

**PROVISO AREA FOR EXCEPTIONAL CHILDREN
GOVERNING BOARD MEETING
PAEC CENTER – 6:00 PM
JULY 26, 2023
MINUTES**

I. ROLL CALL

Ms. Dorothy Clark-Smith, President of the Governing Board called the meeting to order at 6:03 PM.

District 87	Ms. Rose Mason	Present
District 88	Ms. Dorothy Clark-Smith	Present
District 92	Mr. Brian Dawson	Present
District 93	Ms. Sinai Chavez	Present
District 209	Ms. Sandra Hixson	Absent

Also present: Mr. Michael James (PAEC Executive Director), Mrs. Vanessa Schmitt (PAEC Assistant Executive Director), Mr. Paul Starck-King (PAEC Interim CSBO/CFO), Ms. LaShonda McDainiel (PAEC Staff Accountant), and Mrs. Trainette Latham (PAEC Recording Secretary).

II. AUDIENCE PARTICIPATION

There was no audience participation.

III. SWEARING IN OF NEW BOARD MEMBERS

Ms. Sinai Chavez (Governing Board Secretary) administered the Oath of Office and Swearing in of New District 209 Alternate Representative- Ms. Jenny Barbahen.

IV. APPROVAL OF GOVERNING BOARD MINUTES

A. *Recommended Motion:*

Ms. Mason moved to recommend to the Governing Board to approve the minutes of June 21, 2023 as presented. Mr. Dawson seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Jenny Barbahen	Abstain

4 Ayes, 1 Abstain -motion carried

B. *Recommended Motion:*

Mr. Dawson moved to recommend to the Governing Board to approve the minutes of June 28, 2023 as presented. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Jenny Barbahen	Abstain

4 Ayes, 1 Abstain -motion carried

V. APPROVAL OF CONSENT AGENDA

Recommended Motion:

Ms. Mason moved to recommend to the Governing Board to approve the Consent Agenda, which encompasses agenda items regarding (VI) Payroll, (VII) Bills, and (VIII) New Business as presented. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Jenny Barbahen	Aye

5 Ayes, motion carried

VI. APPROVAL OF PAYROLL

Confirmation of payroll (excluding required employer deduction)

**PAYROLL AGENDA
JUNE 2023**

	<u>GROSS</u>	<u>FICA</u>	<u>RETIREMENT</u>	<u>BENEFITS</u>	<u>TOTAL</u>	
	<u>6/15/2023</u>	<u>6/15/2023</u>	<u>6/15/2023</u>	<u>6/15/2023</u>	<u>6/15/2023</u>	
Education Fund	\$ 480,763.12	\$ 20,157.28	\$ 13,400.39	\$97,495.86	\$ 611,816.65	PAY FOR 6/15/23 PAID ON 6/15/23
Building Fund	\$ 15,590.93	\$ 1,186.87	\$ 665.74	\$2,927.07	\$ 20,370.61	
TOTALS	\$ 496,354.05	\$ 21,344.15	\$ 14,066.13	\$100,422.93	\$ 632,187.26	

	<u>GROSS</u>	<u>FICA</u>	<u>RETIREMENT</u>	<u>BENEFITS</u>	<u>TOTAL</u>	
	<u>6/30/2023</u>	<u>6/30/2023</u>	<u>6/30/2023</u>	<u>6/30/2023</u>	<u>6/30/2023</u>	
Education Fund	\$ 460,107.45	\$ 18,941.85	\$ 12,795.37	\$103,546.40	\$ 595,391.07	PAY FOR 6/30/23 PAID ON 6/15/23
Building Fund	\$ 15,645.95	\$ 1,191.05	\$ 650.14	\$3,159.59	\$ 20,646.73	
TOTALS	\$ 475,753.40	\$ 20,132.90	\$ 13,445.51	\$106,705.99	\$ 616,037.80	

	<u>GROSS</u>	<u>FICA</u>	<u>RETIREMENT</u>	<u>BENEFITS</u>	<u>TOTAL</u>	
	<u>7/15/2023</u>	<u>7/15/2023</u>	<u>7/15/2023</u>	<u>7/15/2023</u>	<u>7/15/2023</u>	
Education Fund	\$ 385,893.46	\$ 14,534.40	\$ 9,216.40	\$85,449.84	\$ 495,094.10	PAY FOR 7/15/23 PAID ON 6/30/23
TOTALS	\$ 385,893.46	\$ 14,534.40	\$ 9,216.40	\$ 85,449.84	\$ 495,094.10	

