

**PROVISO AREA FOR EXCEPTIONAL CHILDREN  
GOVERNING BOARD MEETING  
PAEC CENTER – 6:00 PM  
AUGUST 17, 2022  
MINUTES**

**I. ROLL CALL**

Mr. Daryl Richardson, President of the Governing Board called the meeting to order at 6:07 PM

District 87	Ms. O'Connell	Present
District 88	Ms. Clark-Smith	Present
District 92	Mr. Dawson	Present
District 93	Mr. Richardson	Present
District 209	Mr. Wagner	Absent

Also present: Mr. Michael James (PAEC Executive Director), Mrs. Vanessa Schmitt (PAEC Assistant Executive Director), Dr. Sherry Whitaker (PAEC Business Manager, CSBO), and Mrs. Trainette Latham (PAEC Recording Secretary).

**II. AUDIENCE PARTICIPATION**

None

**III. APPROVAL OF GOVERNING BOARD MINUTES**

**Ms. O'Connell moved to recommend to the Executive Board to approve the minutes of July 20, 2022, as presented.** Ms. Clark-Smith seconded the motion.

***Roll Call Vote:***

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Absent

4 Ayes, 1 Absent  
Motion carried

**IV. APPROVAL OF CONSENT AGENDA**

**Ms. Clark-Smith moved to recommend to the Governing Board to approve the Consent Agenda, which encompasses agenda items V (Payroll), VI (Bills), and VII (New Business) as presented.** Ms. O'Connell seconded the motion.

***Roll Call Vote:***

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Absent

4 Ayes, 1 Absent  
Motion carried

## V. APPROVAL OF PAYROLL

Confirmation of payroll (excluding required employer deduction)

	<b>GROSS</b>	<b>FICA</b>	<b>RETIREMENT</b>	<b>BENEFITS</b>	<b>TOTAL</b>
	<u>7/15/2022</u>	<u>7/15/2022</u>	<u>7/15/2022</u>	<u>7/15/2022</u>	<u>7/15/2022</u>
Education Fund	\$ 216,012.33	\$ 10,086.92	\$ 18,239.55	\$7,846.78	\$252,185.58
Building Fund	<u>\$15,790.75</u>	<u>\$ 1,202.52</u>	<u>\$ 925.61</u>	<u>\$ 2,662.94</u>	<u>\$ 20,581.82</u>
TOTALS	\$ 231,803.08	\$ 11,289.44	\$ 19,165.16	\$10,509.72	\$ 272,767.40

	<b>GROSS</b>	<b>FICA</b>	<b>RETIREMENT</b>	<b>BENEFITS</b>	<b>TOTAL</b>
	<u>7/29/2022</u>	<u>7/29/2022</u>	<u>7/29/2022</u>	<u>7/29/2022</u>	<u>7/29/2022</u>
Education Fund	\$ 54,361.01	\$ 2,970.44	\$ 4,428.54	\$ 8,921.86	\$ 70,681.85
Building Fund	<u>\$ 15,483.55</u>	<u>\$ 1,178.65</u>	<u>\$ 921.33</u>	<u>\$3,117.61</u>	<u>\$ 20,701.14</u>
TOTALS	\$69,844.56	\$ 4,149.09	\$5,349.87	\$12,039.47	\$ 91,382.99

## VI. APPROVAL OF BILLS

1. Payable Listing- information is attached. (Voucher #1025)
2. Payable Listing- Information is attached. (Voucher #1026)
3. Payable Listing- Information is attached. (Voucher #1027)

