monthly meeting in-person on 5-03-23 from 8:30 AM - 9:30 AM.
3. The OT/PT department participated with their assigned classrooms for the Talent Show at PAEC Center on 05-03-23.
4. Our AT Team & OT/PT Team has helped run the Orthotic Clinic on 05-10-23 with Gwen Blunk, an orthotist from Hanger Clinic at PAEC Center.
5. The OT/PT department conducted their monthly meeting via in-person and Zoom on 5-11-23 from 11:30 AM to 3:00 PM.
6. The OT/PT/AT Lead and OTs assigned to D87 attended a Google Read & Write Zoom meeting on 5-31-23 from 2:00 PM - 2:45 PM to introduce new Texthelp for Education and Don Johnston representatives assigned to D87, how the year went using the Read & Write program and features, and to discuss what training and how training would occur in the next school year.
7. The OT/PT and AT Departments are working hard to complete their end-of-year tasks, including logging sessions, finishing IEPs, Medicaid billing, equipment returns, and more.
8. The Lead OT/PT/AT is working on determining needs and assignments and caseloads for ESY.
9. The OT/PT Department is preparing 1 OT and 1 PT for the D88 Preschool screenings on 6-14-23 from 1:00 PM - 4:00 PM.
10. One of our OTs, Thelma Segbawu, successfully completed her training for Rhythmic Movement Training International Consultant and received her certificate of licensure.
11. A donation of a Da Vinci Mini 3D printer-6"x6"x6" Volume was made by Ms.Thadani. See Donation letter.
12. Some equipment that came in during the month of May that was ordered were Large

Vrico Chairs and the Go Talk 4+ Lite. See pictures below





PAEC Psychologist Department

Dr. Michael Cermak will be attending the Loyola-Cicero Community Mental Health Summer Institute from June 5-6th at Loyola University Maywood Campus.

Ms. Dayle Ashley-Harding retired from PAEC after 34 years! Ms. Ashley-Harding spent time with all of the PAEC programs and member districts and her contributions are too many to list but she always took the time and opportunity to mentor future school psychologists by being a practicum or intern supervisor to many over the years.

PAEC Social Work Department

1. Mr. Michael Irgang, MSW (PAEC School Social Worker-PAEC Elementary Program) has resigned from his school social work position, with June 30, 2023, as his last day of employment.
2. Ms. Niane Serrano (PAEC School Social Work Intern-PAEC Elementary Program), has accepted the school social work position at PAEC Elementary, replacing Mr. Michael Irgang, with her first day being August 16, 2023.
3. Ms. Diane Maybank, MSW (PAEC School Social Worker-Proviso West High School) school social work contract will not be renewed for the 2023-24 school year, with her last day of employment being June 14, 2023.
4. Ms. Amy Lee, LCSW (PAEC School Social Worker-Proviso West High School) school social work contract will be renewed for the 2023-24 school year, with her first day being September 5, 2023.
5. Ms. Nicole Pena, MSW (PAEC School Social Worker-PAEC Academy/PAEC Center) school social work contract will be renewed for the 2023-24 school year, with her placement full time at PAEC Academy, with her first day being August 16, 2023.
6. Ms. Lakishia S. Waddell, MSW has accepted the PAEC school social work position at Proviso East High School for the 2023-24 school year, with her first day being September 5, 2023.
7. Ms. Kenya Dockens, LCSW (PAEC School Social Worker-Hillside School) has been involved in facilitating the Erin's Law Presentation by Pillars to grades 6th-8th. Topics covered during the presentation include: Teen Dating Violence, Healthy Relationship, Consent, Safe Touches, and Cyber Safety. Ms. Dockens continues to facilitate MTSS Groups, focusing on peer pressure, managing negative reactions to stress, and healthy coping. Additionally, Ms. Dockens is the Co-Chair of the Diversity Fair at Hillside school, whereby she coordinated and facilitated a community event that included student performances, cultural displays and activities. Ms. Dockens has attended the following Professional Developments: West 40 Training on Trauma Informed Restorative Practices in School and Equity think Tank Training.
8. Ms. Mandy Ross, LCSW (PAEC School Social Worker-Proviso East High School) continues to provide social work services to the students on their caseload and have been working with the students on the following: Active Listening Skills, Relationship Concerns, Anger Management