	<u>GROSS</u>	<u>FICA</u>	<u>RETIREMENT</u>	<u>BENEFITS</u>	<u>TOTAL</u>	
	<u>7/31/2023</u>	<u>7/31/2023</u>	<u>7/31/2023</u>	<u>7/31/2023</u>	<u>7/31/2023</u>	
Education Fund	\$ 385,893.23	\$ 14,534.41	\$ 9,216.38	\$90,966.48	\$ 500,610.50	PAY FOR 7/31/23 PAID ON 6/30/23
TOTALS	\$ 385,893.23	\$ 14,534.41	\$ 9,216.38	\$ 90,966.48	\$ 500,610.50	

	GROSS	FICA	RETIREMENT	BENEFITS	TOTAL	PAY FOR 8/15/23 PAID ON 6/30/23
	8/15/2023	8/15/2023	8/15/2023	8/15/2023	8/15/2023	
Education Fund	\$ 348,455.78	\$ 13,689.93	\$ 8,600.61	\$79,307.23	\$ 450,053.55	
TOTALS	\$ 348,455.78	\$ 13,689.93	\$ 8,600.61	\$ 79,307.23	\$ 450,053.55	

	GROSS	FICA	RETIREMENT	BENEFITS	TOTAL	PAY FOR 8/31/23 PAID ON 6/30/23
	8/31/2023	8/31/2023	8/31/2023	8/31/2023	8/31/2023	
Education Fund	\$ 348,455.78	\$ 13,689.93	\$ 8,600.61	\$79,307.23	\$ 450,053.55	
TOTALS	\$ 348,455.78	\$ 13,689.93	\$ 8,600.61	\$ 79,307.23	\$ 450,053.55	

	GROSS	FICA	RETIREMENT	BENEFITS	TOTAL	2nd SEMESTER ATTENDANCE INCENTIVES
	6/30/2023	6/30/2023	6/30/2023	6/30/2023	6/30/2023	
Education Fund	\$ 23,114.94	\$ 1,134.02	\$ 651.72	\$0.00	\$ 24,900.68	
Building Fund	\$ 1,150.00	\$ 87.99	\$ 49.12	\$0.00	\$ 1,287.11	
TOTALS	\$ 24,264.94	\$ 1,222.01	\$ 700.84	\$ -	\$ 26,187.79	

Recommended Motion:

Ms. Mason moved to recommend to the Governing Board to approve Payroll as presented. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Jenny Barbahen	Aye

5 Ayes, motion carried

VII. APPROVAL OF BILLS

1. Payable Listing- Information is attached. (Voucher #1014)
2. Payable Listing- Information is attached. (Voucher #1015)

Recommended Motion:

Ms. Mason moved to recommend to the Governing Board to approve the Bills as presented. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Jenny Barbahen	Aye

5 Ayes, motion carried

VIII. NEW BUSINESS

A. Approval of Employment/Resignation/Terminations

Employment:

- Dereon Adams, Summer Help, Buildings/Grounds, \$15 per hour, effective 7/11/23
- Claudia Carranza, 1:1 Program Assistant, PAEC Early Childhood, \$25,462, effective 8/16/23
- Barbara Kimber, Program Assistant, PAEC Elementary, \$22,018, effective 8/17/23
- Judy Senase, Speech Language Pathologist, Member Districts, \$45,730, effective 8/15/23

Amell Ramadan, Speech Language Pathologist, \$63,489, effective 8/16/23
 Christine Faitz, Teacher, PAEC Academy, \$57,719, effective 8/16/23
 Cody Hurder, SLP, PAEC Academy, \$62,047, effective 8/15/23
 Janice Boens, 1:1 Program Assistant, MacArthur, \$34,369, effective 8/16/23
 Kim Spearman, Perm Sub-Teacher, PAEC High School, \$46,976, effective 8/16/23
 LaShon Rutledge, 1:1 Program Assistant, PAEC Academy, \$27,161, effective 8/16/23
 Gwen Wasington, 1:1 Program Assistant, PAEC Center, \$26,018, effective 8/16/23
 Ana Mouritsen, Teacher, PAEC Early Childhood, \$66,035, effective 8/16/23
 Laura Martinez, Program Assistant, PAEC Early Childhood, \$23,784, effective 8/16/23
 Lynette Thomas, School Nurse, PAEC HS/Elem, \$35,000, effective 8/16/23

