

**PROVISO AREA FOR EXCEPTIONAL CHILDREN  
GOVERNING BOARD MEETING  
PAEC CENTER – 6:00 PM  
SEPTEMBER 20, 2023  
MINUTES**

**I. ROLL CALL**

Ms. Dorothy Clark-Smith, President of the Governing Board called the meeting to order at 6:11 PM.

|              |                         |         |
|--------------|-------------------------|---------|
| District 87  | Ms. Rose Mason          | Present |
| District 88  | Ms. Dorothy Clark-Smith | Present |
| District 92  | Mr. Brian Dawson        | Present |
| District 93  | Ms. Sinai Chavez        | Present |
| District 209 | Ms. Sandra Hixson       | Present |

Also present: Mr. Michael James (PAEC Executive Director), Mrs. Vanessa Schmitt (PAEC Assistant Executive Director), Dr. Paul Starck-King (PAEC Interim CSBO/CFO), and Mrs. Trainette Latham (PAEC Recording Secretary)

**II. AUDIENCE PARTICIPATION**

There was no audience participation.

**III. APPROVAL OF GOVERNING BOARD MINUTES**

**1. Recommended Motion:**

**Ms. Mason moved to recommend to the Governing Board to approve the minutes from the FY'24 Budget Hearing on August 30, 2023 as presented.** Ms. Hixson seconded the motion.

**Roll Call Vote:**

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried

**2. Recommended Motion:**

**Ms. Hixson moved to recommend to the Governing Board to approve the minutes from August 30, 2023 as presented.** Ms. Mason seconded the motion.

**Roll Call Vote:**

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried

**IV. APPROVAL OF CONSENT AGENDA**

**Recommended Motion:**

**Ms. Hixson moved to recommend to the Governing Board to approve the Consent Agenda, which encompasses agenda items regarding (V) Payroll, (VI) Bills, and (VII) New Business as presented.** Ms. Mason seconded the motion.

**Roll Call Vote:**

|             |                         |     |
|-------------|-------------------------|-----|
| District 87 | Ms. Rose Mason          | Aye |
| District 88 | Ms. Dorothy Clark-Smith | Aye |

|              |                   |     |
|--------------|-------------------|-----|
| District 92  | Mr. Brian Dawson  | Aye |
| District 93  | Ms. Sinai Chavez  | Aye |
| District 209 | Ms. Sandra Hixson | Aye |

5 Ayes, motion carried

**V. APPROVAL OF PAYROLL**

Confirmation of payroll (excluding required employer deduction)

|                | <u>GROSS</u><br><u>8/14/2023</u> | <u>FICA</u><br><u>8/14/2023</u> | <u>RETIREMENT</u><br><u>8/14/2023</u> | <u>BENEFITS</u><br><u>8/14/2023</u> | <u>TOTAL</u><br><u>8/14/2023</u> |
|----------------|----------------------------------|---------------------------------|---------------------------------------|-------------------------------------|----------------------------------|
| Education Fund | \$82,483.29                      | \$3,487.70                      | \$3,192.85                            | \$12,489.90                         | \$101,653.74                     |
| Building Fund  | <u>\$16,442.66</u>               | <u>\$1,251.66</u>               | <u>\$666.87</u>                       | <u>\$2,798.29</u>                   | <u>\$21,159.48</u>               |
| TOTALS         | \$98,925.95                      | \$4,739.36                      | \$3,859.72                            | \$15,288.19                         | \$122,813.22                     |

|                | <u>GROSS</u><br><u>8/31/2023</u> | <u>FICA</u><br><u>8/31/2023</u> | <u>RETIREMENT</u><br><u>8/31/2023</u> | <u>BENEFITS</u><br><u>8/31/2023</u> | <u>TOTAL</u><br><u>8/31/2023</u> |
|----------------|----------------------------------|---------------------------------|---------------------------------------|-------------------------------------|----------------------------------|
| Education Fund | \$105,452.94                     | \$4,187.99                      | \$3,782.03                            | \$15,383.91                         | \$128,806.87                     |
| Building Fund  | <u>\$16,708.45</u>               | <u>\$1,272.00</u>               | <u>\$680.14</u>                       | <u>\$2,998.68</u>                   | <u>\$21,659.27</u>               |
| TOTALS         | \$122,161.39                     | \$5,459.99                      | \$4,462.17                            | \$18,382.59                         | \$150,466.14                     |

**Recommended Motion:**

**Ms. Hixon moved to recommend to the Governing Board to approve Payroll as presented.** Ms. Mason seconded the motion.

**Roll Call Vote:**

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried

**VI. APPROVAL OF BILLS**

1. P-Card Payable Listing- Information is attached. (Voucher #1053)
2. Payable Listing- Information is attached. (Voucher #1051)
3. Payable Listing- Information is attached. (Voucher #1052)

**Recommended Motion:**

**Ms. Hixon moved to recommend to the Governing Board to approve the Bills as presented.** Ms. Mason seconded the motion.

**Roll Call Vote:**

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried

**VII. NEW BUSINESS**

**A. Approval of Employment/Resignation/Terminations**

**Employment**

- Surena Haywood-Collins, 1:1 Program Asst., PAEC Center, \$21,704, effective 8/30/23
- Ronny Smith, Program Assistant, PAEC Center, 23,784, effective 9/11/23
- Courtney Hull, 1:1 Program Assistant, PAEC EC, \$21,704, effective 9/11/23
- Dominic Thomas, Social Work Intern, PAEC HS/Elem, \$7,305, effective 8/16/23
- Dayle Ashley Harding, Psychologist (Retiree), PAEC EC, \$93.54 per hour, effective 8/14/23

**Resignations**

Kimberly Gomez, 1:1 Program Assistant, D209-West, Effective 8/28/23  
Donisha Coleman, Behavior Interventionist, East, effective 8/29/23  
Teary Burns, 1:1 Program Assistant, PAEC Center, effective 8/23/23  
Kim Serio, Program Assistant, PAEC Academy, effective 8/10/23  
Daniel Scully, Teacher, PAEC Center, effective 9/7/23  
Kelvin Copeland, Perm-Sub Teacher, PAEC Center, 9/8/23

**Transfers:**

Sonya Prater, Perm Sub Teacher, PAEC Center, to Perm Sub Classroom Teacher, PAEC Center, effective 9/11/23.

