

PAEC Center Reopening Plan Q & A

- 1) When do the students return?
 - a) Students will return to school March 2, 2021, via the hybrid schedule.
- 2) What are the in school instruction hours?
 - a) Students in-school hours will be 8:45 a.m. -11:30 a.m.
- 3) On what days will the students have in school instruction?
 - a) In school instruction will be based on an A/B schedule (See attached)
- 4) Will students be required to wear masks?
 - a) Yes, all students will be required to wear a mask unless they have a medical doctor's excuse note,
- 5) What happens if students will not wear their masks?
 - a) If a student has a medical excuse, the staff will wear a full PPE (mask, shield, gloves, and gown) provided by PAEC.
 - b) By law, ISBE, and CDC health guidelines we cannot deny access to in-person learning. The students are able to attend and we will follow all safety procedures
- 6) Are the students going to receive breakfast in school?
 - a) Breakfast will be a grab and go breakfast, given to the students at the entrance and brought to the classroom to be eaten at the students' desks.
- 7) Will students receive lunch in school?
 - a) Lunch will be a bag lunch, given to the students as they exit the school, to be taken home.
- 8) What time does remote instruction begin?
 - a) Remote instruction will begin at 1:00 p.m.
- 9) Chromebooks are part of the curriculum now. Are the students allowed to bring back and forth to school?
 - a) Chromebooks are to be kept at home. There will be more virtual lessons taking place at home during remote learning than in school.
- 10) How are toileting issues different?
 - a) Proper disposable PPE will be donned by staff member(s) (gowns, gloves, masks, shields, etc.) You may put a disposable face mask over the KN95 mask.
 - b) After the student is changed, gown, and gloves are to be disposed of.
- 11) Are KN95 masks provided to staff?
 - a) Yes each staff member will receive a K95 mask to be used for the week.
- 12) What if a student gets sick during classroom instruction?
 - a) Students will remain in the classroom.
 - b) Classroom staff will notify the front office via intercom. Front office will notify nursing staff via intercom. Nursing staff will go to the classroom for evaluation to be done.
 - c) If deemed necessary, the student will be brought to the holding area (across the hall from Ms. Boeh's/Lourdes office.) Nursing staff will be in full PPE.
 - d) Parents will be notified to pick up their child by the nurse(s).
 - e) The front office staff will notify Alex/staff that the area must be deep cleaned after the child/staff leaves.

["The best bullion is made from bones and, if necessary, we will use "bare bones" to strive and accomplish successfully "tasteful" outcomes."](#) Inga Ezerins

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13) What if a student tests positive for COVID19?

- a) If someone in the school tests positive for COVID19, the classroom staff and students will be notified by nursing/administration and will be required to quarantine for 10 days. Remote learning in place.
- b) Notify Alex/staff that the area must be deep-cleaned after child/staff by the front office staff.
- c) The front office staff/administration will notify all attending students' parents about the potential illness exposure.
- d) Required 10 day quarantine at home for all--staff and students who were in direct contact. Remote learning only/remote therapy only.
- e) To return to in person learning, all who have had a positive COVID19 test must submit a medical clearance, including but not limited to, a negative COVID19 test.

14) What is the entry/exit procedure for students?

Entry Procedure

- 1) Students will arrive via bus. ALL students will enter through the front door.
- 2) Staff members will meet students at the bus, maintaining six feet of distance from other adults. For the one-on-ones--staff will be wearing full PPE, provided by PAEC, to escort the student into the school.
- 3) Each student will have their temperature checked at entry. Staff will be taking temperatures at the front entrance.
 - a) >100.4 - brought back to the bus to return home
- 4) Students will grab a breakfast bag.
- 5) Students will walk to their lockers, maintaining six feet distance, with staff assistance
- 6) Students will enter their classrooms, go to their seats and eat breakfast. After the students eat breakfast, staff will sanitize eating areas-- tables/desks

Exit Procedure

- 1) Students will collect their belongings and wait in their classroom for dismissal.
- 2) Students will be called by bus to leave the classroom, maintaining six feet of separation.
- 3) Students will be given their lunches in the classrooms before they leave. Lunches will be put in the backpacks.
- 4) Students will enter buses.

15) What is the entry procedure for staff?