Resignations:

Kirsten Driscoll, SLP, PAEC Center/EC, effective 6/30/23
 Michelle Bravo, 1:1 Program Assistant, PAEC Center, effective 6/30/23
 Kelly Rowlen, Program Supervisor, Hillside #93, effective 6/16/23
 Angela Broom, Program Supervisor, District #87, effective 6/16/23

Terminations:

Claudia Carranza, 1:1 Program Assistant, District 87 Whittier, effective 8/16/23 (Reassigned)
 Belinda Perryman, Program Assistant, PAEC Center, effective 6/16/23 (Reassigned)
 William Hesslau, Program Assistant, PAEC Elementary, effective 6/16/23 (Reassigned)
 Janice Boens, 1:1 Program Assistant, Lindop, effective 8/16/23 (Reassigned)
 Kim Spearman, Perm Sub-Teacher, PAEC Center, effective 8/16/23 (Reassigned)
 Abraham Arce, Program Assistant, PAEC Center, effective (Reassigned)
 LaShon Rutledge, 1:1 Program Assistant, PAEC Center, effective 8/16/23 (Reassigned)
 Gwen Washington, Program Assistant, PAEC Early Childhood, effective 8/16/23 (Reassigned)
 Ana Mouritsen, Teacher, Hillside 93 Blended, effective 5/31/23 (Reassigned)
 Barbara Kimber, 1:1 Program Assistant, PAEC Elementary, effective 8/17/23 (Reassigned)

Recommended Motion:

Ms. Mason moved to recommend to the Governing Board to approve the Employment, Resignation, and Terminations as presented. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Jenny Barbahen	Aye

5 Ayes, motion carried

B. FMLA Requests

1. Mrs. Inga Ezerins, Assistant Principal at PAEC Center, has requested FMLA due to medical reasons. Mrs. Ezerins has requested this leave to begin June 26, 2023 until June 30, 2023. Mrs. Ezerins will be utilizing available sick days during this leave.

Recommended Motion:

Ms. Mason moved to recommend to the Governing Board to approve the requested FMLA for Mrs. Inga Ezerins, Assistant Principal at PAEC Center to begin June 26 - June 30, 2023. Mrs. Ezerins will be utilizing available sick days during this leave as presented. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Jenny Barbahen	Aye

5 Ayes, motion carried

C. Contractual Agreement-Foxhire

Recommended Motion:

Ms. Mason moved to recommend to the Governing Board to approve the Contractual Agreement between Foxhire for Lakishia Waddell (Social Worker) and Proviso Area for Exceptional Children for the 2023-2024 School Year at the bill rate of \$80.50 per hour for 35 hours per week and for overtime at the bill rate of \$120.75 per hour as presented. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Jenny Barbahen	Aye

5 Ayes, motion carried

D. Contractual Agreements Select Savvy

1. Marcus Matthews-Occupational Therapist -\$74 per hour for 32.5 hours per week.
2. Julia Lynch- Speech Language Pathologist- \$75 per hour for 35 hours per week.
3. Abigail Avery- Speech Language Pathologist- \$75 per hour for 35 hours per week.
4. Faith Harper- Occupational Therapist -\$74 per hour for 32.5 hours per week.

Recommended Motion:

Ms. Mason moved to recommend to the Governing Board to approve the Contractual Agreements between Select Savvy and Proviso Area for Exceptional Children for Occupational Therapists: Marcus Matthews & Faith Harper at the bill rate of \$74 per hour for 32.5 hours per week and Speech Language Pathologist: Julia Lynch & Abigail Avery at the bill rate of \$75 per hour for 35 hours a week as presented. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Jenny Barbahen	Aye

5 Ayes, motion carried

E. Contractual Agreement- Anthromed

Recommended Motion:

Ms. Mason moved to recommend to the Governing Board to approve the Contractual Agreement between Anthromed (Ms. Nicole Pena-Social Worker) and Proviso Area for Exceptional Children for the 2023-2024 School Year at the bill rate of \$86.77 per hour for 35 hours per week as presented. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Jenny Barbahen	Aye

5 Ayes, motion carried

F. Contractual Agreement- TherapyCare

1. Mavic Maranan- Speech Language Pathologist- \$75 per hour for 35 hours per week.
2. Rayven Ray- Speech Language Pathologist B/L- \$78 per hour for 35 hours per week.