**Terminations**

None

**Recommended Motion:**

**Ms. Hixon moved to recommend to the Governing Board to approve the Employment, Resignations, Transfers, and Terminations as presented.** Ms. Mason seconded the motion.

**Roll Call Vote:**

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried

**B. FMLA Requests**

- Ms. Kim Spearman, Permanent Sub-Teacher at PAEC High School has requested an Intermittent FMLA due to medical reasons. Ms. Spearman has requested to utilize sick pay until the end of the year for days used toward Intermittent FMLA.

**Recommended Motion:**

**Ms. Hixon moved to recommend to the Governing Board to approve the Intermittent FMLA for Ms. Kim Spearman which will occur throughout the school year and will be utilizing available sick time during this leave as presented.** Ms. Mason seconded the motion.

**Roll Call Vote:**

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried

- Mr. Pierre Nelson, 1:1 Program Assistant at PAEC Academy has requested an Intermittent FMLA due to medical issues. Mr. Nelson has requested to utilize available sick pay for days used toward Intermittent FMLA.

**Recommended Motion:**

**Ms. Hixon moved to recommend to the Governing Board to approve the Intermittent FMLA for Mr. Pierre Nelson-1:1 Program Assistant which will occur throughout the school year and will be utilizing available sick time during this leave as presented.** Ms. Mason seconded the motion.

**Roll Call Vote:**

|             |                         |     |
|-------------|-------------------------|-----|
| District 87 | Ms. Rose Mason          | Aye |
| District 88 | Ms. Dorothy Clark-Smith | Aye |
| District 92 | Mr. Brian Dawson        | Aye |

District 93 Ms. Sinai Chavez Aye  
District 209 Ms. Sandra Hixson Aye

5 Ayes, motion carried

3. Mr. Sammie Rogers, Behavior Interventionist, has requested FMLA due to medical reasons. Mr. Rogers would like this leave to begin August 15, 2023 through September 15, 2023 as a block leave. Mr. Rogers will be utilizing available sick time during this leave.

***Recommended Motion:***

**Ms. Hixon moved to recommend to the Governing Board to approve the Consecutive Block FMLA request of Mr. Sammie Rogers-Behavior Interventionist which will begin on August 15, 2023 through September 15, 2023 and will be utilizing available sick time during this leave as presented.** Ms. Mason seconded the motion.

***Roll Call Vote:***

District 87 Ms. Rose Mason Aye  
District 88 Ms. Dorothy Clark-Smith Aye  
District 92 Mr. Brian Dawson Aye  
District 93 Ms. Sinai Chavez Aye  
District 209 Ms. Sandra Hixson Aye

5 Ayes, motion carried

**C. Contractual Agreements**

**1. Stepping Stones**

- Jane Melinauskas (SLP) \$80 per hour
- Lowela Alcedo (OT ) \$90 per hour
- Patricia Bejarano (SLP) \$75 per hour

***Recommended Motion:***

**Ms. Hixon moved to recommend to the Governing Board to approve the contractual agreements between Stepping Stones Group and PAEC for Ms. Jane Melinauskas (SLP) at \$80 per hour, Ms. Lowela Alcedo (OT) at \$90.00 per hour, and Ms. Patricia Bejarano (SLP) at \$75 per hour as presented.** Ms. Mason seconded the motion.

***Roll Call Vote:***

District 87 Ms. Rose Mason Aye  
District 88 Ms. Dorothy Clark-Smith Aye  
District 92 Mr. Brian Dawson Aye  
District 93 Ms. Sinai Chavez Aye  
District 209 Ms. Sandra Hixson Aye

5 Ayes, motion carried

**2. SLR LLC**

- Kamila Bonnert (SLP) \$77 per hour
- Nina Jaimes (SLP) \$75.50 per hour

***Recommended Motion:***

**Ms. Hixon moved to recommend to the Governing Board to approve the contractual agreements between SLR LLC and PAEC for Speech Language Pathologist Ms. Kamila Bonnert at \$77 per hour and Ms. Nina Jaimes at \$75.50 per hour for the 2023-2024 year as presented.** Ms. Mason seconded the motion.

***Roll Call Vote:***

District 87 Ms. Rose Mason Aye  
District 88 Ms. Dorothy Clark-Smith Aye  
District 92 Mr. Brian Dawson Aye  
District 93 Ms. Sinai Chavez Aye  
District 209 Ms. Sandra Hixson Aye

5 Ayes, motion carried

**3. Salinas Educational Services LLC- Miguel Salinas (School Psychologist)**

**Recommended Motion:**

**Ms. Hixon moved to recommend the Governing Board to approve the contractual agreement between Salinas Educational Services for Mr. Miguel Salinas (School Psychologist) for 2023-2024. The cost for completion of Spanish cognitive/academic assessment is \$1275 per case and \$1175 per case for completion of English cognitive/academic assessment as presented.** Ms. Mason seconded the motion.

**Roll Call Vote:**

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried

**D. Board Policy 4:60**

PAEC Policy Committee is recommending a first reading of policy 4:60.

**Operational Services**

4:60 Purchases and Contracts

All purchases and contracts shall be entered into in accordance with applicable federal and State law. The Board Attorney shall be consulted as needed regarding the legal requirements for purchases or contracts. All contracts **greater than \$25,000.00** shall be approved or authorized by the Board

**Recommended Motion:**

**Ms. Hixon moved to recommend to the Governing Board to conduct a first reading on PAEC Board Policy 4:60 (Purchases and Contracts) under Operational Services as presented.** Ms. Mason seconded the motion.