## VII. NEW BUSINESS

### A. Approval of Employment/Resignation/Terminations

#### ***Employment:***

Kelly Rowlen, Spec. Ed Coord, District 93, \$82,000, effective 8/1/22  
Sarah Zych, 1:1 Program Assitant, PAEC Center (AUT), effective 8/17/22  
Pierre Nelson, 1:1 Program Assistant, PAEC Academy, effective 8/17/22  
Chance Manzo, Perm Sub Teacher, PAEC Center, \$43,995, effective 8/17/22  
Brenda Macon, 1:1 Program Assist, Lindop, \$22,790, effective 8/15/22  
Fani Lee, Occupational Therapist, PAEC Academy, \$43,148.42, effective 8/16/22  
Jesseca Jamison, Program Assistant, PAEC High School, \$21,771, effective 8/17/22  
Francis Arriola, 1:1 Program Assistant, Northlake #87, \$22,275, effective 8/22/22  
Ronja Bosley, Perm Sub-Teacher, PAEC Elementary, effective 8/17/22  
Sonya Prater, 1:1 Program Asst., Lindop #92, effective 8/15/22  
Ronny Smith, Program Asst., PAEC Center (AUT), effective 8/17/22  
Abraham Arce, Program Asst/Job Coach, PAEC Center, effective 8/17/22  
LaShon Rutledge, 1:1 Program Asst., PAEC Center, effective 6/1/22 (Student #D87)

#### ***Resignations:***

Elizabeth Baldi, Social Worker, Proviso East, effective 6/1/22  
Chairez, Antonio, 1:1 Program Assistant, PAEC Center, effective 7/20/22  
Annaliese Miller, Speech/Language Pathologist, PAEC Center, effective 6/1/22  
Christopher Weinman, Behavior Intervention Coordinator, effective 5/31/22

#### ***Terminations:***

Sarah Zych, 1:1 Program Assitant, PAEC EC, effective 6/30/22 (reassigned)  
Pierre Nelson, 1:1 Program Assistant, PAEC Center, effective 6/17/22 (reassigned)  
Ronja Bosley, Perm Sub-Teacher, PAEC Academy, effective 6/1/22 (reassigned)

Sonya Prater, Program Assistant, PAEC Center, effective 6/1/22 (reassigned)  
 Ronny Smith, Program Asst., PAEC Center (CCF), effective 6/1/22 (reassigned)  
 Abraham Arce, 1:1 Program Asst, PAEC Center, effective 6/1/22 (reassigned)  
 LaShon Rutledge, 1:1 Program Asst., PAEC Center, effective 6/1/22 (reassigned)

**Ms. Clark-Smith moved to recommend to the Governing Board to approve the Employment, Resignations, and Terminations as presented.** Ms. O'Connell seconded the motion.

**Roll Call Vote:**

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Absent

4 Ayes, 1 Absent  
 Motion carried

**B. Therapy Care, Ltd**

Contractual Agreement between Therapy Care, Ltd and Proviso Area for Exceptional Children for the 2022-2023 Year. The Contractual rates are as follows for 5 days/week for 180 days:

- Speech-Language Pathologist \$72.00 per hour
- Bi-Lingual Speech Pathologist \$73.00 per hour

**Ms. Clark-Smith moved to recommend to the Governing Board to approve the Contractual Agreement between Therapy Care, Ltd and Proviso Area for Exceptional Children. The contractual rates are for a Speech Pathologist at \$72.00 and a Bi-Lingual Speech Pathologist at \$73.00 per hour as presented.** Ms. O'Connell seconded the motion.

**Roll Call Vote:**

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Absent

4 Ayes, 1 Absent  
 Motion carried

**C. Adult Stuttering Services P.C. (Ana Hernandez-Owner-SLP)**

Contractual Agreement between Adult Stuttering Services P.C.(Speech and Language Pathologist) and Proviso Area for Exceptional Children for the 2022-2023 Year beginning August 14, 2022 through June 8, 2023. The contractual rate is \$76.50 per hour.

**Ms. Clark-Smith moved to recommend to the Governing Board to approve the Contractual Agreement between Adult Stuttering Services P.C. (Ana Hernandez-Owner) and Proviso Area for Exceptional Children for the 2022-2023 Year beginning August 14, 2022 through June 8, 2023 for Speech and Language Services. The contractual rate is \$76.50 per hour as presented.** Ms. O'Connell seconded the motion.