Recommended Motion:

Ms. Mason moved to recommend to the Governing Board to approve the Contractual Agreements between TherapyCare and Proviso Area for Exceptional Children for Speech Pathologists Mavic Maranan

at bill rate of \$75 per hour for 35 hours per week and Rayven Ray at bill rate \$78 per hour for also 35 hours per week as presented. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Jenny Barbahen	Aye

5 Ayes, motion carried

G. Contractual Agreement-Stepping Stones

1. Ruby Beltran-Occupational Therapist- \$75 per hour for 32 hours per week.
2. Jacqueline Kibir-Evans- Speech Language Pathologist- \$75 per hour for 35 hours per week.
3. Sue Wolff- Speech Language Pathologist- \$75 per hour for 35 hours per week.
4. Ella Isadora Krikorian- Speech Language Pathologist- \$75 per hour for 35 hours per week.

Recommended Motion:

Ms. Mason moved to recommend to the Governing Board to approve the Contractual Agreements between The Stepping Stones Group and Proviso Area for Exceptional Children for Ruby Beltran (Occupational Therapist), Jacqueline Kibir-Evans (Speech Language Pathologist), Sue Wolff (Speech Language Pathologist), and Ella Isadora Krikorian (Speech Language Pathologist) at a bill rate of \$75 per hour for 32 (OT)hours per week and 35 (SLP) hours per week as presented. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Jenny Barbahen	Aye

5 Ayes, motion carried

H. Retirement Resolution

Mr. Kevin Dowling will be retiring at the end of the 2026-2027 school year. Mr. Dowling has been a Certified Teacher at PAEC High School since August 5, 1999.

Recommended Motion:

Ms. Mason moved to recommend to the Governing Board to accept the Resolution of Mr. Kevin Dowling as presented. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Jenny Barbahen	Aye

5 Ayes, motion carried

I. Contractual Agreement-Spotter

Recommended Motion:

Ms. Mason moved to recommend to the Governing Board to approve the Contractual Agreement between Spotter and Proviso Area for Exceptional Children for Natalie Jaramillo (Speech Language Pathologist) at the bill rate of \$84 per hour for 35 hours per week as presented. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
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District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Jenny Barbahen	Aye

5 Ayes, motion carried

J. Illinois Municipal Retirement Fund

Discuss the appointment of Dr. Paul Starck-King, Interim CSBO/CFO, as the authorized agent for IMRF

Recommended Motion:

Ms. Mason moved to appoint Dr. Paul Starck-King, Interim CSBO/CFO, as the authorized agent for IMRF as presented. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Jenny Barbahen	Aye

5 Ayes, motion carried

IX. EXECUTIVE BOARD REPORT

The Executive Board will resume regular scheduled meetings in August on the second Thursday of each month.

- Mr. James explained that the Executive Board does not meet in July. The meetings will resume on August 10, 2023.
- Ms. Barbahen and Mr. Stark-King received clarification as to the time and dates of the Executive Board Meetings which are held on the second Thursday of each month at 9:00 AM. Mr. James also mentioned that there is usually an 8:30 AM Pre-Meeting for Superintendents to discuss topics that may not be on the agenda.
- Mrs. Schmitt and Mrs. Latham confirmed that schedules went out for the Executive Board meetings to all Superintendents and Directors as well as Google Invites.

X. DuPage/WEST COOK REPORT

There are no reports for the month of July.

XI. COMMITTEE REPORTS

There are no reports for the month of July.

XII. EXECUTIVE DIRECTOR'S INFORMATIONAL REPORT

- Mr. James thanked Mrs. Schmitt and Mrs. Latham for holding things down and working hard while out on FMLA. He also welcomed the new Interim CSBO/CFO to PAEC as well as welcoming all the new Governing Board Members. Mr. James also introduced Ms. LaShonda McDaniel who is the PAEC Staff Accountant that is currently in school to become a CSBO and that has worked very closely with Dr. Whitaker.

- Formal Introductions were given from everyone present at the meeting.

A. ESY Current District Child Count
Information is attached.

B. Projected District Child Count 2023-2024
Information is attached.

C. Projected Enrollment and Classroom Staffing Patterns 2023-2024
Information is attached.

D. Initial Referrals
Information is attached.

E. Police Reports

There were no police reports this month

F. PAEC Activity Fund

There was no report this month.

G. Technology Updates

The IT department has spent most of July updating and configuring existing devices. All student Chromebooks and related service laptops have been updated. We are doing our best to update any existing machines to the newest operating systems as time permits.