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1. All staff members must enter the building through the **Main Entrance/Front door**. PAEC Center staff is not allowed to enter through the door off of the parking lot.
2. It is expected and it is mandatory that the staff members follow all safety and health guidelines.
3. Take your temperature at home and fill out the Daily Symptom Checker **OR**. take your temperature when you arrive at school, you can use the reading from inside of your elbow. (Please be sure to account for the heavy clothing you are wearing.) If it is above 100.4, please see Kim Baratta or Inga Ezerins (PAEC Center staff), Julia Barnicle (PT, OT) or Ann Coenen (SLP)
4. If you have not done so at home, take your temperature and fill out a Daily Symptom Checker form provided.
5. Please use your own pen. If you do use the one provided, please wipe down after use. If you use a PAEC provided pen, you will be provided with two containers of pens--CLEAN AND USED.
6. Wipe handle of thermometer when complete.
7. Throw wipe in the garbage can.
8. Hand sanitizer is provided next to the check in table.

- 16) Are the teachers/PAs required to stay in the classroom to teach in the afternoon?
- a) Teachers may stay in their classrooms to teach remotely or they may go home and teach remotely from their homes.
- 17) What will it look like when a therapist comes to the classroom?
- a) Therapists will push into the classroom and provide services while in the classroom.
 - b) Students who are receiving therapy remotely will also be included concurrently with students in the classroom.
- 18) What are the expectations if physical management is needed?
- a) If needed, physical management will occur
 - i) Staff members will respond immediately to the situation.
 - ii) Staff members will switch out so that the initial staff member can put on appropriate PPE
- 19) What are the expectations of staff if someone tests positive?
- a) If a staff member tests positive, they are to notify everyone they have been in direct contact with (within 6 feet for more than 15 minutes with PPE, etc.) through contact tracing. The staff member and those who have had direct contact must quarantine for 10 days, get a test for Covid19 and, if able, to work remotely.
 - b) If the staff member is unable to work remotely due to illness, he/she must utilize sick days using the same procedures as for any other illness.
 - c) The staff person, in order to return to in person learning, must get a medical clearance of a negative COVID19 test or a doctor's note stating as such.

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- 20) Will PAEC supply necessary PPE supplies to staff?
a) Yes they will.
- 21) Will staff be allowed to wear jeans while at PAEC Center?
a) No, the dress code remains in effect.
- 22) Do staff have to report to work everyday from the 16th to the 1st if the classrooms are set up?
a) No. staff report two mornings per week, please see the provided schedule.
- 23) Do staff have to share their classroom space?
a) Yes, there will be staff who will be sharing space, on opposite days of attendance. We do have teachers and staff working in buildings outside of PAEC Center that will need to be housed at PAEC Center.
- 24) For playground equipment use, does the staff in the classroom have to spray the equipment
a) No, the playground equipment will not be utilized as there will be only 2-½ hours of in person instruction. However, therapies may use the playground during the hybrid schedule.
- 25) Are teachers and therapists supposed to teach on those first days back or are they allowed to set up their classrooms? If so, how much time will they get for classroom set up?
a) Teachers, paraprofessionals and therapists will be allowed to use Tuesday, February 16th for classroom setup. There will be no instruction on that day.
b) The classroom schedules must be adjusted to the hybrid schedule and include staff lunches/breaks.
- 26) Are staff allowed to stay and teach from the classroom on staff in person day?
a) Staff will be able to work in a classroom. Regular attendance hours must be followed.
- 27) What are the attendance hours for PAEC Center staff
a) Attendance hours are contractual
i) Teachers/Certified Staff - 8:00 a.m. - 3:00 p.m.
ii) Support staff - 8:30 a.m. - 3:00 p.m.
- 28) Are specials on line still?
a) The assigned teacher(s) will work with a student via push-in, push-out, and/or remotely.
- 29) Are staff to report to school on Wednesdays.
a) No, on Wednesdays, no staff is to report to the PAEC Center as deep cleaning and sanitation will be taking place.
- 30) Do we have to continue to do our daily logs?
a) Yes. On days of in-person attendance you will enter "in school instruction".
- 31) When were parents notified?
a) Parents will be notified this week. Notification will include information about the need for students to wear masks, procedures if they test positive, etc.