**Roll Call Vote:**

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Absent

4 Ayes, 1 Absent  
Motion carried

D. 2022-2023 Contractual Agreement for SLR LLC (Kamila Kozicki-Bonnert)

Contractual Agreement between SLR LLC (Kamila Kozicki-Bonnert, a licensed Speech and Language Pathologist) and Proviso Area for Exceptional Children beginning August 29, 2022 through June 9, 2023. Therapists will work four(4) per week up to a maximum of twenty-eight(28) hours per week at \$75 per hour.

**Ms. Clark-Smith moved to recommend to the Governing Board to approve the Contractual Agreement between SLR LLC (Kamila Kozicki-Bonnert SLP) and Proviso Area for Exceptional Children for the 2022-2023 School Year, beginning August 29, 2022 through June 9, 2023 at four(4) days per week up to maximum of twenty-eight(28) hours per week at \$75 per hour as presented.** Ms. O'Connell seconded the motion.

**Roll Call Vote:**

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Absent

4 Ayes, 1 Absent  
Motion carried

E. Governing Board Meeting Time

At the July 2022 Governing Board Meeting, there were discussions to switch the meeting time back to 6:00 PM.

**Ms. Clark-Smith moved to recommend to the Governing Board to approve the change in Governing Board Meeting times to 6:00 PM for the 2022-2023 School Year as presented.** Ms. O'Connell seconded the motion.

**Roll Call Vote:**

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Absent

4 Ayes, 1 Absent  
Motion carried

F. Succession Plan of Authority

PAEC Succession plan is as follows:

- Executive Director
- Assistant Executive Director

- Business Manager, CSBO
- PAEC Center High School Principal

**Ms. Clark-Smith moved to recommend to the Governing Board to approve the PAEC Succession Plan as presented.** Ms. O'Connell seconded the motion.

***Roll Call Vote:***

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Absent

4 Ayes, 1 Absent  
Motion carried

**VIII. EXECUTIVE BOARD REPORT**

The Executive Board meeting was held on Thursday, August 11, 2022. Those present included: Dr. Victoria Hansen and Ms. Rosalind Banks from District #88, Dr. Janiece Jackson from District #92, Dr. Kevin Suchinski from District #93, and Mr. Leonard Moody from District #209.

Also, present included: Mr. Michael James, Mrs. Vanessa Schmitt, Dr. Sherry Whitaker, and Mrs. Trainette Latham from PAEC Administration.

The Executive Board reviewed and recommended approval of all the items on the agenda.

**IX. DuPage/WEST COOK REPORT**

No report at this time.

**X. COMMITTEE REPORTS**

No reports at this time.

**XI. EXECUTIVE DIRECTOR'S INFORMATIONAL REPORT**

Mr. James took a moment of silence to acknowledge Ms. Sandra Bryant, who was a PAEC Employee that recently passed away suddenly over the summer.

A. Projected District Child Count 2022-2023

Information is attached.

B. Projected Enrollment and Classroom Staffing Patterns 2022-2023

Information is attached.

C. Initial Referrals

None reported at this time.

D. Police Reports

None reported at this time.

E. PAEC Activity Fund Summary

Information is attached.

F. PAEC Welcome Back Week

Due to the size of staff, PAEC will meet with all returning staff virtually on the 1st Day which will be held on Wednesday, August 17, 2022. PAEC Programs will set up a space for their staff to log in.

Mr. James mentioned that a moment of silence was given at the beginning of the Welcome Back In-Service for Ms. Sandra Bryant. He mentioned that there was an email that was sent out to all staff regarding her passing. Many staff wore the color pink to honor Ms. Bryant as that was her favorite color. Mr. James mentioned that there will be a memorial for Ms. Bryant on August 24, 2022 in Elmhurst. Ms. Bryant was employed at PAEC for twenty(20) years.

Mr. Dawson asked whether PAEC has ever done a Back to School Event in the past. Mr. James replied that he is certain that there have been events in previous years.

Mr. James stated that Mrs. Schmitt will be attending the District 88 Back to School Event this coming Saturday, August 20, 2022.

Mr. James mentioned that he shared with the staff the Motto for the 2022-2023 School Year which is "The Key is Me". Everything starts with respect, dignity, and equality for our students and staff.

Mr. James acknowledged Mrs. Schmitt for doing a great job at trying to secure positions and continued efforts to hire new staff.