**Roll Call Vote:**

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried

**E. Medicaid Coordinator Job Description**

The responsibilities of the Medicaid Coordinator position will be added to the Executive Administrative Assistant position. The new title for this position is Executive Administrative Assistant/Medicaid Coordinator. There will be an addition of \$5,000 to the base salary which will be \$56,939.

**Recommended Motion:**

**Ms. Hixon moved to recommend to the Governing Board to approve the \$5,000 increase to the base salary for the additional responsibilities of the Medicaid Coordinator's job description being added to the Executive Administrative Assistant position which totals the base salary of \$56,939 as presented.**

Ms. Mason seconded the motion.

**Roll Call Vote:**

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried

**F. Salary Stipends**

1. Bilingual Speech Language Pathologist

- Judith Senase –\$3,000
- Vanessa Herrera– \$5,000

***Recommended Motion:***

**Ms. Hixon moved to recommend to the Governing Board to approve the stipends for Bilingual Speech Pathologists Ms. Judith Senase at \$3,000 and Ms. Vanessa Herrera at \$5,000 for the 2023-2024 year as presented.** Ms. Mason seconded the motion.

***Roll Call Vote:***

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried

2. Bilingual Interpreter– \$2,100

- Ofelia Cardenas
- Evelyn Carreto

***Recommended Motion:***

**Ms. Hixon moved to recommend to the Governing Board to approve the stipends for Bilingual Interpreters Ms. Ofelia Cardenas and Ms. Evelyn Carreto at \$2,100 for the 2023-2024 year as presented.** Ms. Mason seconded the motion.

***Roll Call Vote:***

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried

—3. Board Meetings– \$2,100

- Trainette Latham

***Recommended Motion:***

**Ms. Hixon moved to recommend to the Governing Board to approve the stipend for Board meetings for Mrs. Trainette Latham at \$2,100 for the 2023-2024 year as presented.** Ms. Mason seconded the motion.

***Roll Call Vote:***

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried

4. Social Media– \$2,100

- Evelyn Carreto

***Recommended Motion:***

**Ms. Hixon moved to recommend to the Governing Board to approve the stipend for Social Media for Ms. Evelyn Carreto for the 2023-2024 year as presented.** Ms. Mason seconded the motion.

***Roll Call Vote:***

|             |                         |     |
|-------------|-------------------------|-----|
| District 87 | Ms. Rose Mason          | Aye |
| District 88 | Ms. Dorothy Clark-Smith | Aye |
| District 92 | Mr. Brian Dawson        | Aye |

District 93 Ms. Sinai Chavez Aye  
District 209 Ms. Sandra Hixson Aye

5 Ayes, motion carried

5. Behavior Interventionist– \$1,204.92

- William Hessler
- Naquita Williams
- Bianca Allen
- Belinda Perryman

***Recommended Motion:***

**Ms. Hixon moved to recommend to the Governing Board to approve the stipends for Behavior Interventionists; Mr. William Hessler, Ms. Naquita Williams, Ms. Bianca Allen, and Ms. Belinda Perryman as presented.** Ms. Mason seconded the motion.

***Roll Call Vote:***

District 87 Ms. Rose Mason Aye  
District 88 Ms. Dorothy Clark-Smith Aye  
District 92 Mr. Brian Dawson Aye  
District 93 Ms. Sinai Chavez Aye  
District 209 Ms. Sandra Hixson Aye

5 Ayes, motion carried

6. Office Manager–\$ 3,000

- Sharon Zarembka

***Recommended Motion:***

**Ms. Hixon moved to recommend to the Governing Board to approve the stipend for Office Manager for Ms. Sharon Zarembka at \$3,000 for the 2023-2024 year as presented.** Ms. Mason seconded the motion.

***Roll Call Vote:***

District 87 Ms. Rose Mason Aye  
District 88 Ms. Dorothy Clark-Smith Aye  
District 92 Mr. Brian Dawson Aye  
District 93 Ms. Sinai Chavez Aye  
District 209 Ms. Sandra Hixson Aye

5 Ayes, motion carried

G. Fixed Asset Disposal Request

- Carpet Extractor
- File Cabinets– #1457, #16, and #1191

***Recommended Motion:***

**Ms. Hixon moved to recommend to the Governing Board to approve the disposal of a carpet extractor (asset tag 001031) and file cabinets (tags #1457, #16, and #1191) as presented.** Ms. Mason seconded the motion.

***Roll Call Vote:***

District 87 Ms. Rose Mason Aye  
District 88 Ms. Dorothy Clark-Smith Aye  
District 92 Mr. Brian Dawson Aye  
District 93 Ms. Sinai Chavez Aye  
District 209 Ms. Sandra Hixson Aye

5 Ayes, motion carried

H. Donation

In memory of Doris Daggy she had requested instead of the family receiving flowers, donations be made to PAEC.

**Recommended Motion:**

**Ms. Hixon moved to recommend to the Governing Board to approve the \$150 donation In Memory of Ms. Doris Daggly to Proviso Area for Exceptional Children as presented.** Ms. Mason seconded the motion.

**Roll Call Vote:**

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried

I. Employee Referral Incentive -Finder's Fee

PAEC would like to provide an incentive to employees for referring prospective employees. Current employees will receive a \$500 bonus for each person referred who completes a minimum of six months of employment with PAEC.

- Mr. James mentioned that we are very short-staffed and that we are trying to find creative ways to avoid grievances. He mentioned that the administration team has been looking at the possibility of compensating staff who refer employees who stay with the company for at least six months

**Recommended Motion:**

**Ms. Hixon moved to recommend to the Governing Board to approve the Employee Referral Incentive of a \$500 bonus to employees who refer candidates who remain employed for a minimum of six months as presented.** Ms. Mason seconded the motion.

**Roll Call Vote:**

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried

J. Increase in Day-to-Day Sub Pay

1. Certified Teachers

- Mr. James mentioned that currently, the Day-to-Day Sub pay is not competitive and there is a need to increase the pay. The certified Teacher's rate currently is \$110 a day and the Program Assistant's rate is \$75 a day. He explained that we are looking to increase the Certified rate to \$160 a day and to \$200 a day beginning on the 21st consecutive day. Also, we are looking to increase the Program Assistant's rate to \$110 a day.
- Mr. James further explained our staff has been doing an amazing job with assisting in areas of staff shortages. He also mentioned that he and Mrs. Schmitt have both been assisting in the classrooms as well as some of our central office staff.