Skills, Good Communication Skills; Strategies for dealing with anxiety; and Problem Solving Skills. Additionally Ms. Ross has attended field trips with the Spanish Class, has been completing the final SDS Reports, FBA & BIP paperwork for students whose IEP meetings have been scheduled during the last 2-3 weeks.

9. Ms. Donna Kuchera, MSW Ms. Amy Lee, MSW and Ms. Diana Maybank, MSW (PAEC School Social Workers-Proviso West High School) continue to provide social work services to the students on their caseload and have been working with the students on the following: Healthy Coping Strategies, Good Communication Skills, Problem Solving Skills and Relationship Concerns. Ms. Kuchera and Ms. Lee have been working with Dr. Thomas on the possibility of starting MTSS Groups during the 2023-24 school year; thus they have been attending presentations on starting up such an initiative. Ms. Kuchera and Ms. Lee, also, attended the Restorative Practices Training. Additionally, as members of the Wellness Warriors, Ms. Kuchera and Ms. Lee helped create a trifold brochure on available community services (i.e., housing, food pantries, emergency services, counseling services, etc.) to be handed out to students and parents.
10. Mr. Saumil Patel, MSW, Ms. Nicole Pena, MSW and Ms. Jill Collins, MSW (PAEC School Social Workers-PAEC Center School) continue to provide social work services to the students/families on their caseload, as well as assist with Prom follow-ups and networking with New Star Special Recreation and wrapping up with The Answer, Inc. regarding the Bullying Prevention Program. Additionally, Mr. Patel, Ms. Pena and Ms. Collins are working on providing outside resources for parental consideration.
11. Ms. Monette Carlos-Barnes, LCSW (PAEC School Social Worker-PAEC Early Childhood Program) continues to provide social work services to the early childhood students and their parents. This month, Ms. Carlos-Barnes hosted another toilet training parent meeting on May 18, 2023, with a parent potluck as part of the event. During Ms. Carlos's SEL groups, she covered the topic of sharing and taking turns. Additionally, Ms. Carlos-Barnes has been completing the final annual reviews, Transitional Play Based Assessments and outcomes paperwork for students whose IEP meetings have been scheduled during the last 2-3 weeks.
12. Ms. Dana Gutmann, LCSW; Ms. Lisa Allen, LCSW; and Ms. Lisa Pirrello, LCSW (PAEC School Social Workers-PAEC High School Therapeutic Day School) continue to provide social work services to the students on their caseload and have been working with the students on the following: Crisis intervention and de-escalation strategies; coping with grief and trauma; anger management skills; personal/academic/career goals beyond high school graduation; effective ways to communicate with others; and problem solving/decision-making skills. Ms. Pirrello has coordinated scheduling the K9 Therapy/Comfort Dog visits for the PAEC High School Therapeutic Day School Program. The First Therapy/Comfort Dogs visit will occur on Tuesday, June 20, 2023 during summer school.
13. PAEC School Social Workers who have agreed to work the extended school year are as follows:
 - *Mr. Michael Irgang, MSW – PAEC Elementary/E.C.
 - *Mr. Saumil Patel, MSW – PAEC Center School
 - *Ms. Mandy Ross, LCSW – PAEC High School Therapeutic Day School
 - *Ms. Nicole Pena, LCSW – PAEC Academy
 - *Ms. Kenya Dockens-Dist. 93/Hillside School
14. PAEC SW Dept.'s schedule for next year's (2023-24) Professional Developments:
 - ***Aug. 25, 2023-Training Topic:** Mandated Reporting & Implicit Bias
Speaker: Miriam Itzkowitz, MSW, LCSW-10am-12pm (Virtual)
 - ***Sept. 29, 2023 – Training Topic:** Let's Build Legos Together! LEGO Based Play Therapy
Speaker: Sophia Anari, LPCC-10am-1:30pm (In-Person)
 - PAEC SW Dept. Meeting - 2pm-3pm**