Ms. Clark-Smith stated that there is a great need for everyone to respect each other and not just the children.

#### G. PAEC Professional Development

- CPI Training
- Discovery Education (PAEC High School)
- SANDI Assessment Training (PAEC Center)
- Curriculum Training across the various programs
- 1:1 Program Assistants Medicaid Billing
- School Secretaries Teacherease and Embrace Training

#### H. Staff Recognition

1. Attendance- Information is attached
2. Longevity-Information is attached for all PAEC Staff and the following 35+ years
  - Linda Theis- \$250                      35 years
  - Christine Webb- \$250                35 years
  - Sharon Zarembka – \$750            45 years
3. Tenured Staff
  - Ellen Braunshausen
  - Judy Martinez

Mr. James mentioned that Ms. Sharon Zarembka has been employed at PAEC for forty-five (45) years. He stated that some of the new employees were amazed that PAEC has staff that continue to work for so many years.

#### I. Good News-SRO

Great News!!!! Mr. James spoke with Commander Yancy and was assured that PAEC will be provided with an SRO this upcoming school year. - \*\*update\*\* Commander Yancy informed PAEC last week that the Police Officer assigned to PAEC for the upcoming school year has resigned. Maywood Police still hope to have someone in place for the start of the year.

Mr. James mentioned that he has contacted the Sheriff's Department to assist with trying to secure an SRO for the school year. At this time, we are still waiting to hear back from the Sheriff's Department. According to Mr. James, Officer Yancy mentioned that it has been hard to find Officers to work with our special needs population.

Mr. Dawson asked whether the SRO could be from a security firm. Mr. James explained that PAEC reached out last year to security companies and was unsuccessful because many security companies only have guards that sit at a desk and are not hands-on for our population.

Ms. Clark-Smith suggested that PAEC look into the Ray Williams Security Company that District 88 utilizes.

J. PAEC District Goals 2022-2023

Information is attached.

Mr. James stated that the PAEC Goals continue to build up the organization and resources. He mentioned that he met with Mr. Brian Peters from Care Solace which is an agency that works with school districts to assist with agency resources.

The claim is that this company helps to reduce the wait time for families needing resources in mental health agencies. The average wait time with this agency is about two weeks. He mentioned that he will be meeting with two other Cooperatives (Eisenhower and Lake County) to gain more information as to why they have worked with Care Solace and if PAEC should consider this program.

According to Mr. James, any student that a PAEC staff works with from the organization will be eligible for services. The benefit of Care Solace is that they are able to utilize the services. This company will provide tailored resources for families whether it's for Medicaid, individual services, religion, and/or ethnic background.

Mr. James mentioned that since we have less than 1,000 students in our district, the cost will be \$7,500. He also mentioned that at approximately 3,000 students, the cost would be around \$4.50 per student that they would charge the districts. Would this service be a benefit to our students and our community? Mr. James stated that he will be speaking with District 91 a little more since they brought the suggestion to PAEC.

K. PAEC Partnership with Elmhurst College and National Louis University

PAEC administration has been working with both Elmhurst College and National Louis University to establish a partnership. This partnership helps to expand the means to recruit potential staff and interns from local universities. **Information is attached in the board packet.**

Mrs. Inga Ezerins, Assistant Principal for PAEC Center has been working diligently to establish partnerships with neighboring universities and colleges like National Lewis University and Elmhurst College. Mrs. Schmitt also mentioned that PAEC has also established partnerships with Concordia University and the University of St. Francis.

Mr. James explained that these partnerships will assist PAEC in obtaining interns and staff to become potential employees to learn more about our students and population.

Mr. James also mentioned that Grand Canyon University is available to work specifically with our students to understand that higher education is a possibility.

L. Forest Park District #91

PAEC has been in a conversation with Mr. David Mekhiel (New Director of Student Services for District #91). By request of Superintendent Dr. Alvarez, this conversation is to discuss services that PAEC can provide to District #91.

M. COVID Masking

All PAEC Programs will be mask-optional starting in the fall.

