

**PROVISO AREA FOR EXCEPTIONAL CHILDREN
SPECIAL GOVERNING BOARD MEETING
PAEC CENTER – 6:00 PM
JUNE 28, 2023
MINUTES**

I. ROLL CALL

Ms. Dorothy Clark-Smith, President of the Governing Board called the meeting to order at 6:04 PM

District 87	Ms. Rose Mason	Present
District 88	Ms. Dorothy Clark-Smith	Present
District 92	Mr. Brian Dawson	Present
District 93	Ms. Sinai Chavez	Present
District 209	Ms. Sandra Hixson	Present

Also present: Mrs. Vanessa Schmitt (PAEC Assistant Executive Director), and Mrs. Trainette Latham (PAEC Recording Secretary).

II. AUDIENCE PARTICIPATION

None

III. APPROVAL OF BILLS

1. P-Card Payable Listing- Information is attached. (Voucher #1274)
2. Payable Listing- Information is attached. (Voucher #1275)
3. Payable Listing- Information is attached. (Voucher #1276)

Recommended Motion:

Ms. Mason moved to recommend to the Governing Board to approve the Bills as presented. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixson	Aye

5 Ayes, motion carried

IV. NEW BUSINESS

A. Approval of Employment/Resignation/Terminations

Employment

- Emily Adelson, School Psychologist, PAEC Programs, \$71,910, effective 8/16/23
- Bishop Jenkins, Summer Helper, \$15 per hour, effective 6/14/23
- Tyshon Haggins, Summer Helper, \$15 per hour, effective 6/14/23
- Kyle Schwaba, Teacher, PAEC Elementary, \$46,976, effective 8/16/23
- Gillian Brown, 1:1 Program Assistant, PAEC Elementary, \$23,246, effective 8/17/23
- Alison Zdarsky, School Psychologist Intern, \$10,000, effective 8/1/23
- Joel Henderson, Program Assistant, PAEC Center, \$23,784, effective 8/16/23

Resignations: None

Terminations: None

Recommended Motion:

Ms. Chavez moved to recommend to the Governing Board to approve the Employment, Resignations, and Terminations as presented. Ms. Mason seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
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District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixson	Aye

5 Ayes, motion carried

B. Contractual Agreement-Agreeable Educational Services (Angelo Rivera Jr.-Psychologist)

Contractual Agreement between Agreeable Educational Services (Mr. Angelo Rivera Jr.-Psychologist) and Proviso Area for Exceptional Children for the 2023-2024 School Year. Services will be billed at \$1,250 per case for evaluations. \$125 per meeting for additional meetings that do not include domain or eligibility conferences.

- Mrs. Schmitt mentioned that this gentleman was assigned last year and has been used as needed. She explained that he was used more in the private schools.

Recommended Motion:

Ms. Mason moved to recommend to the Governing Board to approve the Contractual Agreement between Agreeable Educational Services (Mr. Angelo Rivera Jr. -Psychologist) and Proviso Area for Exceptional Children for the 2023-2024 School Year. Services will be billed at \$1250 per case for evaluations and \$125 per meeting for additional meetings that do not include domain or eligibility conferences as presented. Ms. Chavez seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixson	Aye

5 Ayes, motion carried

V. OTHER/ADDITIONAL ITEMS TO BE BROUGHT BEFORE THE GOVERNING BOARD

A. Security System Review

- Mrs. Schmitt mentioned that Mr. Zamora (Coordinator of Buildings/Grounds) has been looking into Visitor Management Systems like Raptor. She explained that when visitors enter the building, their Driver's License is scanned through a database. The system will then create an ID tag and document the requested location of the visitor.

Mrs. Schmitt mentioned that there is also another system called Vercada which is a cloud database system. The team is looking into inquiring about this system as well and looking at costs.

Mrs. Schmitt mentioned that this would be a yearly subscription and the department is looking into using any ESSER Funds that are available.

- Mr. Dawson requested that Mrs. Schmitt suggest to Mr. Zamora to get 2-3 options. He mentioned that the Park District had some dealings with prices fluctuating. Mr. Dawson also inquired about cameras to cover the parking lots.
- Ms. Clark-Smith mentioned that District 88 utilizes the Raptor system and that she will look into it to obtain information about the database.
- Mrs. Schmitt mentioned that PAEC is looking into bringing back the Grandparents program as well as other visitors to assist with our students and this would be a good thing to invest in when working with our programs.
- Mr. Dawson requested a layout of the property to be able to obtain an estimate for cameras. An update is being requested by the August Governing Board Meeting. If possible, the board is requesting a table to compare prices and details at the July Board Meeting.

****The next Governing Board Meeting is scheduled for Wednesday, July 19, 2023.**

→ Ms. Clark-Smith and Ms. Hixson will not be in attendance at the July 19th Board Meeting. The Alternate Representatives for those districts will be present.

VI. BOARD CORRESPONDENCE

There was no correspondence.

VII. CLOSED SESSION

Recommended Motion:

Ms. Mason moved to convene into Closed Session at 6:18 PM, under Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee(s), specific individual(s) who serve as an independent contractor(s), specific volunteer(s) of the Board, or legal counsel for the Board as presented. Mr. Dawson seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixson	Aye

5 Ayes, motion carried

Recommended Motion:

Mr. Dawson moved to return to Open Session at 7:00 PM. Ms. Mason seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixson	Aye

5 Ayes, motion carried

A. **Increase in the number of vacation days for staff member of forty-plus years of service**

Recommended Motion:

Ms. Chavez moved to recommend to the Governing Board to approve the increase in vacation days for staff member that has been employed forty-plus years as discussed in Closed Session. Ms. Clark-Smith seconded the motion.

Roll Call Vote:

District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixson	Aye

5 Ayes, motion carried

VIII. ADJOURNMENT

Recommended Motion:


Ms. Chavez moved to recommend to the Governing Board to adjourn the meeting at 7:01 PM for lack of further items to discuss. Mr. Dawson seconded the motion.

Roll Call Vote:

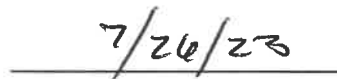
District 87	Ms. Rose Mason	Aye
District 88	Ms. Dorothy Clark-Smith	Aye
District 92	Mr. Brian Dawson	Aye
District 93	Ms. Sinai Chavez	Aye
District 209	Ms. Sandra Hixson	Aye

5 Ayes, motion carried

Respectfully submitted,


Dorothy Clark-Smith
Governing Board President


Sinai Chavez
Governing Board Secretary


Date

MJ/TL