We have started the process for purchasing and will continue to purchase throughout August. With the purchase happening in mid-July, it's likely we will be receiving most devices after the start of the school year.

So far we have received new Dell 3110 2in1 TouchScreen ChromeBooks for both our students and related services staff.

District 87 also updated us with some information:

D87 was awarded a Digital Equity Grant. In this grant, they included purchasing approximately 72 Chromebooks for our PAEC students. However, we will have to purchase 72 additional Chrome management licenses, which is not a problem.

The technology department continues to address help tickets in a timely manner.

- Mr. James mentioned that PAEC had the opportunity to provide a summer camp this year through a grant from PLCCA. We have increased our relationships with PLCCA and will continue to work on other programs and services for our students. He also mentioned that at the end of the school year, PLCCA provided grants for mentorship and counseling programs at both Elementary and High School programs. Mr. James also explained that PLCCA will be providing a grant for an after-school program this 2023-2024 school year. A few of the counseling services that has been provided thus far include:
 - Gang Prevention
 - Drug Prevention
 - Educational encouragement to focus on academics
- Mrs. Schmitt stated that PAEC Center Garden was a collaborative effort with Home Depot this past year. Home Depot provided the necessary supplies and tools to create the garden. She explained that the students learned how to plant, choose items to plant, and were able to tend to the upkeep of the garden. She mentioned that there is an idea for creating a farmer's market as well as a possible woodworking store that was introduced last year by Teacher Peter LeGrand who brought WGN to PAEC.
- Mr. James mentioned that there will be more opportunities to reach out to community corporations and organizations to collaborate. He mentioned that there are some member districts that have decided to use other programming for services at a higher cost. PAEC offers services to the districts and in return, we are able to transition students back to their home schools. We want the community to see that PAEC is an option to provide services in this area.
- Mr. James stated that he is confident that Mrs. Schmitt can drive the day-to-day operations while he tends to build relationships with organizations and the community. He stated that he would like for the students and families to view PAEC as an institution for education and that they are able to learn to the best of their ability.
- It was stated that PAEC will have a music program this year and in the future look to expand to all programs and not just PAEC Center.
- Mrs. Schmitt recommended that PAEC be invited to district board meetings to discuss the things that are happening at our programs. If there are questions about what PAEC has to offer, this can be an opportunity to share those ideas and events.

- Mr. James mentioned that one of his goals when he came to PAEC and when he became the Assistant Director, was to transition as many kids as possible back to their home districts. He stated that our PAEC Elementary and High School programs have been able to accomplish this to meet the needs of the individual student. He reiterated that we have a higher percentage of students returning to districts now than it's been in the past.
- H. PAEC Program Updates
- Mr. Starck-King mentioned that he has been on the regular education side of things for most of his career but he has also worked with special education cooperatives like ECHO as well. He stated that the goal is to provide the same service or better service at a lower cost to the districts.
- Mr. Starck-King stated that he agreed to come on board with PAEC because he likes the people that work for PAEC. He mentioned that he worked with Mrs. Schmitt at District 209 and has been in classes with Mr. James and has also done some work with Dr. Hansen. He stated that part of doing an Interimsip during retirement is to do it with people you like and have systems that work. He mentioned that Ms. McDaniel has made his transition into the Business Department very easy.
- Mr. Starck-King mentioned that one of the goals that he has that's been discussed with Mr. James and Mrs. Schmitt is to help push PAEC forward in how things are operated. He stated that Dr. Whitaker has done this during her time here with PAEC. Mr. Starck-King mentioned that in previous years, PAEC did everything by paper and Dr. Whitaker has changed a lot of that with Infinite Visions. He would like to continue furthering systems and provide better internal control which provides better audits.
- Ms. Barbahen asked for clarification as to whether District 209 currently owe PAEC or whether they are caught up. Mr. James mentioned that there will be information presented during the executive session. Mr. Starck-King stated that one of his goals is to present to the Superintendents during Executive Board meetings, the status of each member district account.
- Mr. James mentioned that there is a vendor that would like to share with staff about whole life policies as well as LegalShield services. This would be of no cost to PAEC. He asked whether the Board would be ok with presenting the information to staff. Mr. Dawson stated that he would be concerned if we give access to our staff, would PAEC be responsible for advice given from the vendors? He agrees this is something good to offer staff but is a little concerned about PAEC endorsing it. Ms. Clark-Smith suggested that the lawyers be contacted to draft a disclaimer to show that PAEC would not be responsible for any advice given to staff. Mr. James also mentioned that he is aware that this would open up opportunities for other vendors to also be considered. The Governing Board suggested that staff be surveyed to see if there is an interest.