**Recommended Motion:**

**Ms. Hixon moved to recommend to the Governing Board to increase the Day-to-Day Sub Pay for Certified Teachers to \$160 a day and \$200 a day for 21st through 180th consecutive days of service as presented.** Ms. Mason seconded the motion.

**Roll Call Vote:**

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried



2. Program Assistants

**Recommended Motion:**

**Ms. Hixon moved to recommend to the Governing Board to increase the Day-to-Day Sub Pay for Program Assistants to \$110 per day as presented.** Ms. Mason seconded the motion.

**Roll Call Vote:**

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried

K. Observation Hours-Triton College

→ Mr. Dawson asked for clarification regarding teachers at Triton. Mrs. Schmitt mentioned that Triton has an associate program that can transfer forty hours to a university.

**Recommended Motion:**

**Ms. Hixon moved to recommend to the Governing Board to approve the observation hours for students enrolled in ECE 146 at Triton College as presented.** Ms. Mason seconded the motion.

**Roll Call Vote:**

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried

**VIII. EXECUTIVE BOARD REPORT**

The Executive Board meeting was held on Thursday, September 14, 2023. Those present included: Dr. Nicole Spatafore from District #87, Ms. Rosalind Banks from District #88, Ms. Nicole Keefer from District #92, and Dr. Kevin Suchinski from District #93.

Also present included: Mr. Michael James, Mrs. Vanessa Schmitt, Dr. Paul Starck-King, and Mrs. Trainette Latham from PAEC Administration.

The Executive Board reviewed and recommended approval of all the items on the agenda.

**IX. DuPage/WEST COOK REPORT**

The first meeting of the 2023-2024 school year was held on Thursday, September 14, 2023 at the SASED Administration Building in Lisle. The minutes from the meeting are attached with the packet.

- Mr. James mentioned that he ran a little late to the meeting due to the Executive Board meeting running a little over time. He explained that there was an issue that came up with General Education Teachers not being sent for IEP meetings. An invitation needs to be provided to the districts. A waiver of appearance will be submitted if there is not a representative from the district for that meeting.
- SASED have new interim Executive Directors Mr. Jim Nelson and Mr. Jimmy Gunnell who are both retired. They have replaced Ms. Mindy McGuffin. They are in the process of searching for an Executive Director.

**X. COMMITTEE REPORTS**

There were no committee reports this month.

**XI. EXECUTIVE DIRECTOR'S INFORMATIONAL REPORT**

**A. Current District Child Count 2023-2024**

Information is attached.

**B. Current Enrollment and Classroom Staffing Patterns 2023-2024**

Information is attached.

C. Transition Reports

1. PAEC Therapeutic Day Elementary School-Information is attached.
2. PAEC Therapeutic Day High School-Information is attached.

D. Initial Referrals

Information is attached.

E. Police Reports

There were no police reports this month.

F. PAEC Activity Fund

Information is attached.

G. PAEC Events

- PAEC September Upcoming Events
- PAEC Early Childhood Welcome Back Week Photos
- PAEC Center Music Therapy Class

→ Mr. James continued to encourage Board members to visit the events that PAEC programs have. He stated that it is a big morale booster for the students and staff when guests attend events.

H. Infinite Vision Training

A representative from Infinite Vision will provide training to PAEC and we invite the member districts to participate. The date is TBD.

→ Mr. James mentioned that it has been several years since there has been a training for Infinite Visions. He explained that PAEC is looking to provide refresher training to administrators and member districts.

I. Facility Usage

Proviso East is requesting to utilize the PAEC parking lot on September 30, 2023 for staging for their homecoming parade. The request is attached to the agenda.

J. Discussion of Contractual Agency for Certified Teachers and Program Assistants

→ Mr. James mentioned that the administration has been working with the Union regarding agencies due to shortages. There is a need for a 1:1 PA to assist with a student who speaks Hindi. He explained that the chances of finding someone who speaks the language is slim. We are considering the option of a contractual paraprofessional for that reason.

→ Mr. James emphasized the importance of the need to fill vacancies. He explained that a PAEC Center classroom had to be closed down due to lack of coverage. Mr. James mentioned that this is not a long-term option. It has been suggested that we consider a ninety-day grace period for a contractual paraprofessional to encourage direct hire.

→ Mr. Dawson asked for clarification as to the difference in cost. Mr. James mentioned that funds that haven't been spent for vacant positions currently could be used since they have already been approved in the budget. Mr. Dawson also asked approximately how many vacant positions we currently have. Mrs. Schmitt stated that currently there are 12-15 Program Assistant positions. She explained that there are not a lot of teacher assistant positions available through the agencies. Mrs. Schmitt also mentioned that the greatest need is for 1:1 Program Assistants.

→ Mr. Starck-King mentioned that we would like to have a budget amendment by June. He also stated that this will help have a sound base look for the next budget. We really want to have the budget reflect a real reality of where we are and the need for salaries.