***Nov. 17, 2023 – Training Topic:** Cognitive Behavioral Therapy
Speaker: Brian Bethel – 10am-1pm (Virtual)

***Jan. 19, 2024 – Training Topic:** Understanding Polyvagal Theory & Social Engagement System for More Effective Therapies with Students
Speaker: Dr. Ginny Witte, Ph.D. -10am-1pm (Virtual)
PAEC SW Dept. Meeting – 2pm-3pm (Virtual)

***Feb. 23, 2024 - Training Topic:** Calming the Storm: Helping Students with Mood Disorders
Speaker: Cherie Catron – 10am-1pm (Virtual)

***April 19, 2024 – Training Topic:** Developing a Self-Care Plan
Speaker: Sharon Bryant-10am-1:00pm (In-Person)
PAEC SW Dept. Meeting – 2pm-3pm

15. LAN 60 Meetings:

- Wednesday, October 18, 2023 – 1:00pm-2:30pm
- Wednesday, December 20, 2023 – 1:00pm-2:30pm
- Wednesday, February 21, 2024 – 1:00pm-2:30pm
- Wednesday, April 17, 2024 – 1:00pm-2:30pm

16. ISSW-SCC (Ill. School Social Work & Coordinators Council) Meetings:

- Friday, October 13, 2023 – 10:00am-1:00pm
- Friday, March 15, 2024 – 10:00am-1:00pm

PAEC Speech/Language Department

- The Speech/Language department had our final meeting for the 2022/23 school year on Thursday, May 25th in the PAEC Center board room.
- The following SLPs will be provided S/L services during ESY: Emilie Predl, Rica Guerrero, Catlin Carroll, Cody Hurder, Angie Lally, and Kirsten Driscoll.
- Direct PAEC hired SLP, Kirsten Driscoll, submitted her resignation. Contracted SLP from Therapy Care, Michaela McCabe, will not be returning for next school year. Contracted SLP from the Stepping Stones Group, Christie Moran, will not be returning for next school year.
- Ella Krikorian, CF-SLP from the Stepping Stones group has been hired for the opening at Marshall Elementary in D88.
- The Lead SLP will be working to fill the openings for SLPs for the upcoming school year and is interviewing candidates.
- The Lead SLP attended a meeting on June 1st with administrators and related service providers from D87 to discuss procedures for kindergarten observations for the purpose of balancing classes in the fall.
- The Lead SLP attended the Management meeting on June 1st at PAEC Center.

PAEC Special Olympics

There were no updates for the month of May.

XIV. OLD/UNFINISHED BUSINESS

A. Press Plus Issue 111 (PAEC Policies)

PAEC is recommending that the Board conducts a second and final reading on the following Press Plus Issue 111 Policy Updates. The detailed policy draft updates were sent in the May 2023 Board Packet.

Governing Board

2:110

Qualifications, Terms, and Duties of Board Officers

General Administration

3:40-E Exhibit Checklist for Superintendent Employment Contract Negotiation Process

Operational Services

4:40 Incurring Debt
4:60 Purchases and Contracts

Personnel

5:30 Hiring Process
5:90 Abused and Neglected Child Reporting
5:125 Personal Technology and Social Media; Usage and Conduct
5:150 Personnel Records
5:260 Student Teachers

Instruction

6:210 Instructional Materials
6:230 Library Media Program

Community Relations

8:20 Community Use of School Facilities
8:70 Accommodating Individuals with Disabilities

Recommended Motion:

Mr. Dawson moved to recommend to the Governing Board to conduct a second and final reading and to approve the updated/revised PAEC Policies #2:110 Qualifications, Term, and Duties of Board Officers, #3:40 E-Exhibit Checklist for Superintendent Employment Contract Negotiation Process, #4:40 Incurring Debt, #4:60 Purchases and Contracts, #5:30 Hiring Process, #5:90 Abused and Neglected Child Reporting, #5:125 Personal Technology and Social Media; Usage and Conduct, #5:150 Personnel Records, #5:260 Student Teachers, #6:210 Instructional Materials, #6:230 Library Media Program, #8:20 Community Use of School Facilities, and #8:70 Accommodating Individuals with Disabilities as presented. Ms. Hixon seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

5 Ayes, motion carried

XV. OTHER/ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD

****The next Governing Board Meeting is scheduled for Wednesday, July 19, 2023.**

→ There will be a Special Governing Board Meeting scheduled for Wednesday, June 28, 2023 to close out the bills for the fiscal year at 6:00 PM.

A. Selection of Legal Firms

1. Engler Callaway Baasten & Sraga LLC

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to retain Engler Callaway Baasten & Sraga LLC as legal counsel to the Governing Board as presented. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

5 Ayes, motion carried

2. Hauser, Izzo, Petrarca, Gleason & Stillman, LLC

Recommended Motion:

Ms. Mason moved to recommend to the Governing Board to retain Hauser, Izzo, Petrarca, Gleason & Stillman as legal counsel to the Governing Board as presented. Mr. Dawson seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

5 Ayes, motion carried

B. Selection of Auditor

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to retain Baker Tilly Virchow Krause LLP as the auditors for PAEC as presented. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

5 Ayes, motion carried

C. Selection of Consulting Actuaries

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to retain Mitchell Serota & Associates Consulting Actuaries as presented. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

5 Ayes, motion carried

D. Selection of Architect

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to retain Studio GC Inc. for Architectural Services as presented. Mr. Dawson seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

5 Ayes, motion carried

E. Selection of Newspaper to publish Governing Board Meeting Information

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to retain publishing with Suburban Life Newspaper for the Governing Board as presented. Ms. Chavez seconded the motion.

- Ms. Clark-Smith mentioned that there is a new newspaper in town that was started by previous board member Princess Dempsey. Mrs. Schmitt asked whether the paper is distributed throughout the Proviso Township. Ms. Clark-Smith stated that she was unsure and would inquire about it.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

5 Ayes, motion carried

F. Appointment of Township Treasurer

Recommended Motion:

Ms. Hixon moved to recommend to the Governing Board to retain the Proviso Township Treasurer as PAEC Treasurer as presented. Mr. Dawson seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

5 Ayes, motion carried

XVI. **BOARD CORRESPONDENCE**

There was no correspondence.

XVII. **CLOSED SESSION**

Recommended Motion:

Ms. Hixon moved to convene into Closed Session at 7:11 PM, under Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee(s), specific individual(s) who serve as an independent contractor(s), specific volunteer(s) of the Board, or legal counsel for the Board as presented. Mr. Dawson seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

5 Ayes, motion carried

Return to Open Session at 8:04 PM.

A. Increase in the number of vacation days after forty-plus years of service

Recommended Motion:-*Motion Tabled*

I move to recommend to the Governing Board to approve the increase in vacation days for personnel that has been employed forty-plus years as discussed in Closed Session.

Amended Motion:

Ms. Hixon moved to recommend to the Governing Board to table action item XVII-A until the Special Board Meeting scheduled for June 28, 2023 at 6:00 PM as presented. Mr. Dawson seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

5 Ayes, motion carried

XVIII. ADJOURNMENT

Recommended Motion:


Ms. Hixon moved to recommend to the Governing Board to adjourn the meeting at 8:05 PM for lack of further items to discuss. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixon	Aye

5 Ayes, motion carried

Respectfully submitted,


 Dorothy Clark-Smith
 Governing Board President


 Sinai Chavez
 Governing Board Secretary

7/26/23
 Date

MJ/TL