PAEC Business Office Department- Dr. Paul Starck-King (Interim CSBO/CFO)

The **Business Office** finalized the FY2024 budget and FY2024 initial tuition Cost Sheets. Continued work on FY2023 Final Cost Sheets and FY2023 audit request. The Department is currently working on:

- Employee contracts and vendor contract renewals
- ARP ESSER III rollover
- Sam.gov – updates for available FY2024 grants

Human Resources (HR) department processed employee terminations and finalized on-boarding for identified new employees, including background checks & new hire paperwork sessions.

HR completed ACA 6055/6056 report for IRS and processed ISBE EIS reports.

Buildings & Grounds (B&G)

Summer cleaning is in progress and on schedule. Summer projects are in progress as follows; Main entrance (3A) to PAEC Therapeutic High School doors have been replaced. Electrostatic painting will occur in the coming months. KCW replaced the R.T.U. (rooftop units) over the PAEC Therapeutic High School gym. The units serve the gym and office spaces. StoneHard removed carpet at PAEC Center offices B1 & B5 and installed epoxy flooring.

PAEC Early Childhood Program

The Early Childhood program had a wonderful and busy extended school year. We had two classrooms of 9 students each. Ms. Patrina Williamson's class focused on learning and practicing matching, identifying, and labeling the alphabet letters. Their theme revolved around the book "Chicka Chicka Boom Boom". They used all their senses to learn by reading/looking at the book, listening to the book on video, and dancing to songs about the letters. They painted, traced, and colored the letters, and they ate alphabet cookies for snacks throughout the week while also making art with icing and the cookies.

Ms. Markeshia Jones' classroom focused on learning about sea creatures and doing summer activities. They worked on activities around the Letter "O", Shapes Circles, Triangles, and Number 1. They participated in sensory activities by playing with water, bubbles, and playdoh, making sensory bags to squeeze, and making designs with paint and bubble wrap. They focused on social emotional skills like learning to take turns, building with blocks, sharing, and cleaning up after themselves.

PAEC Therapeutic Day Elementary School

The Extended School Year went by so fast! The students and the staff had a great time exploring new topics. The teachers targeted skills that the students' spring benchmark demonstrated that they have not mastered. One class worked on the relationship between multiplication and division to recognize related facts. They also continued to work on memorization of multiplication and division facts. Another class read books on seasons to practice comprehension skills as well as create projects to display their understanding of the different seasons.

Some students will be participating in a Summer Fun Camp in July. One of the goals is to provide the students with an opportunity to practice appropriate socialization skills. The students will also work on a garden in the back of the Elementary building.

There were 0 student time outs and 0 isolations. There were no police reports for the month of May.

PAEC Academy at Divine Infant

The PAEC Academy Summer School theme was the beach. Students learned about water, sand and various animals that live in the water. We also discussed how currents and tides can be dangerous when you are swimming in an ocean or large lake. Students learned what to do if they are ever in the water and can't get out. Flip on your back, float and try to get to shore or anything you can hang onto to keep your head above water.

We had four classrooms for summer and started out with 30 students. We currently have 24 as some of the district students did not attend. All of the classrooms made Father's Day gifts for the Dad's and/or Grandfathers. One of the older classrooms made Noteholders, cutting the wood, sanding, gluing, and painting their projects. They also made bird feeders and were quite proud of their accomplishments.

Summer School went very smoothly. Students reviewed previously learned skills in order to retain those skills and did a number of fun activities. It appeared that all of the students really enjoyed the experience.

I have also been interviewing staff for the fall. I hired my last staff member today, so PAEC Academy is fully staffed! I feel that the few additions to our program will have a positive effect on the program and fit in well with the PAEC Academy Staff.

We are busy getting ready for fall. The building is looking good after all of Armando's hard work and our entrance is looking better than ever! Class lists have been determined, and are being set up on Teacher Ease, as well as staff placements.

PAEC Center

ESY ran from June 9 through June 30, 2023. We had 75 students in attendance at the start of summer school. The monthly unit from Unique Learning System was "Let's Go to Summer Camp".