- Ms. Chavez asked for clarification as to whether the contractual staff could become direct hires after a shorter time frame. Mr. James mentioned that the precedence is the buyout. He explained that PAEC pay the maximum amount of the contract plus the benefits. Whatever the difference is, that individual pays.
- Ms. Clark-Smith asked whether any agencies have been contacted. Mrs. Schmitt mentioned that we have been receiving a lot of availability for other positions but not for 1:1 PAs. She explained that there has only been one agency.
- Mr. James asked if the Governing Board would be okay with PAEC moving forward with the option for contractual agencies to obtain paraprofessionals. The Board agrees to move forward.
- Mr. James mentioned that an idea was brought to the Executive Board as a creative way to compensate 1:1 Program Assistants. He mentioned that the primary focus is the vacant 1:1 positions. We proposed the idea to the Board and it was tabled. There was an option to consider increasing the salary by providing a stipend for 1:1s to be trained as a Registered Behavior Technician (RBT). Mr. James explained that this training can justify the stipend since these individuals deal with the most difficult students.
- Mrs. Schmitt further explained that different types of 1:1 Assistance are needed for students. Some students need a 1:1 for behavioral needs, medical needs, and physical needs. There was discussion in regards to whether there will be a clause that states if the individual goes back to a regular Program Assistant, they would then lose the stipend. The stipend follows the specialized position.
- Ms. Clark-Smith asked how much the stipend would be. Mr. James confirmed that the stipend would be between \$800-\$900. He explained that the stipend would be different from the stipends that have been negotiated in the CBA.
- Mr. Dawson asked for clarification as to the reason the Executive Board turned down the request. Mr. James explained that the original proposal was to make the PA in the classroom the 1:1 for the students who needed that support to avoid IEP compensatory minutes. The suggestion was to provide a quarterly stipend of \$500 and still in the meantime look to fill vacancies. The Executive Board said you can't have one individual get paid for two positions during scheduled work hours. They suggested that if there was work that could be done after school then a time sheet should be done. The option was tabled which allows PAEC to come up with another option. The Executive Board had stated that they were not opposed to coming up with a proposal to address the need, there just needs to be another proposal to address this need.
- Mr. James explained that member districts are allowed to do and provide incentives and bonuses for their staff that PAEC is unable to do. The staff feel like the district doesn't care and that they are not as important as the district staff. Mr. James further explained that PAEC staff receive the hardest students from the district schools and our staff are not equally compensated like member districts.
- Mr. Starck-King reiterated that the Executive Board suggested that if PAEC is the employer, we should be telling the employees what they need to do and have been instructed to do. He explained that we could be in a lot of trouble if staff decided to stop doing extra duties to help and start only doing what their job description or contract states.
- Mrs. Schmitt mentioned that PAEC has 1:1 Program Assistants in the district classrooms who may be in a class with a district PA and it is very clear that the roles are different. She gave an example of where a district has stated that their Aide won't do toileting so we need the PAEC 1:1 to do that. Mr. James stated that this is demoralizing and unfair to our PAEC staff.
- Ms. Mason asked about the tenure of these 1:1's. Mr. James confirmed that many of these 1:1 Program Assistants have been here for over fifteen years. He also stated that there would be an MOU forthcoming.

K. Request to attend a conference or professional meeting

1. Ms. Regina Smith, (Vocational Coordinator) and Mr. Nathan Marshall (Teacher) is requesting to attend the Illinois Statewide Transition Conference where the topic of discussion is "Stepping Stones of Transition on November 2nd-3rd. This will be a virtual conference and the registration fee is \$225.

2. Ms. Regina Smith is also requesting to attend the Illinois Center for Transitional Work conference where the topic of discussion will be "Strategies for Job Development and Job Analysis on September 22, 2023. The registration is \$35 and \$35 for transportation which totals \$70.
3. Mr. Jorge Quinones, (Maintenance) is requesting to attend the Facilities Operations Program: Essentials of Facilities Management at the Double Tree by Hilton Hotel-Arlington Heights on September 20, 2023. The registration is \$220.

L. PAEC Administrative Department Updates

**PAEC Technology Department**

- The IT department has returned all devices back to Staff and Students. Little rough start with staff doing their state training. However, everything is working smoothly.
- We have also helped Building and Ground with a few projects within our PAEC Network. HVAC Remote connection, Automation System, and MasterClock. The installation included static IP addresses for all 3 systems and running ethernet cables to our server closet to these devices. With this we are slowly removing the old 10. network.
- Comcast has also completed a few projects for our fiber installation. Fiber cable is installed however, it is not activated yet.
- The technology department continues to address help tickets promptly.

**PAEC Business Office– Dr. Paul Starck-King- Interim CSBO/CFO**

**HR Activities - August 2023**

- onboarded 9 hires (including background checks, new hire paperwork, benefits presentation, contract production)
- continue audit on yearly ACA report (entails audit of correct info and codes for employees & dependents for massive IRS report)
- meeting with Concentra reps regarding TB/Physical program
- workflow meeting with Business Office staff
- manage process for IDES/unemployment claims & bill
- processed Open Enrollment changes

→ Mr. Starck King mentioned that we will be having discussions around our hiring process and what would be best practice. He mentioned that the finance staff is very strong.

M. PAEC Program Updates

**PAEC Early Childhood**

The Early Childhood program has had a great start to the year. All the registered students started on time except one. We are approximately at 50% in all classrooms or will be by mid-September. The evaluation team started the year testing by the second week of school. We tested 2 students and had a review of records. The referrals keep on coming in from the Early Intervention program and we have had 2 from two of our member districts.

The students spent the first two weeks of school learning the routine of coming to school, sharing, taking turns, following directions, and transitioning from one activity to another. I have attached pictures of the wonderful work our students are doing and two special pictures of our students that are representative of our wonderful students.

**PAEC Therapeutic Day Elementary School**

The school year has started with a lot of excitement and enthusiasm. The staff completed their mandated state training and recertification in Crisis Prevention Intervention.

The students have been benchmarked in Reading, Early Reading, Math, and Reading Fluency using FastBridge. The students have been grouped for small group instruction and intervention for the classroom and pullout. The groups will begin after Labor Day. The students have reviewed the program expectations and have set social-emotional goals.

The middle schoolers are looking to start their athletic season of Flag Football.

PAEC Elementary's upcoming events include the following:

- Open House – Thursday, September 8, 2023 4:30 pm – 6:30 pm
- Therapy Dog Visit – Friday, September 15, 2023
- Hispanic Heritage Month – Starts Friday, September 15, 2023

There were no time outs, physical restraints or police incidents for the month of August.

### **PAEC Academy at Divine Infant**

PAEC Academy is excited about the new school year. Registration is going well, we have 12 not registered in the districts. Many parents are registering online, we will make appointments with parents who need assistance with registering.