Mr. James mentioned that we have asked staff to respect those staff members who choose to wear masks. We will continue to follow the CDC guidelines.

N. Member Districts Plan for Staff Returning and COVID Information (What is it?)

O. Staff Tuition Reimbursement

There have been discussions regarding tuition reimbursement for staff. Concerns as to whether there should be an automatic 2-year contract or buyout for staff that participates in the program.

Mr. James would like to know the opinion of the Governing Board as it relates to tuition reimbursement and how we should proceed or approach the Union regarding an MOU for those receiving tuition reimbursement. He would like some accountability from staff that receive this benefit. He explained that we have recently lost 2-3 teachers after receiving their degrees that participated in the tuition reimbursement program.

P. First Student Transportation

There have been recent changes in leadership at First Student Transportation. The new Area Manager is Mr. Joey DeLeon (replacing Ryan Hiatt/Marcy Murphy) and the Assistant Location Manager is Mr. Montrell Hudson.

Mr. James mentioned that PAEC will most likely be looking for a bid for transportation in the near future.

Q. Governing Board Program Assignments

The suggested assignments for the Governing Board are as follows:

- |                       |                      |
|-----------------------|----------------------|
| ■ Ned Wagner          | PAEC High School     |
| ■ Dorothy Clark-Smith | PAEC Center          |
| ■ Darryl Richardson   | PAEC Elementary      |
| ■ Brian Dawson        | PAEC Academy         |
| ■ Peg O'Connell       | PAEC Early Childhood |

Mr. James mentioned that the programs will be reaching out to you when there are programs, committees, or celebrations to be apart of.



R. PAEC Improvements

There have been some esthetic improvements to the entrance of the PAEC Center Building.

Mr. James mentioned that renovations to the sidewalks have occurred at PAEC Center first due to the students in wheelchairs. Our Buildings and Grounds Coordinator is looking to do different projects yearly until we are able to renovate the entire campus.

S. Budget review for PAEC 2022-23 SY

All districts received a copy of the PAEC budget on 6-30-22. PAEC Governing Board will be voting on the PAEC budget in the September meeting.

District #209 has requested for PAEC to present the budget to their Board in September before the next PAEC Governing Board meeting.

Mr. James mentioned that the Gardening Program will be in the back area by the maintenance shed. The planters were purchased and the tilling will be done in the Spring. This program will be funded by activity funds.

Information regarding Music Therapy Program was distributed.

Also, Mr. James mentioned that PAEC is looking into the music therapy program for PAEC Center (Pre-K -12). We are still looking for grants to cover the expenses and costs since we didn't have the information ahead of time before the budget was done. A Music Therapist has been secured for the program if and when we are able to get this program running.

He stated that the Superintendents want PAEC to look into more grants. Ms. Clark-Smith asked whether there were any more Esser monies left. Mr. James mentioned that Esser II Funds were small and Esser III is so precise as to what we can and cannot do.

Ms. Clark-Smith asked whether the budget could be reopened. Dr. Whitaker mentioned that it is a tedious process to re-open the budget. It is possible that we could substitute some things in the budget.

Mr. James mentioned that we don't want to throw too many things out at once, we want to make sure that what we have works and will be beneficial. He mentioned that we will have the gardening program this year for sure. We will continue to pursue these other programs.

Ms. Clark-Smith stated that the music program lights up our students and we really need to push the music for this year if we can. She also asked what the pop machine monies are used for. Dr. Whitaker mentioned that the money received from the pop machine is usually for activity funds and that it is a small amount. Mrs. Schmitt mentioned that programs plan trips and other activities with those funds throughout the year.

Ms. Clark-Smith mentioned that she wants the students to participate in all activities because the students need them. She also mentioned a program that was once at

PAEC Center called the Ala Hombres (Men Service Organization). Is this program still active asked Ms. Clark-Smith. Mr. James stated that the program existed until the pandemic. Mr. James explained that the individuals helped with the afterschool program. Ms. Clark-Smith mentioned that this program used to take the students on trips to the Zoo, Ice Skapades, and Circus.