Students and teachers were engaged through the summer! Classroom lessons reflected summer activities such as picnics, camp, by the sea, swimming, and outdoor activities.

At the beginning of ESY, Jim Gill came to perform for the students. He performed many of his old classics and students were able to sing and dance along.

At the end of ESY, Cosley Zoo brought animals for the students to interact with. Each of the classes were assigned one of three time slots so each student could receive the maximum benefit and time with the animals and the keepers.

Three weeks flew by! Staff and students worked hard throughout the three weeks!

PAEC Therapeutic Day High School

Happenings

The Extended School Year gave students the option to recover credits and work on their IEP Goals. We began ESY with thirty-three students enrolled in person for various English, Math, and PE Classes. We ended up with twenty-one students passing and earning credits. Credit-deficient students were also allowed to enroll in our APEX Program with staff guidance to pace them to complete the class during the summer. Currently, there are seventeen students that began the program in June along with our in-person component.

Transitioning Students

No new report currently on summer break.

Maintenance of the building

The school continues to be cleaned and sanitized daily to prevent potential COVID exposure. If a student tests positive for Covid, we immediately clean and sanitize the area and follow established guidelines. We had no positive covid test in June.

Physical Management & Time Out	0
Police Calls	0
Restorative Meeting	1
Ambulance	0

22-23 ESY Enrollment-33 Students

23-24 Enrollment- 63 Students

PAEC OT/PT Department

Staff adjustments: We have all OT and PT positions filled for next year based on current caseload assignments.

Adjustments to the website: None at this time.

Activities of the department:

1. The AT Team has been working with students and staff during summer school on assistive technology and will continue to check in on students who are currently using AAC devices throughout the summer.
2. The OT/PT/AT departments conducted services in person during summer school. They collaborated with teachers, program assistants, and other related staff to perform these tasks.
3. The OT/PT/AT departments are retrieving equipment throughout the districts and PAEC programs to ensure equipment is working properly and ready for the upcoming school year.
4. The OT/PT department participated in the District 88 Preschool Screenings on 6-14-23.
5. The OT/PT department continues to work on developing a new sensory room at PAEC Academy and working with Hillside to develop a sensory room in their building as well as working with Jefferson and D88 to begin sensory rooms in their schools.
6. The OT/PT/AT department lead continues to work on assignment caseloads and hiring to fulfill the

specific discipline openings.

7. The following OTs and PTs provided services during ESY: OT: Robin Giacolo, Thelma Segbawu, Michele Wolter and PT: Sandra De Jesus, Amy Farley, Abbey Melling, and Julia Barnicle (Lead duties)
8. Some equipment that came in during the month of June that had been ordered were soccer vibrating cushions to hold and sit on for those seeking vibration. See pictures below.



PAEC Psychologist Department

Dr. Michael Cermak, Lead School Psychologist, has been working to fill our psychologist vacancies. Ms. Emily Adelson will be the psychologist at Hillside School, PAEC Academy and PAEC Center. We will continue to contract with Mr. Angelo Rivera and Ms. Estefania Rosas to provide psychologist services in District 87 and throughout the co-op. Ms. Gloria Rivera will provide psychologist services for PAEC Therapeutic High School. Ms. Alison Zdarsky will be a psychologist intern for the 2023-2024 school year, supervised by Dr. Cermak. We will continue to work on filling our other vacancies throughout the summer.

Have a great summer!

PAEC Speech/Language Department

- The following SLPs provided S/L services during ESY: Emilie Predl, Rica Guerrero, Catlin Carroll, Cody Hurder, Angie Lally, and Kirsten Driscoll.
- The Lead SLP has filled the final 2 vacancies. Natalie Jamarillo, contracted bilingual (Spanish) SLP from Spotter, will be joining the PAEC team to provide services at PAEC Center and PAEC Academy. Jacqueline Kibir-Evans, contracted SLP from Stepping Stones, will be providing service in D88 at Roosevelt Middle School.
- The Lead SLP will be working to plan new hire orientation for the SLPs joining the team for the 2023-2024 school year, as well as prepare for the returning SLPs.

XIII. OLD/UNFINISHED BUSINESS

A. Press Plus Issue 112 (PAEC Policies)

PAEC is recommending that the Board conducts a second and final reading on the following Press Plus Issue 112 Policy Updates. The detailed policy draft updates were sent in the June 21, 2023 Board Packet.