Armando has done a fantastic job of cleaning the building, it really looks great! The new reading program was delivered and we are working hard to organize all the materials.

We are also welcoming our new kindergarten -first-grade teacher Ms. Christine Faitz. She is very excited to be joining our team. We are also welcoming our new P.E. teacher Abraham Arce, who is excited about his new position. Lashon Rutledge will be joining us as a 1-1 PA.

Upon return, staff will be making sure to assist students in transitioning to their new classrooms. Fastbridge will start shortly after the students have settled in.

### **PAEC Center**

The start of the school year was exciting! The students seemed happy to be back and classrooms were filled with young people once again! Students had a back-to-school rally on September 1st to mark the opening of school. They paraded around the grassy front and played music to celebrate them being back in school!

Domains and IEP meetings started almost immediately. The Special Events Committee met and started planning for the year's events!

Staffing shortages continue to be a concern but we have been slowly filling vacancies. New teachers have met with their mentors and have begun to get to know their students. All teachers have access to the curriculum and all mandatory training has been completed.

We look forward to the upcoming school year!

### **PAEC Center Vocational Program/Transition Program**

We currently have 5 students employed competitively. Unemployed students are directed to apply for competitive employment online, in person, or direct contact with employers. These students are monitored by Vocational Coordinator or Transition Staff via in person, one-on-one meets, emails, and/or text messaging. When students apply for competitive employment on their own, they are instructed to send me screenshots of completed applications. We also keep records of applications, students complete with me and/or staff.

**Students that are currently employed are on the chart below:**

|   | <b>Employment</b>     | <b>Hours</b>         | <b>Job</b>          |
|---|-----------------------|----------------------|---------------------|
| 1 | The Pearl of Hillside | 14 hours per week    | Activity Aid        |
| 2 | Jewel                 | 20 hours             | Bagger/Stocker      |
| 3 | White Castle          | 16-20 hrs per week   | Stocker/Maintenance |
| 4 | Food4Less             | 15-20 hrs per week   | Courtesy Clerk      |
| 5 | Goodwill              | 15-20 hours per week | Store Clerk         |

Students are looking forward to volunteering starting next month for the 2023-24 school year at New2You, Meals on Wheels, and Catholic Charities. Due to the staff shortage, we unfortunately had to downsize our sites. We are looking forward to increasing them this school year.

We had four graduating students this year, who are all working, so our employed students numbers have dropped down to 5. We look forward to getting our new students prepared and ready to interview.

We have additional students enrolled who are currently being trained to complete job tasks, answer mock interview questions, complete mock job applications, and more. Some students are completing live applications and are going through the interview process. I have continued to set up individual meetings with these students. We are practicing mock interviews and completing mock applications.

**PAEC Therapeutic Day High School**----

**Happenings**

Students were met with excitement on August 21, 2023, as we started the new 23/24 School Year. Upon arrival, staff were ready to greet and engage students back into learning. All the students had their schedules with required classes ready for them as they entered the building along with technology and supplies. The students are getting acclimated to their new classes along with meeting new peers. We will be having Open House on September 6 from 4-6 p.m. for parents to visit the school, understand the program, and meet the teachers. NWEA MAP Assessment will begin the week of 9/11-9/16.

**Transitioning Students**

No changes at this time

**Maintenance of the building**

Our maintenance staff has been working diligently to clean and repair the school for the new school year to begin.

|                     |   |
|---------------------|---|
| Physical Management | 0 |
| Police Calls        | 0 |
| Restorative Meeting | 0 |

## 23-24 Current Enrollment

47 Students

### **PAEC Therapeutic Day High School Vocational Program**

Mr. Loving is getting the training work sites set up for this year. Work training programs (Hilton, Firehouse, Zagone Studios, and Custodial) will most likely begin the week of 09/18/2023, with applications being distributed the week of 9/5/2023. This year we will do both a morning and an afternoon training at Firehouse Subs. Mr. Loving is also exploring working with additional worksites. Mr. Loving reports that the mentor program will be more activity-oriented and will begin the week of 9/18 with two groups meeting once per week. The financial literacy presenter will offer a 6-week session meeting one time per week starting on 09/20/2023.

Dr. Bujalka is meeting with each student to complete their Transition Planning Questionnaire and interview. Student interests will guide planning for activities (presentations, field trips, special days, etc.). Planning for activities is underway.

### **PAEC Behavior Intervention Team**

The PAEC Behavior Intervention Team is starting the 2023/2024 academic year with four new staff with a total of 14. They all have and will be certified in Crisis Prevention Intervention (CPI) Training, and the team continues to complete modules and partake in trainings that will equip them with the knowledge necessary to reduce undesired behaviors within the Proviso Township school districts.

#### **Total number of PAEC Behavior Intervention Coaches: 14**

Proviso East: 2

Proviso West: 4

District 87: 2

District 92: 1

Floating Coaches (PAEC Academy, District 88, District 93): 5

*We currently have a Behavior Coach on FMLA leave, with a return date of September 18, 2023 that is contingent upon the physician's approval.*

**There were a total of 4 individual student referrals in August.**

**There were a total of 0 classroom referrals submitted in August.**

#### **District 803 - PAEC Academy**

Coaches have been present in PAEC Academy to provide support, as the team awaits referrals.

**District 87** - \_Jefferson Primary | Sunnyside Intermediate | Whittier Primary | Riley Intermediate | Northlake Middle School | MacArthur Middle School

The two Coaches assigned to 87 will begin the week of September 4, 2023.  
Whittier Primary - No referrals were made.

#### **District 92 - Lindop School**

A temporary Coach assigned to 92 will begin the week of September 4, 2023.

**District 88** - Lincoln Primary | Grant Primary | Grant Elementary | Lincoln Elementary | McKinley Elementary | Marshall Elementary | Roosevelt Middle School

Coaches have been present in 88 to provide support, as the team awaits referrals.

**District 93** - Hillside Elementary

Coaches have been present in 93 to provide support, as the team awaits referrals.