Mr. James stated that he would like for programs to be successful and sustainable. Also, Mr. James mentioned that the Superintendents were not so inclined to add this program to the budget this year, but the program will happen even if not able to happen this year.

Mrs. Schmitt mentioned that this is why we have been stressing that ideas for the budget be presented early in the year so that programming can be included. This will help to alleviate surprises in March when it's time to finalize the budget for the upcoming year.

Mr. Dawson asked whether any of the entities of PAEC have parent organizations. Mr. James explained that at this time we do not. However, Mr. James mentioned that we have placed on the calendar this year our Principal and Administrative Teas for parents. Parents/Guardians will meet once a quarter with the Principals and 1x a semester with Administration.

Mr. Dawson mentioned that some issues that arise in individual districts can be handled within those parent groups. Parents talk and are able to provide additional resources for each other. According to Mr. Dawson, there may be resources that are needed and sometimes the parent group can fundraise to assist with funds.

T. PAEC Program Updates

**PAEC Business Office-Dr. Sherry Reynolds-Whitaker, Business Manager**

The **Business Office** successfully worked with the auditors to complete preliminary work for FY22. The file to complete the back schedule will be provided in a week or so. The auditors will finalize the PAEC 2021-2022 audit in October 2022.

The business office continues to update and input salaries for the FY23 school year in Infinite Vision for employees, preparing the first all-staff payroll for the new fiscal year. The Business Manager/CSBO will continue computing and verifying salaries for staff in August as well.

The Business Manager/CSBO is in the process of finalizing the EBC (Embrace) Medicaid claim for the 4<sup>th</sup> quarter and the Transportation claim for FY22.

Out of District billing will be finalized and mailed in early August 2022.

Summer school billing will all be covered by ESSER III for all Member Districts.

Mr. James mentioned that we completed Summer Camp at the end of July. He mentioned that everything went well. There were approximately twenty-nine (29) students that participated. We hope to continue this program from year to year. Dr. Whitaker mentioned that we carved out ESSER monies to reclass for the summer

camp. She stated that this program is here to stay as long as we have ESSER monies to fund it for the next three years. Dr. Whitaker stated that there is no guarantee after that unless funds are allocated for it.

**Human Resources (HR)** will ensure staff is correctly classified on medical, life, and dental rosters for the new fiscal year including onboarding new employees (new hire forms & benefits presentations). Other HR updates are as follows:

- Training & processing of employee changes: summer employees, summer camp employees, terminations, transfers
- Employees for the background process
- ACA audit (ongoing)
- Updated District calendars in Infinite Vision
- Participated in Payroll & Benefits Walkthrough Audit Call
- Participated in EIS Forum

**Information Technology (IT)** will be working on technical needs (equipment, services, etc.) throughout the summer.

**Buildings & Grounds** operations are working on summer cleaning and various routine projects throughout the district. The Building and Grounds department is actively working toward updating our facility to maintain a clean, safe, and updated learning environment for our students. Items worked on:

- The sidewalk leading to the main entrance at PAEC Center has been replaced as well as the concrete around the flagpole and sitting area.
- At PAEC Center, a 98 gal water heater was replaced in room B4 (mechanical room) serving B & D Pod.
- New boardroom chairs have been assembled and rolled into place for immediate use.
- Epoxy flooring replacement is scheduled to occur in August in the following restrooms; PAEC Center girls and Early Childhood room 169, 2 restrooms.
- Our pickup truck was towed into Currie Chevrolet due to a failed starter. It has since been repaired.
- Our ordered replacement pickup truck is waiting on a microchip to be delivered.

Dr. Whitaker mentioned that the truck was moved from last year's budget due to the part not being available.

#### **PAEC Early Childhood Program**

The Early Childhood program is opening the new school year with 2 sections of full-day classes (5 hours) for children with the diagnosis of Autism again. We will continue to have two half-day classrooms (4 sections) of EC Cross Categorical classes. Most of the students in the EC CC classes are newly turned 3 and 4-year-olds that have two more years of preschool left. The students have the eligibility of Developmental Delay and/or Autism. This school year unlike other years, we are welcoming more students on the Autism Spectrum and a couple with higher medical needs. We are still looking to fill one teaching position that was left vacant due to the retirement of Ms. Charanne Marshall last school year. We are very lucky

in that our loyal retired teacher, Mrs. Carol Michels will still be able to help us out this year with an upcoming maternity leave in one of our classrooms.