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- 32) Will classroom staff receive full PPE since we are feeding breakfast, bathrooming the students, etc. Additionally, students will not be wearing a mask and/or may be a potential spitter, a lot of nasal discharge, etc
- Full PPE will be provided by the school nurses (mask, shield, gloves, gown)
 - The nurses will have a schedule for staff to pick up/distribute PPE.
- 33) Are staff allowed to take breaks/lunch?
- Break and lunch must be arranged after the student(s) leave and/or after 11:30 AM. (No more that 45 minutes, if taken together---30 min for lunch, 15 minutes for break)
 - The staff lounge can be used for lunch/break if you choose to stay inside the building. However, all safety guidelines/distancing must be followed. If you go home or eat lunch outside the building, it is up to you where you go.
- 34) Are staff required to stay the full day or can we go home and finish our work day at home?
- Staff can leave work/school after half-day instruction.
 - The classroom schedules must be adjusted to hybrid schedule and include staff lunches/breaks
- 35) Will there be a sign up schedule for staff using the computer lab/printer/color printer/laminator?
- At this time the computer lab will not be available for lessons. The students have their own chromebooks.
 - Only staff will be able to use the computer lab to prepare, print, and get ready for lessons/instruction. All safety guidelines must be followed.
- 36) How should we teach students who are fully remote on our in-person days? What if I have a 1:1 session with a remote student on my in-person day?
- In-person days:
 - The instruction is from 8:45 a.m. -11:30 a.m.. and (1:00 - 3:00 p.m.. remote)
 - Discuss with parents. Please adjust schedule/classes.
- 37) I have 2 students, and 5 assistants. Should I give my staff projects to work on during our in-person days? What will they work on? Are they expected to bring in their personal laptops?
- As during a typical school day, the program assistants must follow teacher directives. They can use the classroom computer, iPad, or work on tasks assigned by the teacher. No one is expected to bring their own personal laptop.
- 38) Teachers need to ask for guidance from Mike or Luke when setting up their classroom computers. Please email a help ticket to them.
- 39) How will busing be organized?
- Celia will provide staff with the bus numbers and she will announce when they pull up to PAEC Center.
- 40) Since my class does not have any students returning, why do I need to be in the building?

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- a) At this time the PAEC Center has **the same** expectations for all Union Members.
- 41) Where are the staff on the two days when we are not in person teaching in the building? Are we remote teaching from PAEC or from home?
- a) On Wednesday, remote teach from home
 - b) The in-person teaching is only 2 days per week. The other two days are full remote learning
 - c) On Wednesdays, there are no staff at PAEC Center. It is deep cleaned and sanitized. The staff is expected to remote-teach for a half day. The other half is for preparation and planning.
- 42) What are my options due to my son not being in school because his school is still doing remote learning until the end of the school year, and I'm a single parent without a sitter?? (By law he can't stay home alone)
- a) Option1: You must arrange for a sitter or daycare.
 - b) Option 2: Take FMLA to take care of your child.
 - c) The **Families First Coronavirus Response Act (FFCRA or Act)** required certain employers to provide employees with paid sick leave or expanded family and medical leave for specified reasons related to COVID-19. However, these provisions ended on December 31, 2020.
 - d) There is currently no state or federal law that provides job protection to a healthy employee who refuses to work out of fear of contracting COVID19. The employer must ensure that the safety procedures are in place (e.g. social distancing, face coverings, hand sanitizers, etc.).
- 43) Why is it that we are in the building two weeks before the students return? This seems like unnecessary exposure to other people. I do not want to be subbing all over being exposed to different people and students everyday; as I expect many staff members will be calling in sick even more than usual. I am not willing to be put in any kind of danger or my chances will be unnecessarily increased by bringing COVID home with me. I understand that we need kids back in school, but I would greatly appreciate your transparency regarding details
- a) We are providing staff with opportunities to organize and prepare for in-person learning. The safety guidelines, including social distancing will be enforced to the maximum extent possible.
 - b) Unfortunately, we cannot predict staff reported absences. However, we must plan for accommodating our students.
 - c) At this time we have a very limited number of students that are coming back to in-person learning. We do not expect "pulling" staff to different classrooms.
- 44) Are we going to have a classroom or will we be in the C-pods hallway?
- a) No classrooms will be in C-pod/hallway. You will have a classroom from which to teach.
- 45) Will the students have Gym and the Home Living classes?
- a) Gym and Home Living will be in the classrooms
- 46) Who will be using the Gym and Home Living areas?