**District 209** - Proviso East High School | Proviso West High School | Proviso Mathematics and Science Academy

There are a total of 6 Coaches assigned to 209; 2 are assigned to East and 4 assigned to West.

Proviso East and West begin school on September 1, 2023. The Coordinator will provide additional information as it becomes available.

**PAEC Social Work Department**

1. The PAEC School Social Work Department had their first In-Service virtually on Friday, August 25, 2023. Ms. Miriam Itzkowitz, LCSW, did a presentation on “Mandated Reporting & Implicit Bias”.
2. The PAEC School Social Work Department New Hires:
  - Ms. Erynn McCray at PAEC High School Therapeutic Day School
  - Ms. Niane Serrano at PAEC Elementary School
  - Ms. Diana Stephens at Proviso East High School
  - Mr. Dominic Thomas (Social Work Intern) at PAEC High School Therapeutic Day School/PAEC Elementary
3. The PAEC School Social Work Department Resignations:
  - Ms. Dana Gutmann at PAEC High School Therapeutic Day School
  - Mr. Michael Irgang at PAEC Elementary
  - Ms. Amy Lee at Proviso West High School
  - Ms. Diana Maybank at Proviso West High School
4. Upcoming FMLA:
  - Ms. Nyanne Serrano –September 21, 2023 until October 17, 2023
  - Mr. Saumil Patel – Possibly mid-December 2023/Early January until late March/Early April 2024 (exact dates have not been submitted).
5. The PAEC School Social Work Department Committees for the 2023-24 School Year:
  - a. In-Service Committee (Co-Chair: Ms. Monette Carlos, LCSW) – This committee plans and coordinates, with the Lead School Social Worker (Ms. Lisa Pirrello, LCSW), social work related workshops, training, and in-services for the 2023-24 school year.
  - b. Sunshine Committee (Co-Chair: Ms. Lindsey Holsten, LCSW)-This Committee plans and coordinates the PAEC School Social Work Department’s sending of gifts, floral arrangements, cards, etc., on behalf of the department, for the births, marriages, illnesses, etc., of other PAEC Employees or various agency personnel in the Proviso Township Area.
  - c. Crisis Committee (Co-Chair: Mr. Saumil Patel!) – This is a response team that provides crisis intervention services to groups/individuals in need due to a traumatic event that may have occurred within a PAEC-operated school program (i.e., PAEC Center, PAEC Elementary School, etc.), at neighboring school districts, or out in the Proviso Township community. The PAEC School Social Work Department Crisis Team works collaboratively with and assists the PAEC



Administration in identifying all individuals/groups that may be at risk at the time of a traumatic event. The Crisis Committee members work collaboratively with the Proviso Township Mental Health Commission's Network of Care Coordinators in planning after-crisis care services/resources.

- d. After Hours Transitional Therapy Program (Provider: Mr. Joseph Vasilevski, LCPC) – This individual provides PAEC Students and their families with various additional mental health services that go beyond what may be provided by the school social workers. The community mental health need that is being addressed in the Transitional Therapist Program is to meet counseling, emergency crisis management, family relationship concerns, alcohol/substance/physical abuse needs, child neglect, bereavement needs, and any other social, emotional, and behavioral needs of high risk youth and their families who receive services through the PAEC Cooperative (SEJA# 803) and member school districts who have a joint agreement with PAEC. These services are provided in the evening, by appointment after 5:30 PM.  
\*\*\*The PAEC School Social Work Committees will submit quarterly updates to the PAEC Lead School Social Worker (Ms. Lisa Pirrello, LCSW).
- e. PAEC Lead School Social Worker, Ms. Lisa Pirrello, LCSW, as the LAN 60 Collaborative Chairperson, will be facilitating quarterly LAN 60 meetings this year, with the first LAN 60 meeting taking place on Wednesday, October 18, 2023 – 1:00 pm-2:30 pm.

**PAEC School Social Work Department Meeting:**

Date: Friday, September 15, 2023  
Time: 1:00 pm-2:00 pm  
Topic: PAEC School Social Work Department Meeting  
Presenter: Ms. Lisa Pirrello, LCSW  
Location: Virtual via Google Meet

**PAEC Social Work Department's next in-service training will be:**

Date: Friday, September 29, 2023  
Time: 10:00 am-1:30 pm  
Topic: "Let's Build Legos Together! LEGO Based Play Therapy"  
Presenter: Ms. Sophia Ansari, LPCC  
Location: PAEC High School Conference Room

- 6. Ms. Lisa Pirrello, LCSW (PAEC School Social Work Lead), as acting President of the Illinois School Social Work Supervisors & Coordinators Council (ISSW-SCC), will be chairing the ISSW-SCC's meeting on Friday, October 13, 2023, 10:00 am-1:30 pm.

**PAEC Psychologist Department**

Dr. Michael Cermak will be attending the Intern Supervision Workshop Conference on Friday, September 15th at Illinois State University in Bloomington.

The Psychology Department will have a variety of intern and practicum graduate students this year. Including: Ms. Alison Zdarsky, an intern from National Louis University, who will be working with Dr. Cermak and Mrs. Dayle Ashley-Harding throughout the cooperative; Ms. Emily Grausam who will be working in Early Childhood and at Sunnyside Intermediate/MacArthur Middle; and Ms. Kara Rochowicz, who will primarily be assisting in District 87.

Ms. Emily Adelson has been completing Early Childhood screenings at Hillside School. They have screened many preschoolers in the first few weeks of school!