The EC evaluation team has 2 children projected to test in August. However, EC has been getting calls from parents requesting testing and services for their preschoolers. Parents new to the community have stated that they have heard good things about our program. We have received more referrals from Early Intervention (EI) for September, October, and November so our program will be growing in the coming months.

Finally, we are planning to have a welcome back to school and supply drop-off day for our parents since many are new to our program. We are also very excited to show off our new Early Childhood sign that was put up at the end of June.

### **PAEC Therapeutic Elementary School**

We are excited to welcome back all of the students this school year! We will be conducting online registration and in-person registration (by appointment only). All parents and guardians have received multiple reminders this summer for registration as well as the school supply list.

Some of the students participated in the Summer Fun Camp in July. The students worked on various social and emotional skills as well as artistic projects. The campers attended weekly field trips in the community to extend their opportunity to practice their social skills.

The students will be participating in fall benchmarking in FastBridge for Reading and Math in September. The data from FastBridge will be used to drive instruction as well as determine the appropriate interventions for students.

The staff will be participating in Crisis Prevention Intervention (CPI) and curriculum training during the August teacher institute days.

There were no police incidents in July.

### **PAEC Therapeutic Day High School Happenings**

Collaboration and teamwork will be the essential key to success for the new school year. The preparation to welcome back and train our staff is being developed. The teacher schedules have been updated along with each student's schedule with their required classes according to their transcripts. Registration has begun online and in person with an appointment for extra assistance. We will be having an extended day for registration on August 11 to accommodate parents that may need to utilize late afternoon and evening hours.

### **Transitioning Students**

Placement change of one student from Proviso West to PAEC H.S.

### **Maintenance of the building**

Our maintenance staff have been working diligently to clean and repair the school for the new school year to begin.

Physical Management	0
Police Calls	0
Restorative Meeting	0

## **22-23 Anticipated Enrollment**

61 Students

### **PAEC Academy at Divine Infant**

PAEC Academy is busy getting ready for the new 2022/23 school year. We currently have 52 students who will be attending. We are busy contacting parents to make sure all of the students are registered with their districts and with PAEC Academy. Many parents are already asking about Special Olympics.

We will have a few new staff this year, including a P.E. Teacher. We are working hard to make sure they have everything they will need as well as staff support. We will also have two student teachers from Concordia University. They will be in one or two classrooms for the first half of the year. They are usually here twice a week for the morning only. Often they will also attend school-wide activities. PAEC is working on setting up a partnership with Concordia University.

Our Custodian has been working hard to make the building clean and ready for the school year. The building looks great! Once he is finished with all of the bathrooms, we will start putting the furniture back in place in the classrooms. Banners and the school sign will be in place before staff and students return.

### **PAEC Center**

August is upon us! The school year is about to begin and preparations are being made for the student's return to school!

The school administration is preparing for Back to School professional development for staff to include IEP training/refreshers, vocational curriculum training, epilepsy foundation training, and augmentative communication training by the AT Department.

Classrooms are getting prepared for teachers and classroom assistants to be ready for welcoming the students.

The Special Events committee met at the end of last year to prepare for the upcoming year. September starts Hispanic Heritage month as well as Spirit Week! A pep rally is going to be planned for the beginning of the school year to ready everyone for a successful school year!

We welcome School Year 2022-23!!!

## **XII. OLD/UNFINISHED BUSINESS**

**Reminder** that the Governing Board Training will be held on Tuesday, August 30, 2022 from 6:00 PM-9:00 PM with Ms. Lori Grant in PAEC Center Boardroom

**XIII. OTHER/ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD**

**A. PAEC Vacancies**

Information is attached.

Mr. Richardson mentioned that there are a lot of vacancies. It was asked if there is enough staff to cover classes. Mr. James mentioned that PAEC is utilizing Sub-Teachers until we are able to fill Certified Positions.