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- a) The gym will be utilized as separated areas (similar to Haunted House) for a therapist workstations. Home living will not be utilized.
- 47) Copy machine:
 - a) Only one staff member is allowed in the front office (besides Celia). Everyone is expected to maintain safety guidelines while inside the office. Staff is expected to clean/wipe the copy machine touch area(s) with the provided wipes.
- 48) How often is the building being cleaned and sanitized?
 - a) The building will be clean and sanitized before teachers/staff come back.
 - b) The building will be clean and sanitized daily after teachers/staff leave.
- 49) Are lockers going to be used?
 - a) Yes, lockers will be used.
 - b) Label which locker will be used and by whom.
 - c) Custodians will clean the lockers at the end of the day.
There will be no clothes or other items allowed to be left in the lockers.
- 50) What other precautions have been instituted?
 - a) Installed Ultraviolet lights in our Roof Top Units (RTU) to kill viruses, mold and bacteria.
 - b) Upgrades RTU to Merv-13 air filters, which are highly effective at removing a higher range of particles including bacteria and viruses. 3. Ducts - returns/vents which handle heating and cooling have been cleaned utilizing Hepa filters and antimicrobial solutions.
 - c) Ecolab has provided and installed a hand sanitizer station in every classroom.
 - d) An additional electrostatic sprayer has been acquired to help in disinfecting applications.
- 51) Have the vents been cleaned and the air filters been changed in PAEC Center?
 - a) Yes, they have, they are changed four times per year.
- 52) Will the Wifi handle remote instruction?
 - a) According to Mike Duffy, there may be hiccups that arise but the system should be able to handle it.
 - b) We should not need to hardwire into the system

Room	Monday	Tuesday	Wednesday	Thursday	Friday
B12	Haney	Haney	Plan Day/Remote Learning	Downs	Downs
B11			Plan Day/Remote Learning		
B4	Benavidez	Benavidez	Plan Day/Remote Learning		

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B10	Marshall/Smith	Marshall/Smith	Plan Day/Remote Learning	Parat	Parat
D4	Cervantes	Cervantes	Plan Day/Remote Learning		
D3			Plan Day/Remote Learning		
D14	Nystrom, A	Nystrom, A	Plan Day/Remote Learning	Pelafas	Pelafas
D15	Szarzynski	Szarzynski	Plan Day/Remote Learning		
D6			Plan Day/Remote Learning	Swims	Swims
B7	Braunshausen	Braunshausen	Plan Day/Remote Learning		
D12	Marshall/Smith	Marshall/Smith	Plan Day/Remote Learning	Copeland	Copeland
C12	Talan	Talan	Plan Day/Remote Learning		
C13			Plan Day/Remote Learning	Carlson	Carlson
C6	Rowlen	Rowlen	Plan Day/Remote Learning		
C14			Plan Day/Remote Learning	Nystrom E	Nystrom E
A7			Plan Day/Remote Learning	Clarke-Pullum	Clarke-Pullum
C10	Eyasu	Eyasu	Plan Day/Remote Learning		
In class instruction	Ling	Ling	Plan Day/Remote Learning	Weingardt	Weingardt
Proviso East			Plan Day/Remote Learning	Buell	Buell
Proviso East			Plan Day/Remote Learning	Pierson	Pierson
Proviso East			Plan Day/Remote Learning	Rentas	Rentas

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Our cooperating school districts:

District 87: Hybrid learning and instruction

District 88: Bellwood School District 88 will continue with remote instruction for the remainder of the 2020–2021 school year. Students will be on-site for all state-mandated tests.

District 93: Hybrid learning and instruction

District 92: Staff is working from the school buildings and providing remote instruction for the students.

District 209: Projected: return to in-person learning on February 18th, for those (students) who chose to return to the buildings.

**This is a tentative plan for returning to PAEC Center in person instruction.
Please note with everything related to COVID19, change is inevitable.**