**PAEC OT/PT Department**

**Staff adjustments:** New Staff for this school year: OT: Lowela Alcedo

**Activities of the department:**

1. The OT/PT staff are in the process of getting equipment supplies to students for in-person learning.
2. The AT team is working on helping therapists, teachers, students, and families use their communication devices at school.
3. The OT/PT staff have been busy making sure both Sensory Rooms at PAEC Center and PAEC Elementary are available to be up and running. Working on setting up the Sensory Rooms at PAEC Academy, Hillside, and Whittier Schools.
4. The Assistive Technology team is working together with the Speech Department on a training schedule for AAC devices/software for those in the districts and in PAEC programs.
5. The OT/PT department conducted new hire orientation training on 8-28-23 in-person at PAEC Center for the new OT staff.
6. The OT/PT department conducted their monthly meeting in-person on 8-16-23 from 11:30 to 3:00 PM.
7. The Lead OT/PT/AT set up required training for the school year, using the ENGAGE program, through Infinitec. I hope this will streamline our procedures for sharing and recording required training with staff.
8. The OT/PT/AT Departments are completing the required online training for ISBE through the Center for Intensive Behavioral Supports.
9. The OT/PT Department attended district training that was appropriate to their school assignments.
10. The OT/PT Department had therapists participate in District 93 (Hillside) Pre-School Screenings at Hillside School at the beginning of the school year.
11. The OT/PT Department has participated in the PAEC Center Special Events meetings on 8-25-23.
12. Our AT Team & OT/PT Team helped run the Wheelchair Clinic on 08-30-23, with Chris Tomlinson the AT Rep from Numotion.
13. The OT/PT/AT Lead has met with a small group from the OT/PT Coordinators Consortium working on a presentation to give on 10-19-23 at IAASE.

### **PAEC Speech/Language Department**

1. The Speech/Language department is excited to start a new school year and welcome the new SLPs to our team! We are pleased to be assisting Districts 87, 88, 92, 93, 209, and 803 with providing monolingual and bilingual SLPs. Below is a list of the new SLPs and the schools that they are servicing:
  - Abby Avery, SLP- PAEC Center, PAEC Early Childhood, and D93 PreK
  - Patricia Bejarano, B/L SLP - PAEC Center and PAEC Academy
  - Ciara McGlynn, B/L SLP- D88 Lincoln Primary and Grant Primary
  - Ella Krikorian, SLP- D88 Marshall Elementary
  - Jaqueline Kibir-Evans, SLP - D88 Roosevelt Middle School
  - Jane Melenauskas, SLP - D88 McKinley Elementary School (starts 9/20/23)
  - Liliana DeLeon, B/L SLP - D87 Whittier Primary
2. The new SLPs attended orientation at PAEC Center on Aug. 16th and are now working in their districts.
3. All PAEC program SLPs completed the required online training for ISBE through the Center for Intensive Behavioral Supports.

4. The Lead SLP set up required training for the school year, using the Engage program, through Infinitec. I hope this will streamline our procedures for sharing and recording required training with staff.
5. The Lead SLP is working on a schedule for Speech/Language department meetings and in-services for the school year.

**PAEC Special Olympics**

- We are in the process of registration for the 2023-2024 Special Olympics season.
- We anticipate around the same number of participants this year, between 60-70 student athletes.
- We anticipate between five and ten individual skills athletes.
- We anticipate for basketball two high school teams, the Pacers and the Bulldogs along with one Jr. high team at PAEC Academy, the PAEC Tigers.
- The Bulldogs and Pacers received new uniforms this past year so student athletes are excited about that.
- We received a \$2500 grant from Special Olympics and School Health which was used for uniforms, basketball equipment, basketballs, soccer balls, shin guards, etc. We are extremely grateful for that.
- Once the registration process concludes, (end of September) staffing will be placed for each team to ensure proper coaching and supervision.
- Special Olympics district meeting will be held in Lombard on September 21st where updated S.O. rule changes, requirements, and game scheduling will take place.
- PAEC Special Olympics looks forward to a great year for our student athletes!

**XII. OLD/UNFINISHED BUSINESS**

**XIII. OTHER/ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD**

**\*\*The next Governing Board Meeting is scheduled for Wednesday, October 18, 2023.**

A. Discussion as to rescheduling the October Board meeting date

**XIV. BOARD CORRESPONDENCE**

**XV. CLOSED SESSION**

***Recommended Motion:***

**Ms. Hixon moved to convene into Closed Session at 7:08 PM, under Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee(s), specific individual(s) who serve as an independent contractor(s), specific volunteer(s) of the Board, or legal counsel for the Board as presented.** Ms. Mason seconded the motion.

***Roll Call Vote:***

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried

***Recommended Motion:***

***Ms. Hixon moved to return to Open Session at 7:24 PM.*** Ms. Mason seconded the motion.

**Roll Call Vote:**

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried

**A. Recommended Motion:**

Mr. Dawson moved to recommend to the Governing Board to approve the freezing of the Permanent Substitute Teacher's step change as discussed in Closed Session as presented. Ms. Hixson seconded the motion.

**Roll Call Vote:**

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried

**B. Recommended Motion:**

→ Mr. James mentioned that the first 2 letters of the staff ID were removed to keep things confidential.

Ms. Hixson moved to recommend to the Governing Board to approve the repayment of monies from the two (2) Permanent Substitute Teachers --62643 & --20877 as discussed in Closed Session as presented. Ms. Mason seconded the motion.

**Roll Call Vote:**

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried

**XVI. ADJOURNMENT**

→ Mr. Dawson asked for clarification regarding the Governing Board assignments to the PAEC Programs.

- District 87 PAEC Early Childhood
- District 88 PAEC Center
- District 92 PAEC Academy
- District 93 PAEC Elementary
- District 209 PAEC High School

**Recommended Motion:**


Mr. Dawson moved to adjourn the meeting at 4:00 PM for lack of further items to discuss. Ms. Hixson second the motion.

**Roll Call Vote:**

|              |                         |     |
|--------------|-------------------------|-----|
| District 87  | Ms. Rose Mason          | Aye |
| District 88  | Ms. Dorothy Clark-Smith | Aye |
| District 92  | Mr. Brian Dawson        | Aye |
| District 93  | Ms. Sinai Chavez        | Aye |
| District 209 | Ms. Sandra Hixson       | Aye |

5 Ayes, motion carried

Respectfully submitted,

  
\_\_\_\_\_  
Dorothy Clark-Smith  
Governing Board President

  
\_\_\_\_\_  
Sinai Chavez  
Governing Board Secretary



  
\_\_\_\_\_  
Date

MJ/TL