We are definitely short in our Psychology Department. Dr. Cermak has been working to fill positions. Also, Mr. James mentioned that we are struggling with trying to secure a Nurse. According to Mr. James, the contract agencies' prices are going up.

Mrs. Schmitt mentioned that PAEC has not had to combine or consolidate classrooms at this time which is good. We have people that have substitute certificates and are able to be moved into the classroom. Many of the Substitutes have been paraprofessionals that are pursuing their teaching degrees.

Mrs. Schmitt mentioned that there are individuals applying for positions just to fulfill unemployment requirements. She also mentioned that she has reached out to a previous colleague who is a psychologist who is retired, to see if she would be interested in coming back to work for 100 days. Mrs. Schmitt stated that she has experience working with the Out of District and Parochial students.

Mr. Richardson mentioned that the State has also been moving slowly regarding background checks. Mrs. Schmitt stated that we are at the mercy of West 40 and the State of Illinois when obtaining fingerprints. She mentioned that she reached out to Districts #87 and #88 to find out who is used. She mentioned that they have reached out to their police departments and stated that they used to do their own. However, all departments have stopped and are now using West 40 as well.

Mr. Richardson mentioned that he read through the internship program and stated that it's a good idea. He stated that this will be a great way to get a hold of people and build relationships even if it's part-time.

**B. New Legislation (105 ILCS 128/45) Sec. 45. Threat Assessment Procedure.** Each school district must implement a threat assessment procedure that may be part of a school board policy on targeted school violence prevention. The procedure must include the creation of a threat assessment team.

Mr. James mentioned that he added maps of the buildings. He also added the internal phone numbers and who they are associated with. Due to confidentiality, it was noted that the phone tree would be secured in the office for personnel.

**Ms. O'Connell moved to recommend to the Governing Board to approve the Threat Assessment Procedure for the 2022/23 school year as presented.** Ms. Clark-Smith seconded the motion.

**Roll Call Vote:**

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Absent

4 Ayes, 1 Absent  
Motion carried

**XIV. BOARD CORRESPONDENCE**

**XV. CLOSED SESSION**

Mr. Dawson moved to convene into Closed Session at 7:15 AM, under Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee(s), specific individual(s) who serve as an independent contractor(s), specific volunteer(s) of the Board, or legal counsel for the Board as presented. Ms. Clark-Smith seconded the motion

**Roll Call Vote:**

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Absent

4 Ayes, 1 Absent  
Motion carried

Ms. Clark-Smith moved to return to Open Session at 7:44 PM. Mr. Richardson seconded the motion.

**Roll Call Vote:**

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Absent

4 Ayes, 1 Absent  
Motion carried

*Members received a copy of the Closed Session Minutes of November 10, 2022, January 12, 2022, February 10, 2022, March 10, 2022, and June 9, 2022 for their review.*

Mr. Dawson moved to approve the Closed Session Minutes of November 17, 2021, January 19, 2022, February 16, 2022, March 9, 2022, March 16, 2022, May 18, 2022, June 15, 2022, and June 30, 2022 and to withhold them from public review as presented. Ms. Clark-Smith seconded the motion.

**XVI. NEXT MEETING**

The next PAEC Executive Board meeting is scheduled for Wednesday, September 21, 2022.

**XVII. ADJOURNMENT**

**Ms. Clark-Smith moved to adjourn the meeting at 7:46 PM for lack of further items to discuss.** Mr. Dawson seconded the motion.

***Roll Call Vote:***

District 87	Ms. O'Connell	Aye
District 88	Ms. Clark-Smith	Aye
District 92	Mr. Dawson	Aye
District 93	Mr. Richardson	Aye
District 209	Mr. Wagner	Absent

4 Ayes, 1 Absent  
Motion carried

Respectfully submitted,

  
\_\_\_\_\_  
Daryl Richardson  
President of the Governing Board

  
\_\_\_\_\_  
Dorothy Clark-Smith  
Secretary of the Governing Board

9/21/22

Date

MJ/TL