Governing Board

2:170 Procurement of Architectural, Engineering, and Land Surveying Services

Operational Services

4:45 Insufficient Fund Checks and Debt Recovery

4:100 Insurance Management

Personnel

5:230 Maintaining Student Discipline

Instruction

6:190 Extracurricular and Co-Curricular Activities

6:240 Field Trips and Recreational Class Trips

Students

- 7:275 Orders to Forgo Life-Sustaining Treatment
- 7:305 Student Athlete Concussions and Head Injuries (New to District)
- 7:330 Student Use of Buildings- Equal Access

Community Relations

- 8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities
- 8:95 Parental Involvement

Recommended Motion:

Ms. Mason moved to recommend to the Governing Board to conduct a second and final reading and to approve the updated/revised PAEC Policies (Press Plus Issue 112) #2:170 Procurement of Architectural, Engineering, and Land Surveying Services, #4:45 Insufficient Fund Checks and Debt Recovery, #4:100 Insurance Management, #5:230 Maintaining Student Discipline, #6:190 Extracurricular and Co-Curricular Activities, #6:240 Field Trips and Recreational Class Trips, #7:275 Orders to Forgo Life-Sustaining Treatment, #7:305 Student Athlete Concussions and Head Injuries (New to District), #7:330 Student Use of Buildings- Equal Access, #8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities, #8:95 Parental Involvement as presented. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Jenny Barbahen	Aye

5 Ayes, motion carried

B. Approval of Interim CSBO/CFO Position

Recommended Motion:

Ms. Mason moved to recommend to the Governing Board to approve _____ as the PAEC Interim CSBO/CFO as presented. Ms. Barbahen seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Jenny Barbahen	Aye

5 Ayes, motion carried

XIV. OTHER/ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD

A. Security Surveillance Camera Map of PAEC Property

→ Mrs. Schmitt mentioned that at last month’s meeting, Mr. Dawson recommended that we obtain a map of surveillance cameras. The layout has been provided by Imperial Surveillance. She mentioned that there is a concern about where cameras would need to be placed in the survey of the parking lot. The issue is that the camera would need to be placed by PAEC High School and there are trees that are blocking the view. The trees would need to be cut. She also mentioned that another issue is that they would need to run underground wiring due to possible damages from inclement weather. Mrs. Schmitt mentioned that where the cameras are currently, they could be adjusted and if there is a need for additional cameras we would have to look at cutting down the trees. Currently, the gate on the Harrison side street is usually locked during school hours.

B. FY24 Budget Review

FY24 Budget was sent to Suburban Life Newspaper and will be published on July 20, 2023 for review for thirty days. The Budget Hearing will take place on September 20, 2023 for Board Approval.

→ Mr. James mentioned that after speaking with Mr. Starck-King, after looking into the policies, PAEC has to have the Governing Board to approve the budget by September 1st. He mentioned that this would be the first time in

history for the budget to be approved by that date to give the member districts time to approve the budget before the September Budget Hearing. Mr. James mentioned that it has been suggested that we move the August 16th meeting to August 30th and make that the meeting. He reiterated that we can still have the meeting on August 16th if chosen. Mr. Dawson asked whether there would be a delay in payroll and bills. Mr. Starck-King stated that this would not delay payroll but it may delay vendors a week.

→ Ms. Clark-Smith stated that District 88 has approved the PAEC Budget on July 24, 2023.

****The next Governing Board Meeting is scheduled for Wednesday, August 16, 2023.**

→ Meeting has been rescheduled for August 30, 2023 at 6:00 PM.

XV. BOARD CORRESPONDENCE

There was no board correspondence this month.

XVI. CLOSED SESSION

Recommended Motion:

Ms. Chavez moved to convene into Closed Session at 7:00 PM, under Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee(s), specific individual(s) who serve as an independent contractor(s), specific volunteer(s) of the Board, or legal counsel for the Board as presented. Ms. Barbahen seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Jenny Barbahen	Aye

5 Ayes, motion carried

Recommended Motion:

Mr. Dawson moved to return to Open Session at 7:51 PM. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Jenny Barbahen	Aye

5 Ayes, motion carried

XVII. ADJOURNMENT

Recommended Motion:

Mr. Dawson moved to adjourn the meeting at AM for lack of further items to discuss. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Jenny Barbahen	Aye

5 Ayes, motion carried

Respectfully submitted,


Dorothy Clark-Smith
Governing Board President


Sinai Chavez
Governing Board Secretary

8/30/23
Date

MJ/TL

